



**ECCLESFIELD
PARISH COUNCIL**

Ecclesfield Parish Council

Council Offices, Mortomley Lane
High Green
Sheffield, S35 3HS

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Public Participation Session

Prior to the formal commencement of the meeting, Councillor John Housley was officially appointed as Town Crier for Ecclesfield Parish. He received his letter of appointment from Mrs Bookey Oshin DL, Deputy Lord Lieutenant for South Yorkshire, and Councillor Susan Davidson, Chairman of the Parish Council. It was noted that a Town Crier is a historic role, serving as an official announcer of news, events and proclamations in the community, and that John has been undertaking this role on an unofficial basis for several years.

Minutes of Meeting of Ecclesfield Parish Council held on Thursday 6 February 2025 at the Council Offices

The meeting commenced: 7.15 pm - concluded: 9.15 pm

Councillors Present. Susan Davidson (Chairman), Andy Bainbridge, Dr. John Bowden, Victoria Bowden, Denise Fearnley, Kate Guest, John Housley, Alan Hooper, Adam Hurst, Carol Levery, Mike Levery, Rob Reiss, Thomas Sturgess and Alan Woodcock

Absent Councillors. Michael Morrissey.

Officers. Andrew Towlerton – Parish Clerk/RFO.

Members of the Public. None.

Chairman's Announcement

The Chairman, Councillor Susan Davidson, opened the meeting. She outlined the procedures to ensure that it was effective and lawful.

Two minutes silence was then observed in memory of Kath Granger who had sadly passed away. It was explained that she had been a Parish Councillor for many years, and Charman of the Parish Council between 2016 – 2017. The Chairman of the Parish Council, Councillor Susan Davidson, and other Parish Councillors paid tribute to and recognised her contribution, passion and support for the local community, supporting many causes and projects during and outside her tenure as a Parish Councillor.

2024/135 (FC) Item 135: Apologies and Reasons for Absence

It was reported that one had been received from Councillor Michael Morrissey.

Proposed by Councillor Andy Bainbridge, seconded by Councillor Rob Reiss and

RESOLVED: That the apologies and reasons given for absence by Councillor Michael Morrissey be approved.

(14 in favour)

Signed Chairman:

Dated:

<u>2024/136 (FC)</u>	<u>Item 136: Declarations of Interests</u> There were none received.
<u>2024/137 (FC)</u>	<u>Item 137: Exclusion of Press and Public</u> It was considered that there were no items that required the exclusion of the press or public.
<u>2024/138 (FC)</u>	<u>Item 138: Council Minutes</u> These were considered. Proposed by Councillor Denise Fearnley, seconded by Councillor Rob Reiss and RESOLVED: That the minutes of the Full Council meeting held on 16 th January 2025 be approved. <div style="text-align: right;"><i>(14 in favour)</i></div> Councillor Michael Morrissey was thanked for his great work in taking forward the consultation by the South Yorkshire Mayoral Combined Authority on bus franchising (see minute 2024/126c (FC)).
<u>2024/139 (FC)</u>	<u>Item 139: Environmental Planning Committee Minutes</u> These were considered. Proposed by Councillor Dr. John Bowden, seconded by Councillor Andy Bainbridge and RESOLVED: That the minutes of the Environmental Planning Committee meeting held on 16 th January 2025 be approved. <div style="text-align: right;"><i>(14 in favour)</i></div> Councillor Dr John Bowden, its Chairman, provided a verbal update from the meeting of the Environmental Planning Committee that had taken place immediately before this meeting. He noted that the main matter for discussion was a planning application for the demolition of buildings and erection of 7 dwellinghouses with associated access and landscaping at Civil Service Sports Club, Green Lane, Ecclesfield, Sheffield, S35 9WY (Ref: 25/00070/FUL). He stated that the Parish Council had agreed to object to the current proposal.
<u>2024/140 (FC)</u>	<u>Item 140: Finance, Premises and Staffing Committee Minutes</u> The Chairman of the Finance, Premises and Staffing Committee, Councillor Kate Guest, provided a verbal report on the meeting of the Finance, Premises and Staffing Committee held on 30 th January 2025. She outlined the several training events being organised that would be open to Councillors and staff, including that it had been agreed at the meeting to organise training in support of the Council becoming a Dementia Friend. December's monthly accounts had been discussed as well as progress with the replacement bench at Mortomley park, which it was hoped would be installed soon. She explained that the main item discussed was progress with the Service Level Agreement between Chapelgreen Advice Centre and the Council for 2024 and 2025, which the release of the Council's annual contribution of £9,000 to the centre was subject to the satisfactory receipt of. Also, that the formal minutes from the January meeting would be considered at the March meeting of the Full Council.

