



ECCLESFIELD PARISH COUNCIL

Ecclesfield Parish Council

Council Offices, Mortomley Lane
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Public Participation Session

Prior to the formal commencement of the meeting, there was a presentation (followed by questions) by Frances McGrother the manager of Thorncliffe Community Leisure Centre. Frances gave an update on trends in usage of facilities at the Centre as well as planned improvements and developments more generally. It was noted that was not a plaque or similar at the Centre recognising the annual financial contribution (about £20,000 a year) the Parish Council makes towards it. Frances agreed that it would be a good idea to do this. Councillor John Housley asked whether the plaques from the former Chapeltown Swimming Baths could also be installed there as well. This was also agreed. The Chairman thanked Frances for attending the meeting.

Minutes of Meeting of Ecclesfield Parish Council held on

Thursday 6 March 2025 at the Council Offices

The meeting commenced: 7.15 pm - concluded: 9.00 pm

Councillors Present. Susan Davidson (Chairman), Andy Bainbridge, Dr. John Bowden, Victoria Bowden, Denise Fearnley, Kate Guest, John Housley, Alan Hooper, Adam Hurst, Carol Levery, Mike Levery, Rob Reiss, Thomas Sturgess and Alan Woodcock

Absent Councillors. Michael Morrissey.

Officers. Andrew Towlerton – Parish Clerk/RFO and Laura Tickle – Administration & Financial Officer

Members of the Public. None.

Chairman's Announcement

The Chairman, Councillor Susan Davidson, opened the meeting. She outlined the procedures to ensure that it was effective and lawful.

The Clerk reported that he was recording the meeting to aid minute taking.

2024/149 (FC) Item 149: Apologies and Reasons for Absence

It was reported that one had been received from Councillor Michael Morrissey.

Proposed by Councillor Adam Hurst, seconded by Councillor Rob Reiss and **RESOLVED:** That the apology and reason given for absence by Councillor Michael Morrissey be approved.

(14 in favour)

Signed Chairman:

Dated:

<u>2024/150 (FC)</u>	<u>Item 150: Declarations of Interests</u> There were none received.
<u>2024/151 (FC)</u>	<u>Item 151: Exclusion of Press and Public</u> It was considered that there were no items that required the exclusion of the press or public.
<u>2024/152 (FC)</u>	<u>Item 152: Council Minutes</u> These were considered. Proposed by Councillor Thomas Sturgess, seconded by Councillor Denise Fearnley and RESOLVED: That the minutes of the Full Council meeting held on 6 th February 2025 be approved. <div style="text-align: right;"><i>(14 in favour)</i></div>
<u>2024/153 (FC)</u>	<u>Item 153: Environmental Planning Committee Minutes</u> These were considered. Proposed by Councillor Dr. John Bowden, seconded by Councillor Thomas Sturgess and RESOLVED: That the minutes of the Environmental Planning Committee meeting held on 6 th February 2025 be approved. <div style="text-align: right;"><i>(14 in favour)</i></div> Its Chairman, Councillor Dr John Bowden, gave a verbal report of the meeting of the Environmental Planning Committee that had taken place immediately before this meeting. He explained that seven planning applications had been considered including one to vary the conditions attached to the previous approval for the construction of dwellings and a shop at Sheffield Car Centre, Eden Park, Penistone Road, Grenoside, Sheffield, S35 8QH (Ref: 25/00413/FUL), which the Parish Council had previously objected to. Correspondence the Parish Council had received from a resident concerning parking issues at the Greggs/Starbuck's site at The Common, Ecclesfield, S35 9WN had also been considered.
<u>2024/154 (FC)</u>	<u>Item 154: Finance, Premises and Staffing Committee Minutes</u> To approve the minutes and any recommendations requiring Council approval of the Finance, Premises and Staffing Committee meeting held on 30 th January 2025. a) Proposed by Councillor Adam Hurst, seconded by Councillor Dr. John Bowden and RESOLVED: That <ul style="list-style-type: none"> (i) The cost of up to £3,000 for the installing of a memorial stone/plaque and associated interpretation board for the former airfield be met from VAT receipts. (ii) Due to insufficient information contained in the Service Level Agreement and associated evidence provided by Chapelgreen Advice Centre, the Committee is unable to recommend to Full Council that the annual grant for 2024/2025 in support of the activities of the Chapelgreen Advice Centre be released. (iii) Decor blinds be commissioned to install the new blinds in the Community Room, up to a cost of £695 and on the basis of their quote dated 24th January 2025. (iv) The other minutes of the Finance, Premises and Staffing Committee held on 30th January 2025 be approved. Councillor Dr. John Bowden also reported that the defibrillator had been installed outside of Eva Ratcliffe House in furtherance of minute 2024/105 (FP&S).

