



ECCLESFIELD PARISH COUNCIL

Ecclesfield Parish Council

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Public Participation Session

Prior to the formal commencement of the meetings there was an opportunity for members of the community to ask any questions. Several were asked. These included whether the works associated with the proposed use of a field in the Parish by 'Roots Allotment' required planning permission. It was explained that this was essentially a Sheffield City Council issue. Councillor Alan Woodcock (whose is both a City and a Parish Councillor) said that he was aware of the situation and progressing it.

Minutes of Meeting of Ecclesfield Parish Council held on Thursday 5th June 2025 at the Miners Welfare Community Hall, High Green

The meeting commenced: 7.15 pm - concluded: 8.30 pm

Councillors Present. Susan Davidson (Chair), Victoria Bowden, (Vice-Chair) Andy Bainbridge, Dr. John Bowden, Denise Fearnley, Kate Guest, John Housley, Adam Hurst, Alan Hooper, Carol Levery, Mike Levery, Michael Morrissey, Thomas Sturgess and Alan Woodcock.

Absent Councillors. Rob Reiss

Officers. Andrew Towlerton – Parish Clerk/RFO and Laura Tickle – Administration and Financial Officer

Members of the Public. Seven (including City Councillors Ann Whitaker and Craig Gamble Pugh)

Chair's Announcement

The Chair, Councillor Susan Davidson, opened the meetings. She outlined the procedures to ensure that they were effective and lawful.

2025/20 (FC)

Item 20: Apologies and Reasons for Absence

It was reported that one had been received from Councillor Rob Reiss.

Proposed by Councillor Denise Fearnley, seconded by Councillor Adam Hurst and
RESOLVED: That the apology and reason given for absence by Councillor Rob Reiss be approved.

(14 in favour)

<u>2025/21 (FC)</u>	<u>Item 21: Declarations of Interests</u> There were none.
<u>2025/22 (FC)</u>	<u>Item 22: Exclusion of Press and Public</u> It was considered that there were no items on the agenda that required the exclusion of the press and public.
<u>2025/23 (FC)</u>	<u>Item 23: Council Minutes</u> These were considered. The Clerk reported that he had received a few suggested minor amendments prior to the meeting. Proposed by Councillor Thomas Sturgess, seconded by Councillor Denise Fearnley and RESOLVED: That subject to the agreed amendments being made, the minutes of the Full Council meeting held on 15th May 2025 be approved. <i>(14 in favour)</i>
<u>2025/24 (FC)</u>	<u>Item 24: Environmental Planning Committee Minutes</u> These were considered. (a) Proposed by Councillor Thomas Sturgess, seconded by Councillor Alan Woodcock and RESOLVED: That the minutes of the Environmental Planning Committee meeting held on the 15th of May 2025 be approved. <i>(14 in favour)</i> (b) Proposed by Councillor John Housley, seconded by Councillor Denise Fearnley and RESOLVED: That the notes of the Environmental Planning Committee Delegated Powers Committee meeting held on the 22nd of May 2025 be endorsed. <i>(14 in favour)</i>
<u>2025/25 (FC)</u>	<u>Item 25: Finance, Premises and Staffing Committee Minutes</u> To approve the minutes and any recommendations requiring Council approval of the Finance, Premises and Staffing Committee meeting held on 22nd May 2025. Proposed by Councillor Adam Hurst, seconded by Councillor Mike Levery and RESOLVED: That (a) Due to the unsatisfactory progress with the Service Level Agreement and insufficient evidence of accounts, the Chapelgreen Advice Centre should not be paid their annual grant for 2024/2025 and 2025/2026. (b) The Health and Safety; Mobile Phone; Performance Appraisal and Training and Development policies be approved. (c) The other minutes of the Finance, Premises and Staffing Committee held on 22nd May 2025 be approved. <i>(14 in favour)</i> Councillor John Housley reported that the dementia friendly training was to take place remotely at 6.00 pm on Thursday 10th July 2025 (in furtherance of minute (2025/12 FP &S)) and which all Councillors were encouraged to attend.

