



**Public Participation Session**

Prior to the formal commencement of the meeting, there was an opportunity for members of the public to ask questions. There were no members of the public present at the meeting.

**Draft Minutes of the Environmental Planning Committee Meeting held at the  
Parish Council Offices, High Green on Thursday 4 September 2025**

**Commenced: 6.30 pm - Concluded: 6.52 pm**

**Councillors Present:** Dr John Bowden (Chair), Andy Bainbridge, Victoria Bowden (item 14 onwards), Susan Davidson, Denise Fearnley, Alan Hooper and Thomas Sturgess.

**Absent Councillors:** Cllr Adam Hurst.

**Officers.** Andrew Towleron – Parish Clerk & RFO and Laura Tickle – Administration & Financial Officer

**Chair's Announcement**

The Chair of the Committee, Councillor Dr John Bowden, outlined the procedures to ensure that the meeting was effective and lawful.

**2025/10 (EP)**

**Item 10: Apologies and Reasons for Absence**

The Chair reported that he had received one from Cllr Adam Hurst.

Proposed by Councillor Andy Bainbridge and seconded by Councillor Susan Davidson and **RESOLVED:** That the apology and reasons for absence from Cllr Adam Hurst be approved.

*(7 in favour)*

**2025/11 (EP)**

**Item 11: Declarations of Interest**

Cllr Susan Davidson declared an interest in item 15 – Proposed allotment site by Roots Allotments at Loicher Lane. Cllr Susan Davidson will leave the meeting when this item is being discussed.

**2025/12 (EP)**

**Item 12: Exclusion of Press and Public**

There were no items, which it was considered required the exclusion of the public or press.

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| <p><b><u>2025/13 (EP)</u></b></p> | <p><b><u>Item 13: Environmental Planning Minutes and Notes</u></b></p> <p>The Chair, Councillor Dr John Bowden introduced the draft minutes of the Environmental Planning meeting held on 3<sup>rd</sup> July 2025 and the draft notes of the Environment Planning Delegated Powers meetings held on 24<sup>th</sup> July and 14<sup>th</sup> August 2025. These were considered.</p> <p>(a) Proposed by Councillor Thomas Sturgess, seconded by Councillor Andy Bainbridge and <b>RESOLVED:</b> That the minutes of the Environmental Planning Committee meeting held on 3<sup>rd</sup> July 2025 and the draft notes of the Environmental Planning Delegated Powers meetings held on 24<sup>th</sup> July and 14<sup>th</sup> August 2025 be endorsed</p> <p style="text-align: right;"><i>(7 in favour)</i></p>                                                                                                                                                                                                                                                                           |
| <p><b><u>2025/14 (EP)</u></b></p> | <p><b><u>Item 14: Planning Matters</u></b></p> <p><b><u>14.1 To note and consider the list of planning applications for comment and any delegated to the Admin Officer in accordance with Council Policy.</u></b></p> <p>3 planning applications were to be considered.</p> <p>These are shown in Appendix A.</p> <p>The Committee considered that it had no objections or comments to make on them.</p> <p>Proposed by Councillor Susan Davidson, seconded by Councillor Thomas Sturgess and <b>RESOLVED:</b> That the Committee has no objections or comments to make on these planning applications.</p> <p style="text-align: right;"><i>(Comments to be submitted to SCC)</i><br/><i>(7 in favour)</i></p> <p><b><u>14.2 To receive notifications of any planning decision notices (listed)</u></b></p> <p>The Committee was informed of notifications of planning decision notices for 16 planning applications.</p> <p>These were noted by the committee.</p> <p>The planning decision notices considered are shown in Appendix B.</p>                                                |
| <p><b><u>2025/15 (EP)</u></b></p> | <p><b><u>Item 15: To receive an update on various projects and activities</u></b></p> <p>Neighbourhood Plan - Andrew Towlerton (Clerk) provided an update. The Neighbourhood Plan is ready to be submitted to Sheffield City Council, once some minor amendments have been made relating to the greenbelt.</p> <p>Proposed allotment site by Roots Allotments at Loicher Lane (Cllr S Davidson left the meeting) - This allotment is being developed on with flags and tipi's having been erected. This allotment is also very close to neighbouring properties, which is causing privacy issues. The Council is asking Sheffield City Council to introduce an Article 4 to stop the development of allotments. The Clerk asked the Committee to support the local community with the petition in relation to Roots Allotments.</p> <p>Proposed by Thomas Sturgess and seconded by Councillor Denise Fearnley and <b>RESOLVED:</b> That Ecclesfield Parish Council, Environmental Planning Committee will support the local community with the petition in relation to Roots Allotments.</p> |

