



**Public Participation Session**

Prior to the formal commencement of the meeting, there was an opportunity for members of the public to ask questions. There were no members of the public present at the meeting.

**Draft Minutes of the Environmental Planning Committee Meeting held at the  
Parish Council Offices, High Green on Thursday 3 July 2025**

**Commenced: 6.30 pm - Concluded: 6.50 pm**

**Councillors Present:** Thomas Sturgess (Vice Chair), Andy Bainbridge, Victoria Bowden, Susan Davidson, Denise Fearnley, Alan Hooper and Adam Hurst (item 6 onwards).

**Absent Councillors:** Cllr Dr J Bowden.

**Officers.** Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administration & Financial Officer

**Chair's Announcement**

The Vice Chair of the Committee, Councillor Thomas Sturgess, outlined the procedures to ensure that the meeting was effective and lawful.

**2025/1 (EP)**

**Item 1: Apologies and Reasons for Absence**

The Vice Chair reported that he had received one from Cllr Dr J Bowden.

Proposed by Councillor Alan Hooper and seconded by Councillor Denise Fearnley and  
**RESOLVED:** That the apology and reasons for absence from Cllr Dr J Bowden be approved.

*(6 in favour)*

**2025/2 (EP)**

**Item 2: Declarations of Interest**

There were none.

**2025/3 (EP)**

**Item 3: Exclusion of Press and Public**

There were no items, which it was considered required the exclusion of the public or press.

<p><b><u>2025/4 (EP)</u></b></p>	<p><b><u>Item 4: Election of Vice Chair</u></b></p> <p>This was considered.</p> <p>Proposed by Councillor Victoria Bowden and seconded by Councillor Denise Fearnley and <b>RESOLVED:</b> That Councillor Thomas Sturgess be elected Vice Chair of the Environmental Planning Committee for the municipal year 2025-2026.</p> <p style="text-align: right;"><i>(6 in favour)</i></p>
<p><b><u>2025/5 (EP)</u></b></p>	<p><b><u>Item 5: Environmental Planning Minutes and Notes</u></b></p> <p>The Vice Chair, Councillor Thomas Sturgess introduced the approved minutes of the Environmental Planning meeting held on 15<sup>th</sup> May 2025 and the approved notes of the Environment Planning Delegated Powers meeting held on 22<sup>nd</sup> May 2025. These were noted.</p> <p>The Vice Chair, Councillor Thomas Sturgess introduced the draft minutes of the Environmental Planning meeting held on 19<sup>th</sup> June 2025.</p> <p>(a) Proposed by Councillor Susan Davidson, seconded by Councillor Denise Fearnley and <b>RESOLVED:</b> That the minutes of the Environmental Planning Committee meeting of 19<sup>th</sup> June 2025 be endorsed.</p> <p style="text-align: right;"><i>(6 in favour)</i></p>
<p><b><u>2025/6 (EP)</u></b></p>	<p><b><u>Item 6: Planning Matters</u></b></p> <p><b><u>6.1 To note and consider the list of planning applications for comment and any delegated to the Admin Officer in accordance with Council Policy.</u></b></p> <p>4 planning applications were to be considered.</p> <p>These are shown in Appendix A.</p> <p>The Committee considered that it had no objections or comments to make on them. Apart from planning application 25/01703/FUL – 15 Housley Lane, Sheffield, S35 2UD – Erection no of a two/single storey side extension, two/single storey rear extension, erection of a garden room and repositioning of the drive access to the front of the dwellinghouse. The Committee’s comments are below.</p> <ul style="list-style-type: none"> <li>• The Committee are in full support of the neighbours’ objections and would like them taken into consideration</li> <li>• Also to be taken into consideration is the neighbour’s during the building works and access on Mortomley Lane</li> </ul> <p>Proposed by Councillor Susan Davidson, seconded by Councillor Andy Bainbridge and <b>RESOLVED:</b> That the Committee has no objections or comments on the above planning applications, apart from planning application 25/01703/FUL.</p> <p style="text-align: right;"><i>(Comments to be submitted to SCC)</i> <i>(7 in favour)</i></p> <p><b><u>6.2 To receive notifications of any planning decision notices (listed)</u></b></p> <p>The Committee was informed of notifications of planning decision notices for 18 planning applications.</p> <p>These were noted by the committee.</p>