	<p>Councillor Alan Hooper asked whether the agenda from the Finance, Premises and Staffing and the Environmental Planning committees could be circulated electronically to any Councillor who was not a member of these committees and in advance of the concerned meeting. The Clerk said that he would arrange this.</p> <p>To approve the minutes and any recommendations requiring Council approval of the Finance, Premises and Staffing Committee meeting held on 20th February 2025.</p> <p>b) Proposed by Councillor Mike Levery, seconded by Councillor Carol Levery and RESOLVED: That</p> <ul style="list-style-type: none"> (i) The Investment Policy (2025) be approved. (ii) There should be an amendment to the existing Dedication of Council Benches Policy whereby should an existing or former Chairman of the Parish Council pass away, in principle, an existing, or if not available a new, suitable Council bench would be dedicated to them in the Ward they represented. Also, this amendment should be 'backdated' to take effect from the beginning of December 2024 and any associated costs should be met from the Parish Council's share of CIL receipts. (iii) The Service Level Agreement between the Council and Active Regen for the financial year 2025-2026 be approved. (iv) A grant of £4,000 be awarded to the Grenoside Conservation Society towards the cost of a new pond at Wheata Woods, Grenoside. <p style="text-align: right;"><i>(14 in favour)</i></p> <p>c) Proposed by Councillor Rob Reiss, seconded by Councillor Alan Hooper and RESOLVED: That a grant of £3,000 be awarded to Thorncliffe Bowling Club towards the cost of improvements to their bowling greens, specifically items 1 to 4 in their application (namely, fertiliser; wetting agent and bio stimulants; renovation materials and disease management).</p> <p style="text-align: right;"><i>(10 in favour, 3 abstentions and 1 against)</i></p> <p>d) Proposed by Councillor John Housley, seconded by Councillor Victoria Bowden and RESOLVED: That a grant of £3,000 be awarded to Thorncliffe & Wentworth Cricket Club towards the cost of renovating their changing room and showers.</p> <p style="text-align: right;"><i>(11 in favour, 2 abstentions and 1 against)</i></p> <p>e) Proposed by Councillor Mike Levery, seconded by Councillor Carol Levery and RESOLVED: That the other minutes of the Finance, Premises and Staffing Committee held on the 20th February 2025 be approved.</p> <p style="text-align: right;"><i>(14 in favour)</i></p> <p>Councillor Alan Hooper said that it was likely that the North Sheffield LAC would also be offering a grant to the Grenoside Conservation Society towards the cost of a new pond at Wheata Woods, Grenoside in furtherance of minute 2024/154b (iv)</p>
2024/155 (FC)	<p>Item 155: Monthly Accounts and Payments for Approval</p> <p>A verbal and written report was provided on the January 2025 monthly accounts and the schedule of payments for approval between 24th January 2025 and 24th February 2025.</p> <p>Proposed by Councillor Denise Fearnley, seconded by Councillor Rob Reiss and RESOLVED: That the monthly accounts including the payments for approval between 9th January 2025 and 6th February 2025 (and as shown at Appendix 1) be approved.</p> <p style="text-align: right;"><i>(14 in favour)</i></p>