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|                            | <p>To receive an update from McDonald's, Tankersley re: Litter – Andrew Towlerton (Clerk) provided an update. The response received from McDonald's, Tankersley was and unsatisfactory one regarding the amount of litter in the parish. The Clerk will escalate the complaint further.</p> <p>To receive an update from Network Rail Footpath – Andrew Towlerton (Clerk) provided an update. Network Rail have been lacking in communication with regards the footpath crossing. This has now been escalated by the MP Marie Tidball.</p> <p style="text-align: right;"><i>(7 in favour)</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b><u>2025/16 (EP)</u></b> | <p><b><u>Item 16: Correspondence</u></b></p> <ul style="list-style-type: none"> <li>• Mr Pizza takeaway, Church Street, Ecclesfield – Enforcement order – For information</li> <li>• North LAC – Draft, Sheffield City Council Access and Movement plan – For information</li> <li>• Barnsley MBC Consultation on draft Hot Food Takeaway SPD &amp; PAN – For information</li> </ul> <p>These were considered.</p> <p>The Committee would like to write to Barnsley MBC regarding the consultation on hot food takeaway and how they would deal with the increase in litter. As the Parish Council is dealing with this problem currently. The Clerk to write to Barnsley MBC.</p>                                                                                                                                                                                                                                                                                                                                                                |
| <b><u>2025/17 (EP)</u></b> | <p><b><u>Item 17: Date and time of future meetings</u></b></p> <p>The next:</p> <ul style="list-style-type: none"> <li>• Environmental Planning Delegated Powers Committee mid- month meeting is provisionally scheduled for Thursday 18<sup>th</sup> September 2025 at 6.00pm this will be a hybrid meeting (remotely and physically at the Council Office, High Green)</li> <li>• Finance, Premises and Staffing Committee meeting is scheduled for Thursday 18<sup>th</sup> September 2025 at 7.00pm at the Council Office, High Green</li> <li>• Environmental Planning Committee Meeting is scheduled for Thursday 2<sup>nd</sup> October 2025 at 6.30 pm at the Council Office, High Green</li> <li>• Council meeting is scheduled for Thursday 2<sup>nd</sup> October 2025 at 7.15pm at the Council Office, High Green</li> <li>• Finance, Premises and Staffing Committee meeting is scheduled for Thursday 16<sup>th</sup> October 2025 at 7.00pm at the Council Office, High Green</li> </ul> <p>These were noted by the Committee.</p> |

## APPENDIX A

| Date Received | Planning Reference | Site Location                                           | Brief Description of Proposal                                                    | Date Comments Due |
|---------------|--------------------|---------------------------------------------------------|----------------------------------------------------------------------------------|-------------------|
| 13/08/2025    | 25/02382/FUL       | <b>3 Cypress Gate, Sheffield, S35 1PT</b>               | Erection of single-storey rear extension to dwellinghouse.                       | 04/09/2025        |
| 13/08/2025    | 25/02392/FUL       | <b>42 Moorwoods Avenue, Sheffield, S35 2WA</b>          | Erection of single-storey side extension with hipped roof to dwellinghouse.      | 04/09/2025        |
| 21/08/2025    | 25/02467/FUL       | <b>116A Chapel Road, Chapeltown, Sheffield, S35 1ZF</b> | Erection of single-storey front/side extension and front porch to dwellinghouse. | 12/09/2025        |