<u>2025/26 (FC)</u>	<u>Item 26: Payments for Approval</u> A verbal and written report was provided. It was reported that there were no payments for the period 3rd May to 1st June 2025 that required formal Council approval. Proposed by Councillor Carol Levery, seconded by Councillor Kate Guest and RESOLVED: That the report provided on the payment for approval between 3rd May to 1st June 2025 be approved. <i>(14 in favour)</i>
<u>2025/27 (FC)</u>	<u>Item 27: Policies Approval – Standing Orders (2025)</u> The draft Standing Orders were considered. Proposed by Councillor Alan Woodcock, seconded by Councillor Michael Morrissey and RESOLVED: That the Standing Orders (2025) be approved. <i>(14 in favour)</i>
<u>2025/28 (FC)</u>	<u>Item 28: To receive an update on projects and activities</u> a) Events held in the Parish on Thursday 8th May 2025 to commemorate the 80th anniversary of VE day The Chair, Councillor Susan Davidson led on this. She said that they had been a great success, a view shared by the others present. This was reflected in the many hundreds of people that had taken part, the great feedback received and that over a thousand pounds had been secured to support the work of the Royal British Legion (Chapeltown Branch). She paid tribute to and gave a big thank you to everyone who had contributed to the event, especially Council staff. b) Participatory Budgeting 2025 Councillor Susan Davidson provided a verbal report on progress with the arrangements for this. She reminded members that the deadline for application was the middle of July and the importance of them promoting this to groups and others in the parish. Flyers were then distributed, which Councillors were urged to help distribute, including on Council notice boards. c) Ecclesfield Gardening Competition 2025 A verbal report was provided on progress by Councillor John Housley. He reminded Councillors of the importance of them encouraging people to enter. Flyers were made available for distribution by Councillors. The Clerk agreed to provide Councillors with electronic copies of the Participatory Budgeting 2025 and Ecclesfield Gardening Competition 2025 flyers.
<u>2025/29 (FC)</u>	<u>Item 29: To receive a verbal report from Councillor representatives (by exception) on outside bodies, as appropriate</u> • Ann Reresby Trust (Council representatives Councillors Andy Bainbridge and Denise Fearnley) • Ecclesfield Charities (Council representative Councillor Kate Guest)

	• Ecclesfield and District Archives project (Council representatives Councillors Andy Bainbridge, Dr. John Bowden, Victoria Bowden and Susan Davidson). Councillor Victoria Bowden reported on a display at Ecclesfield Library about the Gatty family of Ecclesfield and progress with the arrangements for the Parish Families and Fun day planned for 13th and 14th September 2025. • Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst). • Grenoside Exhibition Foundation Charity (all Councillors). • Sheffield City Council's North Sheffield Local Area Committee (Council representative Councillor Adam Hurst). • Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss). • Yorkshire Local Councils Associations (Council representative Councillor Thomas Sturgess).
<u>2025/30 (FC)</u>	<u>Item 30: Correspondence</u> The various correspondence highlighted was noted and discussed. Special mention was made to the confirmation that Kate Josephs Chief Executive of Sheffield City Council has agreed to attend a meeting of the Council in this municipal year.
<u>2025/31 (FC)</u>	<u>Item 31: Date and Time of Future Meetings</u> It was confirmed that the next: • Environmental Planning Committee Delegated Powers is scheduled for Thursday 19th June 2025 at 6.00 pm to be held remotely. • Finance, Premises and Staffing Committee meeting is scheduled for Thursday 19th June 2025 at 7.00 pm at the Council Offices. • Environmental Planning Committee meeting is scheduled for Thursday 3rd July 2025 at 6.30 pm at the Council Offices. • Council Meeting is scheduled for Thursday 3rd July 2025 at 7.15 pm at the Council Offices.