2024/156 (FC)	<p><u>Item 156: Sheffield City Councillor's Ward Boundary Review</u></p> <p>Councillor Alan Hooper reported that Sheffield City Council were to undertake a review of the City Council ward boundaries aimed at ensuring that each councillor represents approximately the same number of voters and ward boundaries reflect the interests of local communities. The review would commence shortly and the revised arrangements should be in place for the next City-wide local elections. It would not affect the Parish Council ward boundaries directly but implications for the Parish Council, however, especially if it was proposed to amend the existing boundaries for East and West Ecclesfield City Council ward boundaries, which are presently contiguous with the Parish Council boundary. It was agreed that this should be something the Parish Council should keep a close eye on.</p>
2024/157 (FC)	<p><u>Item 157: To receive an update on projects and activities</u></p> <p>a) Repairs to Chapeltown Toilets</p> <p>The Clerk provided an update. He said that a site meeting had taken place between representatives from the Parish Council and Sheffield City Council to agree the scope of works required to repair the toilet doors. The total cost for these would be around £5,000. Sheffield City Council has said that they would make a 50% contribution towards the costs of the repairs to the doors (the Parish Council providing the difference) on the basis that future full repairs and maintenance for the toilets would sit with the Parish Council. This was then discussed.</p> <p>Proposed by Councillor Andy Bainbridge, seconded by Councillor John Housley and RESOLVED: That the Council agrees in principle to make a 50% contribution towards the cost of the repairs to Chapeltown Toilets with a view to the Parish Council taking over full responsibility for their repair and maintenance from Sheffield City Council. <i>(13 in favour, 1 against)</i></p> <p>b) Local preparations to celebrate 80th Anniversary of VE Day on 8th May</p> <p>A verbal report was provided on progress with the preparations for this event. It was explained that these were led by the Working Party and generally going well. Any Councillor who had not yet confirmed whether they could assist in the evening and and/or setting up during the day was asked to do so as soon as possible to the Clerk.</p> <p>Reference was made to the Council had agreed to facilitate a small grants programme to assist local groups in running their own events to mark the 80th anniversary of VE Day on 8th May 2025, which would run across the North Sheffield LAC area (see also minute 2024/127 (FP&S)), which was welcomed. Actions aimed at publicising it were outlined, with specific mention being made of the need to promote its availability to community groups and care homes (or similar).</p>
2024/158 (FC)	<p><u>Item 158: To receive a verbal report from Councillor representatives (by exception) on outside bodies, as appropriate</u></p> <ul style="list-style-type: none"> • Ann Reresby Trust (Council representatives Councillors Andy Bainbridge and Denise Fearnley). • Ecclesfield Charities (Council representative Councillor Kate Guest). • Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst). Councillor Alan Hooper said that the Advisory Group would be meeting shortly to consider any grant applications received.

	<ul style="list-style-type: none"> Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss). Councillor Rob Reiss stated that the next meeting of the Committee was later that month. Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge). Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillors Victoria Bowden and Adam Hurst). Councillor Alan Hooper gave a brief report on its most recent meeting which took place on 27th February 2025 in Stannington, the focus of which was on highway issues. Councillor Victoria Bowden announced that she wished to step down as a Council representative on this body, which was agreed. Ecclesfield and District Archives project (Council representatives Councillors Andy Bainbridge, Dr. John Bowden, Victoria Bowden and John Housley). Councillor Victoria Bowden provided an update on the activities of the project, including progress with the proposed new logo for the Parish Council, the Sheffield Heritage Fair 2025 (which it was represented at) and heritage issues more generally in the Parish. She stated that the project was progressing well. Grenoside Exhibition Foundation Charity (all Councillors). Councillor Susan Davidson spoke about progress the Lump Lane land issue, noting that it had reached an important milestone in that an application to register the land has been submitted to the Land Registry along with a request to expedite the process.
2024/159 (FC)	Item 159: Correspondence
	The various correspondence highlighted was noted and discussed. Particular attention was drawn to the invitation by Buckingham Palace to Councillor John Housley for him to attend a Royal Garden Party in recognition of his great work in the community including as Parish Councillor, which was welcomed and Councillor John Housley congratulated on.
2024/160 (FC)	Item 160: Date and Time of Future Meetings
	<p>It was confirmed that the next:</p> <ul style="list-style-type: none"> Environmental Planning Committee Delegated Powers meeting is provisionally scheduled to take place remotely on Thursday 20th March 2025 at 6.30 pm. Finance, Premises and Staffing Committee meeting is scheduled for Thursday 20th March 2025 at 7.15 pm at the Council Offices. Environmental Planning Committee meeting is scheduled for Thursday 3rd April 2025 at 6.30 pm at the Council Offices. Full Council meeting is scheduled for Thursday 3rd April 2025 at 7.15 pm at the Council Offices.