## APPENDIX B

| Planning Reference | Site/Location Proposal                                                                                                                                                                                                                                                      | Outcome              |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 25/00699/FUL       | <b>205 Greaves Lane, High Green, Sheffield, S35 4GR</b><br>Erection of two-storey rear extension and single-storey side extension to dwellinghouse.                                                                                                                         | Granted              |
| 25/00954/FUL       | <b>205 Main Street, Grenoside, Sheffield, S35 8PP</b><br>Erection of two-storey side and single-storey rear extension to dwellinghouse.                                                                                                                                     | Granted              |
| 25/01229/FUL       | <b>8 Trickett Road, High Green, Sheffield, S35 4FN</b><br>Erection of two-storey rear extension to dwellinghouse.                                                                                                                                                           | Granted              |
| 25/01296/FUL       | <b>9B Jeffcock Road, High Green, Sheffield, S35 4HJ</b><br>Alterations to roof including erection of dormer window and roof terrace to front.                                                                                                                               | Refused              |
| 25/00616/FUL       | <b>Land Adjacent 80 and 124 Thompson Hill, Sheffield, S35 4JU</b><br>Erection of two dwellinghouses with associated parking and one detached garage.                                                                                                                        | Refused              |
| 25/01431/FUL       | <b>58 South Road, High Green, Sheffield, S35 4JN</b><br>Demolition of rear porch and erection of single-storey front/rear/side extension to dwellinghouse.                                                                                                                  | Granted              |
| 25/01459/TEL       | <b>XPO Logistics, Unit 3, Brookdale Road, Sheffield, S35 2PW</b><br>Installation of 1.3 metres communications antenna, 9 metre timber post with fibre optic cable and associated equipment (Application to determine if prior approval required for siting and appearance). | Prior Approval Given |
| 25/01524/CHU       | <b>South Yorkshire Police, Thorncliffe Lane, Sheffield, S35 3XX</b><br>South Yorkshire Police Station (Use Class Sui Generis) as a dog grooming parlour (Use Class Sui Generis).                                                                                            | Granted              |
| 25/01558/FUL       | <b>2 Merbeck Drive, Sheffield, S35 4DB</b><br>Demolition of conservatory and erection of single-storey rear extension to dwellinghouse.                                                                                                                                     | Granted              |
| 25/01319/FUL       | <b>46 Thornbrook Gardens, Sheffield, S35 2BA</b><br>Demolition of rear conservatory and erection of a two-storey side extension to dwellinghouse including garage and provision of a rear.                                                                                  | Refused              |

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|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 25/01729/FUL | <b>23 Berry Holme Drive, Sheffield, S35 1AD</b><br>Erection of single storey side extension to dwellinghouse.                                                                                                                                                                                                                                        | Granted |
| 25/00716/FUL | <b>Charlton Brook Ltd, 140 Springwood Lane, Sheffield, S35 4JQ</b><br>Change of use of nursery and stable buildings to form a dwellinghouse with integral garage and guest annexe including erection of single-storey extensions and a link extension.                                                                                               | Granted |
| 25/01394/FUL | <b>128 Whitley Lane, Sheffield, S35 9ZD</b><br>Demolition of detached garage and single-storey side extension, erection of two-storey side extension, single-storey front porch to extension to dwellinghouse.                                                                                                                                       | Granted |
| 25/01703/FUL | <b>15 Housley Lane, Sheffield, S35 2UD</b><br>Erection no of a two/single storey side extension, two/single storey rear extension, erection of a garden room and repositioning of the drive access to the front of the dwellinghouse.                                                                                                                | Granted |
| 25/01746/FUL | <b>114 Ecclesfield Road, Chapeltown, Sheffield, S35 1TE</b><br>Demolition of conservatory, alterations to roof to form additional habitable space including erection of rear dormer and rooflights to front, erection of single storey side rear extension, and conversion of detached garage into self contained annexe ancillary to dwellinghouse. | Granted |
| 25/01765/FUL | <b>110 Mortomley Lane, Sheffield, S35 3HU</b><br>Demolition of conservatory and erection of single storey rear extension.                                                                                                                                                                                                                            | Granted |