<u>2024/141 (FC)</u>	<p><u>Item 141: Monthly Accounts and Payments for Approval</u></p> <p>A verbal and written report was provided on the monthly accounts and the schedule of payments for approval between 9th January 2025 and 6th February 2025.</p> <p>Proposed by Councillor Victoria Bowden, seconded by Councillor Dr. John Bowden and RESOLVED: That the monthly accounts including the payments for approval between 9th January 2025 and 6th February 2025 (and as shown at Appendix 1) be approved.</p> <p style="text-align: right;"><i>(14 in favour)</i></p>
<u>2024/142 (FC)</u>	<p><u>Item 142: Policies for Approval</u></p> <p>Three draft policies were considered</p> <p>a) Proposed by Councillor Carol Levery, seconded by Councillor Alan Woodcock and RESOLVED: That the Equal Opportunities and Dignity at Work, Bullying and Harassment policies be agreed.</p> <p style="text-align: right;"><i>(14 in favour)</i></p> <p>(b) Proposed by Councillor Carol Levery, seconded by Councillor Alan Hooper and RESOLVED: That:</p> <p>(i) The Granting of Honorary Freedom of the Parish Policy be agreed.</p> <p>(ii) That is apart from the section of the Policy dealing with the criteria for the Granting of Honorary Freedom of the Parish, which the Clerk, in consultation with Councillor Carol Levery, be granted delegated power to agree the final wording of.</p> <p style="text-align: right;"><i>(14 in favour)</i></p> <p>Councillor Dr. John Bowden left the meeting at this point.</p>
<u>2024/143 (FC)</u>	<p><u>Item 143: Environmental Planning Committee</u></p> <p>The Council was asked to consider a request from a Councillor to become an (eighth) member of the Environmental Planning Committee. This was considered. The Clerk stated that while he had no strong views on whether membership of the Environmental Planning Committee should be increased to eight members, he could foresee tensions if membership of the Finance, Premises and Staffing Committee was increased to more than seven.</p> <p>Proposed by Councillor Alan Hooper, seconded by Councillor Rob Reiss and RESOLVED: That the request from Councillor Carol Levery to become a member of the Environmental Planning Committee be approved.</p> <p style="text-align: right;"><i>(13 in favour)</i></p>
<u>2024/144 (FC)</u>	<p><u>Item 144: Steel Valley Project</u></p> <p>The Council was asked to consider its representative on the Steel Valley Project Board's (in furtherance of minute 2024/93 (c)). The Clerk stated that he spoke to representatives of the project, and they had confirmed they would be happy to accept a shared appointment (i.e, two councillors to share the role and responsibilities) if the Council was minded to do so.</p> <p>Proposed by Councillor Alan Woodcock, seconded by Councillor Carol Levery and RESOLVED: That Councillor Michael Morrissey and Councillor Rob Reiss be jointly appointed as the Council's representative on the Steel Valley Project Board on a 'job-share' basis.</p> <p style="text-align: right;"><i>(13 in favour)</i></p>

