



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Environmental Planning Committee

SUMMONS

25th September 2025

Dear Councillor,

You are respectfully summoned to attend the Environmental Planning Committee Meeting which will take place at the **Council Offices** on Thursday 2nd October 2025 at 6.30 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Environmental Planning Committee meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership

Councillor Dr John Bowden (Chair), Councillor Andy Bainbridge, Councillor Victoria Bowden (ex officio), Councillor Susan Davidson (ex officio), Councillor Denise Fearnley, Councillor Alan Hooper, Councillor Adam Hurst and Councillor Thomas Sturgess

*Substitute members may be appointed in accordance with Standing Order 4v.

Public Participation Session

Prior to the formal commencement of the meeting, there is an opportunity to receive questions from members of the public under the direction of the Chair and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

MEETING

Chair's Announcement

Prior to the commencement of the meeting, the Chair will outline the procedure for this meeting to ensure that the meeting is effective, lawful and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure
- Public participation and exclusion of the press and public procedures
- Anyone wishing to record is asked to let the Chair of the meeting know prior to the start of the meeting
- All Councillors present may be required to state their name prior to the commencement of the meeting
- In case of an emergency, people should evacuate the building via the nearest emergency exit and ring 999

AGENDA

2025/18 (EP) Apologies and Reasons for Absence

- a) To note any apologies for absence
- b) To approve the reasons for absence

2025/19 (EP) Declarations of Interest

- a) To consider any requests for dispensation.
- b) To receive and record any declaration of interests not already declared under the Council's Code of Conduct or members register of Disclosable Pecuniary Interests

2025/20 (EP) Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) as amended due to the confidential nature of the business to be transacted.

2025/21 (EP) Environmental Planning Minutes and Notes

To consider the draft minutes from the Environmental Planning Committee meeting held on

- 4th September 2025 (attached as item 21a)

2025/22 (EP) Planning Matters

22.1 To note and consider the list of planning applications for comment.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
26/08/2025	25/02456/FUL	Land Adjacent No. 11, Cowley Way, Sheffield, S35 1QP	Hybrid planning application: Full application for a clean multi-energy refuelling and recharging hub (use class Sui Generis) including a welfare building, associated plant, compounds, canopies and bays, accessing and landscaping; Outline application (appearance reserved) for an associated multi-storey van park (four storeys high)	16/09/2025
10/09/2025	25/02605/FUL	48 Glenwood Crescent, Sheffield, S35 1YX	Demolition of existing flat roof single storey side extension, erection of a 2-storey side extension with hipped roof, a single storey rear/side extension and single storey front porch extension to dwellinghouse.	01/10/2025
11/09/2025	25/02584/FUL	9B Jeffcock Road, High Green, Sheffield, S35 3HJ	Erection of shed/store to side of dwellinghouse with terrace at first-floor level and alterations to roof to form additional living accommodation including provision of loft lights to front and rear.	02/10/2025

22.2 To receive notifications of any planning decision notices received into Ecclesfield Parish Council from Sheffield City Council (listed).

Planning Reference	Site/Location Proposal	Outcome
25/01802/FUL	14 Woodburn Drive, Sheffield, S35 1YS Demolition of rear conservatory and erection of single-storey rear extension to Bungalow.	Granted
25/01722/FUL	11 High Street, Ecclesfield, Sheffield, S35 9XA Alterations to dwellinghouse including raising the lowest section of roof, alterations to windows and doors, installation of rear rooflight and associated parking.	Refused
24/03546/FUL	Caribbean Sports Club, The Common, Sheffield, S35 9WL Demolition of existing clubhouse and erection of a replacement clubhouse including drainage works and improvements to	Granted

	vehicular access driveway and formation of overflow parking area.	
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2025/23 (EP) To receive an update on various projects and activities, including

- Neighbourhood Plan

2025/24 (EP) Correspondence

- Enforcement Notice – Oak Lodge Farm, Thompson Hill, High Green, Sheffield, S35 4JT

2025/25 (EP) Date and Time of Future Meetings (to be held at the Council Offices unless otherwise stated):

The next:

- Environmental Planning Delegated Powers Committee mid-month meeting is provisionally scheduled for Thursday 16th October 2025 at 6.00pm to be held hybrid (remotely and physically)
- Finance, Premises and Staffing Committee meeting is scheduled for Thursday 16th October 2025 at 7.00pm
- Environmental Planning Committee meeting is scheduled for Thursday 6th November 2025 at 6.30 pm
- Council meeting is scheduled for Thursday 6th November 2025 at 7.15pm
- Finance, Premises and Staffing Committee meeting is scheduled for Thursday 20th November 2025 at 7.00pm