	<p>The planning decision notices considered are shown in Appendix B.</p>
<b><u>2025/7 (EP)</u></b>	<p><b><u>Item 7: To receive an update on various projects and activities</u></b></p> <p>Neighbourhood Plan - Andrew Towler (Clerk) provided an update. He asked the committee for permission to submit the Neighbourhood Plan to Sheffield City Council at the next Neighbourhood Plan Working Group scheduled for the 10<sup>th</sup> July 2025.</p> <p>Proposed by Susan Davidson and seconded by Councillor Denise Fearnley and  <b>RESOLVED:</b> That the Neighbourhood Plan is to be submitted to Sheffield City Council following the Neighbourhood Plan Working Group meeting scheduled for the 10<sup>th</sup> July 2025.</p> <p style="text-align: right;"><i>(7 in favour)</i></p>
<b><u>2025/8 (EP)</u></b>	<p><b><u>Item 8: Correspondence</u></b></p> <ul style="list-style-type: none"> <li>• Update received from McDonalds in relation to litter in the parish</li> <li>• Update in relation to the Peak &amp; Northern Footpath Society. Public Footpath Crossing in Sheffield.</li> <li>•</li> </ul> <p>These were considered.</p> <p>The Clerk to escalate both complaints again to the local MP. Updates received are not satisfactory.</p>
<b><u>2025/9 (EP)</u></b>	<p><b><u>Item 9: Date and time of future meetings</u></b></p> <p>The next:</p> <ul style="list-style-type: none"> <li>• Environmental Planning Mid-Month Delegated Powers Committee Meeting is provisionally scheduled for Thursday 24<sup>th</sup> July 2025</li> <li>• Environmental Planning Committee Delegated Powers meeting to be held remotely, is provisionally scheduled for Thursday 14<sup>th</sup> August 2025</li> <li>• Environmental Planning Committee Meeting is scheduled for Thursday 4<sup>th</sup> September 2025 at 6.30 pm at the Council Offices, High Green.</li> </ul> <p>These were noted by the Committee.</p>

## APPENDIX A

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
19/06/2025	25/01729/FUL	<b>23 Berry Holme Drive, Sheffield, S35 1AD</b>	Erection of single storey side extension to dwellinghouse	10/07/2025
19/06/2025	25/01703/FUL	<b>15 Housley Lane, Sheffield, S35 2UD</b>	Erection no of a two/single storey side extension, two/single storey rear extension, erection of a garden room and repositioning of the drive access to the front of the dwellinghouse.	10/07/2025
19/06/2025	25/01746/FUL	<b>114 Ecclesfield Road, Chapeltown, Sheffield, S35 1TE</b>	Demolition of conservatory, alterations to roof to form additional habitable space including erection of rear dormer and rooflights to front, erection of single storey side rear extension, and conversion of detached garage into self contained annexe ancillary to dwellinghouse.	10/07/2025
23/06/2025	25/01765/FUL	<b>110 Mortomley Lane, Sheffield, S35 3HU</b>	Demolition of conservatory and erection of single storey rear extension.	14/07/2025

## APPENDIX B

Planning Reference	Site/Location Proposal	Outcome
25/00281/FUL	<b>54-56 High Street, Ecclesfield, Sheffield, S35 9XD</b> Provision of dropped kerb to dwellinghouse.	Granted
25/00595/FUL	<b>26 Park Avenue, Chapeltown, Sheffield, S35 1WE</b> Erection of single-storey front/rear extension to dwellinghouse.	Granted
25/00835/LU2	<b>Hydra Kids, 8 Hydra Business Park, Nether Lane, Sheffield, S35 9ZX</b> Internal alterations to create additional floor space at first-floor level.	Granted
25/00130/FUL	<b>7 Stephen Lane, Sheffield, S35 8QZ</b> Erection of a single-storey side/rear extension and provision of level access ramps to front and rear of dwellinghouse.	Granted
25/00664/FUL	<b>27 Angram View, Sheffield, S35 4FG</b> Erection of a single-storey rear extension to dwellinghouse.	Refused
25/00944/FUL	<b>32 Park Avenue, Chapeltown, Sheffield, S35 1WE</b> Erection of two-storey side/rear and single-storey front/side/rear extensions with hip to gable roof extension to dwellinghouse.	Granted
25/00581/FUL	<b>Markovitz Ltd, Station Road, Ecclesfield, Sheffield, S35 9YR</b>	Granted

	Demolition of existing buildings, removal of portacabin and weighbridge and erection of replacement storage and trade counter building (B8 use) with associated parking provision (Application under Section 73 to vary/remove condition no.	
25/00586/RG3	<b>Ecclesfield Park, The Common, Sheffield, S35 9WN</b> Upgrade of existing MUGA (Multi Use Games Area) to a playzone with fencing and floodlighting.	Granted
25/00814/FUL	<b>49 Smithy Carr Avenue, Sheffield, S35 2ZQ</b> Erection of first-floor rear decking with undercroft storage and steps to rear garden and erection of single-storey sun room to be sited on top of the decked area.	Granted
25/00831/FUL	<b>62 Wheel Lane, Grenoside, Sheffield, S35 8RN</b> Erection of two-storey side extension, single-storey rear extension and porch to front of dwellinghouse	Granted
25/00927/FUL	<b>240 Thompson Hill, Sheffield, S35 4JW</b> Alterations to roof space to form habitable accommodation including erection of front and rear dormer windows, erection of a single-storey rear extension and a raised patio area to dwellinghouse.	Granted
25/00997/FUL	<b>69 Greengate Lane, High Green, Sheffield, S35 3GS</b> Erection of single-storey side extension with ramped access to dwellinghouse.	Granted
25/00952/FUL	<b>Appletree Nursery, Main Street, Grenoside, Sheffield, S35 8PQ</b> Erection of a single-storey extension to south and east elevations of nursery to provide additional space, new toilet facilities and improved access, provision of a canopy to west elevation for outdoor amenity and extension to the eastern site boundary by 1.3m.	Granted
25/00093/FUL	<b>69 Oak Lodge Road, Sheffield, S35 4QA</b> Erection of a two/single-storey side extension and front porch to dwellinghouse.	Granted
25/01020/FUL	<b>Land Opposite 2 Greno House, Greno House, School Lane, Grenoside, Sheffield, S35 8QU</b> Demolition of garage and erection of a dwellinghouse (self build).	Refused
24/03425/FUL	<b>48 Wharfdale Drive, Sheffield, S35 2QL</b> Demolition of existing attached garage, erection of a single/2-storey front, side and rear extension and erection of a single-storey rear extension to dwellinghouse.	Granted
25/00413/FUL	<b>Sheffield Car Centre, Eden Park, Penistone Road, Grenoside, Sheffield, S35 8QH</b> (Application under Section 73 to vary conditions 2, 40 and 41 of application 20/00414/FUL) - Demolition of car sales building and erection of four/three-storey block comprising 20 dwellings (Use Class C3), convenience store (Use Class E part a) and 2 commercial units (Use Class E Part a, c, e and g) with associated parking and formation of site accesses.	Granted
25/00318/FUL	<b>Michael's Music Studio, 51 Station Road, Chapeltown, Sheffield, S35 2XE</b> Use of building as a mixed-use commercial unit on the ground floor (class E) and a residential flat on the upper floors (use class C) with external alterations consisting of a balcony to the rear at first-floor level and erection of dormer window to the rear of the building.	Granted