APPENDIX 1: Payments List 24th January – 24th February 2025 – (See Item 2024/155)

Date invoice received	Payee Name	Description	Payment method	Net Amount	VAT if eligible	Total Amount
24.1.25	FMS	Defib maintenance	BACS	£341.00	-	£341.00
		Chapelton toilets maintenance		£530.45	-	£530.45

Signed Chairman:
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Dated:

				= £871.45		= £871.45
31.1.25	Document Solutions	Photocopying charges	BACS	£33.82	£6.76	£40.58
31.1.25	Net World Sports	Tug of war rope VE Day	BACS	£82.33	£16.46	£98.79
31.1.25	Veolia	Waste	DD	£55.34	£11.07	£66.41
4.2.25	Ashton Alarms	Fire alarm fault – Call point damaged. Replacement call point Community room	BACS	£49.00	£9.80	£58.80
6.2.25	EDF	Gas: 1.1.25-31.1.25 – Council offices	DD	£202.17	£10.11	£212.28
7.2.25	SYPA	Pensions: January 2025	DD	£2,388.50	-	£2,388.50
10.2.25	GrenkeLeasing Ltd	Hire of photocopier April 2025	DD	£222.39	£44.48	£266.87
10.2.25	Around Chapeltown	Parish newsletter	BACS	£400.00	-	£400.00
10.2.25	Amazon	Desk	CARD	£299.99	-	£299.99
11.2.25	TITO	Parish newsletter	BACS	£400.00	£80.00	£480.00
12.2.25	EE	Mobile – Community Co	DD	£17.85	£3.57	£21.42
13.2.25	Amazon	Personal alarm	CARD	£10.40	£2.08	£12.48
13.2.25	Ashton Alarm	Remedial works to failed emergency lighting – EPC offices	BACS	£170.00	£34.00	£204.00
14.2.25	iti electrical services	PAT testing – January 2025	BACS	£160.00	£32.00	£192.00
14.2.25	YLCA	Fire Safety training - Staff training	BACS	£10.00	-	£10.00
17.2.25	SLCC	Cyber Security – Staff training	BACS	£30.00	£6.00	£36.00
17.2.25	Cllr J Bowden	Mileage expenses	BACS	£21.00	-	£21.00
18.2.25	Salaries	February 25	BACS	£7,926.33	-	£7,926.33
18.2.25	Clare Wenham	Human Resources	BACS	£180.00	-	£180.00
19.2.25	Asda c/o J Allsop	Ink cartridge	BACS	£28.00	-	£28.00
19.2.25	HMRC	Tax & NI	BACS	£1,355.96	-	£1,355.96
20.2.25	SSE	Electric: Council Offices	DD	£130.36	£6.52	£136.88
20.2.25	Trainline c/o A Towlerton	Train tickets to London	BACS	£53.19	-	£53.19
24.2.25	Sage	Payroll	DD	£15.00	£3.00	£18.00
24.2.25	Supake	IT support	BACS	£187.00	£37.40	£224.40
25.2.25	Plumbing & Heating	Boiler servicing x2 & supply & fit 2 carbon monoxide alarms	BACS	£160.00	-	£160.00
26.2.25	FMS	Defib maintenance	BACS	£341.00	-	£341.00
		Chapelton Toilets maintenance		£530.45 = £871.45	-	£530.45 = £871.45