2024/145 (FC)	<p><u>Item 145: To receive an update on projects and activities</u></p> <p>a) Repairs to Chapeltown Toilets</p> <p>Councillor Rob Reiss provided a progress report. He explained that he had raised the lack of progress with the repairs directly with the Chief Executive and the Director of Neighbourhood Services at Sheffield City Council. This appeared to have prompted some action. He was also seeking a meeting with officers from Sheffield City Council together with the Clerk and other concerned Parish Councillors to discuss reviewing the Service Level Agreement.</p> <p>b) Ecclesfield Parish Gardening Competition 2025</p> <p>The Clerk and Councillor John Housley provided a joint report. It was explained that the arrangements for this were to commence shortly and would be essentially the same as for previous years. All Councillors were asked to play their part in publicising it and encouraging individuals and others to put forward suitable nominations.</p>
2024/146 (FC)	<p><u>Item 146: To receive a verbal report from Councillor representatives (by exception) on outside bodies, as appropriate</u></p> <ul style="list-style-type: none"> • Ann Reresby Trust (Council representatives Councillors Andy Bainbridge and Denise Fearnley). • Ecclesfield Charities (Council representative Councillor Kate Guest). • Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst). • Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss). • Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge). Councillor Andy Bainbridge provided an overview of the most recent meeting of the YLCA. • Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillors Victoria Bowden and Adam Hurst). Councillor Alan Hooper confirmed that the next meeting of North Sheffield LAC was to take place on 27th February 2025 at 6.00 in Stannington and the focus was on highway issues. • Ecclesfield and District Archives project (Council representatives Councillors Andy Bainbridge, Dr. John Bowden, Victoria Bowden and John Housley). Councillor Victoria Bowden provided an update on the activities of the project, including its recent representation at the Sheffield Heritage Fair 2025, and heritage issues more generally in the Parish. • Grenoside Exhibition Foundation Charity (all Councillors). Councillor Susan Davidson stated that she was continuing to progress the Lump Lane land issue with the charity's solicitors and others.
2024/147 (FC)	<p><u>Item 147: Correspondence</u></p> <p>The various correspondence highlighted was noted and discussed.</p>
2024/148 (FC)	<p><u>Item 148: Date and Time of Future Meetings</u></p> <p>It was confirmed that the next:</p> <ul style="list-style-type: none"> • Environmental Planning Committee Delegated Powers meeting is provisionally scheduled to take place remotely on Thursday 20th February 2025 at 6.30 pm.

- Finance, Premises and Staffing Committee meeting is scheduled for Thursday 20th February 2025 at 7.15 pm at the Council Offices.
- Environmental Planning Committee meeting is scheduled for Thursday 6th March 2025 at 6.30 pm at the Council Offices.
- Full Council meeting is scheduled for Thursday 6th March 2025 at 7.15 pm at the Council Offices.

APPENDIX 1: Payments List 9th January 2025 – 6th February 2025 – (See Item 2024/141)

Date invoice received	Payee Name	Description	Payment method	Net Amount	VAT if eligible	Total Amount
9.1.25	SSE	Electric: Community rm – 1.10.24-31.12.24	DD	£71.70	£3.59	£64.29 Less £11.00 credit note
11.1.25	EE	Community Coordinator – Mobile	DD	£18.48	£3.70	£22.18
11.1.25	Brown Bag Bakery	Working lunch – 10.1.25	BACS	£120.00	-	£120.00
12.1.25	Business Stream	Water: Community rm – 12.10.24-11.12.24	BACS	£52.72	-	£52.72
13.1.25	Business Stream	Water: Chapelton toilets – 30.9.24-29.12.24	BACS	£52.25	-	£52.25
13.1.25	Pollards	Filter Coffee	BACS	£50.00	-	£50.00
13.1.25	FOYS	Office copy entries fee – from Land Registry	BACS	£14.00	-	£14.00
14.1.25	SSE	Electric: Chapelton toilets – 21.9.24-20.12.24	DD	£206.88	£10.34	£217.22
15.1.25	Joshua Daniels	Filming and photos for VE Day	BACS	£200.00	-	£200.00
15.1.24	Wickes c/o A Towlerton	Meltaway rock salt	BACS	£89.00	-	£89.00
15.1.25	Asda	Cleaning materials	CARD	£5.25	-	£5.25
16.1.25	Salaries	January 2025	BACS	£7,749.94	-	£7,749.94
16.1.25	Amazon	Towncrier costume – VE Day	CARD	£24.98	£5.00	£29.98
17.1.25	Supake	IT support	BACS	£166.00	£33.20	£199.20
21.1.25	Sage	Payroll	DD	£15.00	£3.00	£18.00
22.1.25	HMRC	Tax & NI	BACS	£1,362.87	-	£1,362.87
24.1.25	SSE	Electric: Council offices – 1.12.24-31.12.24	DD	£111.76	£5.59	£117.35
28.1.25	BT	Telephone & Broadband	DD	£145.90	£29.18	£175.08

Signed Chairman:
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Dated: