



**Public Participation Session**

Prior to the formal commencement of the meeting, there was an opportunity for members of the public to ask questions.

**Draft minutes are subject to approval at the next Full Council meeting.**

**Draft minutes of the Environmental Planning Committee Meeting held at the Parish Council Offices, High Green on Thursday 7 November 2024**

**Commenced: 6.30 pm - Concluded: 6.53 pm**

**Councillors Present:** Andy Bainbridge, Victoria Bowden, Susan Davidson, Denise Fearnley, Alan Hooper and Thomas Sturgess

**Absent Councillors:** Cllr Dr John Bowden

**Officers.** Andrew Towleron – Parish Clerk/RFO & and Laura Tickle – Administration and Financial Officer

**Members of the Public.** There were none

**Chairman's Announcement**

The Vice Chairman of the Committee Councillor Thomas Sturgess outlined the procedures to ensure that the meeting was effective and lawful.

<b><u>2024/33 (EP)</u></b>	<p><b><u>Item 33: Apologies and Reasons for Absence</u></b></p> <p>The Administration and Financial Officer stated she had received one from Councillor Dr John Bowden.</p> <p>Proposed by Councillor Denise Fearnley, seconded by Councillor Susan Davidson and <b>RESOLVED:</b> That the apology and reason given for absence by Councillor Dr John Bowden be approved.</p> <p style="text-align: right;"><i>(6 in favour)</i></p>
<b><u>2024/34 (EP)</u></b>	<p><b><u>Item 34: Declarations of Interest</u></b></p> <p>There were none.</p>
<b><u>2024/35 (EP)</u></b>	<p><b><u>Item 35: Exclusion of Press and Public</u></b></p> <p>There were no items, which required the exclusion of the press or public.</p>

<p><b><u>2024/36 (EP)</u></b></p>	<p><b><u>Item 36: Environmental Planning Minutes and Notes</u></b></p> <p>The Vice Chairman, Councillor Thomas Sturgess introduced the draft minutes of the Environmental Planning meeting held on 3<sup>rd</sup> October 2024 and draft notes of the Environmental Planning Delegated Powers meeting held on 24<sup>th</sup> October 2024. These were considered.</p> <p>(a) Proposed by Councillor Andy Bainbridge, seconded by Councillor Denise Fearnley and <b>RESOLVED:</b> That the draft notes of the Environmental Planning Delegated Powers meeting held on 24<sup>th</sup> October 2024 be endorsed. <span style="float: right;"><i>(6 in favour)</i></span></p> <p>(b) Proposed by Denise Fearnley, seconded by Victoria Bowden and <b>RESOLVED:</b> That the minutes of the Environmental Planning Committee meeting of 3<sup>rd</sup> October 2024 be endorsed. <span style="float: right;"><i>(6 in favour)</i></span></p>
<p><b><u>2024/37 (EP)</u></b></p>	<p><b><u>Item 37: Planning Matters</u></b></p> <p><u>37.1 To note and consider the list of planning applications for comment and any delegated to the Admin Officer in accordance with Council Policy.</u></p> <p>5 planning applications were to be considered.</p> <p>These are shown in Appendix A.</p> <p>The Committee considered the 5 planning applications and considered that they had no objections or comments to make on them.</p> <p>Proposed by Councillor Susan Davidson, seconded by Councillor Andy Bainbridge and <b>RESOLVED:</b> That the Committee has no objections or comments on the above planning applications. <span style="float: right;"><i>(Comments to be submitted to SCC)</i></span> <span style="float: right;"><i>(6 in favour)</i></span></p> <p><u>37.2 To receive notifications of any planning decision notices (listed)</u></p> <p>The Committee was informed of notifications of planning decision notices for 3 planning applications.</p> <p>These were considered and noted by the Committee.</p> <p>The planning decision notices considered are shown at Appendix B.</p>
<p><b><u>2024/38 (EP)</u></b></p>	<p><b><u>Item 38: To receive an update on various projects and activities</u></b></p> <ul style="list-style-type: none"> <li>• The Clerk provided an update on progress with the Neighbourhood Plan. He explained that the situation was essentially the same as reported previously. We are awaiting the outcome of the independent examination of the Sheffield Local Plan. This should be completed in November.</li> <li>• National Tree Planning Week, which is being held between 23<sup>rd</sup> November and 1<sup>st</sup> December. The Clerk let the Committee know that this is being promoted across the Parish, including that the Parish Council had been awarded some free trees, which we are seeking to donate to schools, community and voluntary groups.</li> <li>• An invitation has been received to a site visit with residents to look at the impact of 5G Masts in the Parish. It was agreed that this will be attended by Councillor Dr John Bowden and Councillor Victoria Bowden.</li> </ul>

**2024/39 (EP)**

**Item 39: Date and time of future meetings**

The next:

- Environmental Planning mid-month Delegated Powers Committee Meeting is scheduled to take place remotely on Thursday 28<sup>th</sup> November 2024 at 6.30 pm
- Environmental Planning Committee Meeting is scheduled for Thursday 5<sup>th</sup> December 2024 at 6.30 pm at the Council Offices, High Green

These were noted by the Committee.

DRAFT

**APPENDIX A**

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
22/10/2024	24/03054/FUL	<b>11A Park View Road, Chapeltown, Sheffield, S35 1WL</b>	Alterations to roof including raised ridge height and formation of gable ends, erection of two-storey side and single-storey rear extensions to dwellinghouse.	12/11/2024
22/10/2024	24/02841/FUL	<b>The Queens Head, 12 Wortley Road, High Green, Sheffield, S35 4LU</b>	Use of public house (Sui Generis) as dwellinghouse (Use Class C3) including alterations to fenestration and formation of associated parking.	12/11/2024
22/10/2024	24/02378/FUL	<b>Thorncliffe Tennis Club, Mortomley Close, Sheffield, S35 3HZ</b>	Replacement of 4no. flood lights heads/bulbs to tennis court.	12/11/2024
23/10/2024	24/03099/FUL	<b>16 Trickett Road, High Green, Sheffield, S35 4FN</b>	Erection of single-storey side extension to dwellinghouse.	13/11/2024
25/10/2024	24/03031/FUL	<b>29 Mellor Lea Farm Drive, Sheffield, S35 9TZ</b>	Erection of first-floor side extension to dwellinghouse.	14/11/2024

**APPENDIX B**

Planning Reference	Site/Location Proposal	Outcome
24/02301/FUL	<b>6 Habershon Drive, Sheffield, S35 2ZT</b> Erection of single-storey side and rear extension to dwellinghouse.	Granted
24/01931/FUL	<b>Land Opposite 2 Greno House, Greno House, School Lane, Grenoside, Sheffield, S35 8QU</b> Demolition of garage and erection of 1no. dwelling.	Refused
24/02289/FUL	<b>428 &amp; 430 Burncross Road, Sheffield, S35 1SL</b> Erection of single-storey rear extension to dwellinghouse (428) and formation of site access and screen fencing (430).	Granted