



Public Participation Session

Prior to the formal commencement, Sergeant Matt Cook from South Yorkshire Police provided an update on crime and anti-social behaviour issues in the Parish.

He explained, that while incidents of anti-social behaviour were relatively low he was aware that it continued to be a major concern for many residents. Adding that he was aware there had been a few incidents in recent weeks that had featured prominently on social media and the local media. He outlined the measures the police were taking to address anti-social behaviour issues and the fear of it in the local area, including increased police patrols in 'hot spot' areas.

With regard to crime, he explained that, similar to anti-social behaviour, levels were relatively low across the Parish but there were a few hot spots and that it was a major concern for many residents. He outlined the actions the police and their partners were taking in response to this. He noted that there had been a slight increase in vehicle theft, which the police were combatting.

He thanked the Parish Council for their continued support, making special mention to the successful community meeting held in September 2024, involving residents as well as representatives from the police, Ecclesfield Parish Council and Sheffield City Council in response to perceived increased levels of burglary and vehicle crime particularly in the High Green area.

A detailed question and answer session then took place.

The Chairman thanked Sergeant Matt Cook for attending and his continued hard work and joint working with the Council.

Draft minutes are subject to approval at the next Full Council meeting

Draft Minutes of Meeting of Ecclesfield Parish Council held on

Thursday 7 November 2024 at the Council Offices

The meeting commenced: 7.15 pm - concluded: 8.50 pm

Councillors Present. Susan Davidson (Chairman), Andy Bainbridge, Victoria Bowden, Denise Fearnley, Kate Guest, Adam Hurst, John Housley, Alan Hooper, Carol Levery, Mike Levery, Michael Morrissey, Rob Reiss, Thomas Sturgess and Alan Woodcock.

Absent Councillors. Dr. John Bowden.

Officers. Andrew Towleron – Parish Clerk/RFO and Laura Tickle Financial and Administration Officer.

Members of the Public. None.

Chairman's Announcement

The Chairman, Councillor Susan Davidson, opened the meeting. She outlined the procedures to ensure that it was effective and lawful.

<u>2024/86 (FC)</u>	<u>Item 86: Apologies and Reasons for Absence</u> The Clerk reported that one had been received from Councillor Dr. John Bowden. Proposed by Councillor Thomas Sturgess, seconded by Councillor Carol Levery and RESOLVED: That the apology and reason given for absence by Councillor Dr. John Bowden be approved. <i>(14 in favour)</i>
<u>2024/87 (FC)</u>	<u>Item 87: Declarations of Interests</u> There were none received.
<u>2024/88 (FC)</u>	<u>Item 88: Exclusion of Press and Public</u> It was considered that there were no items that required the exclusion of the press or public.
<u>2024/89 (FC)</u>	<u>Item 89: Council Minutes</u> These were considered. Proposed by Councillor John Housley, seconded by Councillor Denise Fearnley and RESOLVED: That the minutes of the Full Council meeting held on 3 October 2024 be approved. <i>(14 in favour)</i>
<u>2024/90 (FC)</u>	<u>Item 90: Environmental Planning Committee Minutes</u> These were considered. Proposed by Councillor Rob Reiss, seconded by Councillor Thomas Sturgess and RESOLVED: That the minutes of the Environmental Planning Committee meeting held on 3 October 2024 be approved. <i>(14 in favour)</i> Councillor Thomas Sturgess, Vice-Chairman of the Committee, provided a verbal report on the main areas of discussion and outcomes of the meeting of the Environmental Planning Committee that had taken place immediately before this meeting. He highlighted the various planning and licensing applications that had been considered. He made special reference to the planning application (ref 24/01931) for the demolition of garage and erection of a single dwelling at land opposite 2 Greno House, Greno House, School Lane, Grenoside, which had been refused by Sheffield City Council.
<u>2024/91 (FC)</u>	<u>Item 91: Finance, Premises and Staffing Committee Minutes</u> These were considered. The Clerk reported that he had received a suggested minor amendment to the draft minutes. Proposed by Councillor John Housley, seconded by Councillor Michael Morrissey and RESOLVED: That subject to the minor amendment being made:

	<ul style="list-style-type: none"> (a) Financial Regulation 5.8 be suspended to permit The Community Heart Beat Trust be appointed to provide and install one defibrillator in each of the former two BT phone boxes on the basis of a single quote. (b) The £2,000 donation from the Wortley Rotary Club together with the £4,000 the Council had allocated for the two former BT phone boxes be earmarked for the provision of defibrillators. (c) If successful, the Council accepts the offer of a half-price defibrillator via the Government sponsored scheme operated by London Hearts. (d) It approves and welcomes the outcome of the Annual Governance and Internal Audit Review 2023/2024. (e) The Council retains the services of Account-Ant's to provide an internal audit service and on the basis of their quote dated 23rd September 2024. (f) From 1st January 2025, the new hourly rate for new groups and others hiring the Community Room should be £15 for business users and £10 for other users. (g) From 1st January 2025 the new hourly rate for existing groups and others hiring the Community Room should be £12 for business users and £6 for other users for a temporary twelve month period. (h) A grant of £2,000 be awarded to Quilts for the Longest Day towards the costs of making and distributing 25 quilts for local armed forces veterans subject to reference being made to the support provided by Ecclesfield Parish Council in their associated publicity materials. (i) The other minutes of the Finance, Premises and Staffing Committee held on the 17 October 2024 be approved. <p style="text-align: right;"><i>(14 in favour)</i></p>
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<p>2024/92 (FC)</p>	<p>Item 92: Monthly Accounts and Payments for Approval</p> <p>A verbal and written report was provided on the schedule of payments for approval between 23 September 2024 and 31 October 2024.</p> <p>Proposed by Councillor Denise Fearnley, seconded by Councillor Rob Reiss and RESOLVED: That the payments for approval between 23 September 2024 and 31 October 2024 (and as shown at Appendix 1) be approved.</p> <p style="text-align: right;"><i>(14 in favour)</i></p>
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<p>2024/93 (FC)</p>	<p>Item 93: Steel Valley Project Next Steps</p> <p>Council was reminded that at its July 2024 meeting, it had been agreed that Councillor Michael Morrissey and Councillor Rob Reiss should meet with representatives from the Project to get a better understanding of its activities, scope for joint working and report back to Full Council with their findings (see minute 2024/61(FC)). This visit had now taken place. All in all, they considered the visit had been very useful and were very impressed with the activities of the Project. They reported that the Project was keen to strengthen their activities in the Parish, something which they considered the Council should support and encourage. They also mentioned that there was a possibility that the Council could have a place on the Project's Board. Councillor Michael Morrissey and Councillor Rob Reiss both indicated that, in principle, they would both be interested in representing the Council on the Board, including on a shared basis. Councillor John Housley made reference to the extent to which the Project worked with railways, which Councillor Michael Morrissey said that he would enquire about this.</p> <p>Proposed by Councillor Alan Hooper, seconded by Councillor Adam Hurst and RESOLVED: That the:</p>
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	<p>a) Council agrees in principle to provide £5,000 a year in core funding to the Steel Valley Project commencing the financial year 2024/2025.</p> <p>b) Finance, Premises and Staffing Committee be asked to consider and make a recommendation on how this amount could be found as part of the budget making process for 2024/2025.</p> <p>c) Council agrees in principle that it should be represented on Steel Valley Project's Board.</p> <p style="text-align: right;"><i>(14 in favour)</i></p>
<p>2024/94 (FC)</p>	<p><u>Item 94: Memorial stone/plaque for airfield in Ecclesfield</u></p> <p>The Clerk reported that the Council has been approached by Airfields of Britain regarding the whereabouts of a memorial stone/plaque for the former airfield in Ecclesfield. This was then discussed. Reference was made to that there may be opportunities to secure external funding, in particular the Heritage Lottery Board in support of this, which the Clerk agreed to explore. Also, that it would be good if the official unveiling of the memorial stone/plaque for the airfield and associated interpretation board somewhere in Ecclesfield could coincide with the local 80th VE anniversary celebrations to take place in May 2025 at Ecclesfield Park, which it was agreed to discuss with the Archive Group (who are leading on this activity).</p> <p>Proposed by Councillor Andy Bainbridge, seconded by Councillor Rob Reiss and</p> <p>RESOLVED: That the:</p> <p>a) Council agrees in principle to allocate £3,000 towards the installation of the memorial stone/plaque and associated interpretation board for the former airfield in Ecclesfield.</p> <p>b) Finance, Premises and Staffing Committee be asked to consider and make a recommendation on how this amount could be found.</p> <p>c) Memorial stone/plaque and associated interpretation board for the former airfield in Ecclesfield be placed in Ecclesfield Park subject to Sheffield City Council's approval.</p> <p style="text-align: right;"><i>(14 in favour)</i></p>
<p>2024/95 (FC)</p>	<p><u>Item 95: Vandalised Bench in Mortomley Park</u></p> <p>It was reported that one of the Council benches in Mortomley Park was severely damaged due to vandalism. Councillors expressed disappointment about this. A discussion then took place about its replacement. The Clerk confirmed that he had been in contact with High Green in Bloom about the situation and their preferences for a replacement bench. It was explained that the Parish Council's facilities manager had visited the site and considered that the bench was repairable, including the use of (non-wood) composite planks. Councillor Michael Morrissey stated that he had visited the site and shared these views. The general view was that the repair of the bench was the preferred approach. It was agreed to defer this item to the next Finance, Premises and Staffing Committee meeting to enable options, including its repair using composite planks to be explored further.</p> <p>Proposed by Councillor Thomas Sturgess, seconded by Councillor Carol Levery and</p> <p>RESOLVED: That the Clerk, in conjunction with Councillor Michael Morrissey, obtain quotes for repairing the bench using composite materials and the outcome of this exercise be brought to the November Finance, Premises and Staffing Committee meeting for their consideration.</p> <p style="text-align: right;"><i>(14 in favour)</i></p>

2024/96 (FC)	<p><u>Item 96: To agree projects the Council would like to see supported through its share of the Community Infrastructure Levy for 2024/2025</u></p> <p>A wide ranging and detailed discussion took place on this item. A schedule of suggested eligible projects that might usefully be funded through the Council's share of the Community Infrastructure Levy was discussed. It was noted that this comprised proposals received from Parish Councillors and Sheffield City Council.</p> <p>Proposed by Alan Hooper, seconded by Councillor Rob Reiss and RESOLVED: That the:</p> <ol style="list-style-type: none"> a) Council agrees that its share of Community Infrastructure Levy for 2024/2025 should be split 50/50 between improvements to Mortomley Park and Grenoside Park. b) Allocation towards Mortomley Park should go towards the purchase of a 'Monkey Bar' and the residual amount 'Imaginative Play Panels' as detailed in the email sent by Sheffield City Council to the Parish Council on 1 November 2024. c) That Sheffield City Council be asked to prepare detailed options on how the amount allocated towards Grenoside Park could be spent for consideration by the Council. <p style="text-align: right;"><i>(9 in favour)</i></p> <p>Councillor Alan Hooper asked about the £1,650 allocated to Sheffield City Council on behalf of Grenoside Park Group for the planting of wildflowers at Grenoside Park from the Parish Council's share of CIL had gone ahead. The Clerk said that he would look into this.</p>
2024/97 (FC)	<p><u>Item 97: Update on Projects and Activities</u></p> <p>Chapeltown Toilets</p> <p>Councillor Rob Reiss provided an update on progress with the repairs. He explained that all required repairs had been undertaken by Sheffield City Council. That was apart from the control panel to the doors. Until this has been repaired, the toilets would remain closed. Concern was expressed about the time it was taking to undertake the repairs. It was agreed that this should be discussed further at the next meeting of the Full Council.</p> <p>Working Lunch with Marie Tidball MP at the Council Offices on Friday 10th January 2025 at 1.00 pm</p> <p>The arrangements for this were discussed. Councillors were encouraged to let the Clerk know if they were able to attend.</p> <p>Proposed by Councillor Andy Bainbridge, seconded by Councillor Carol Levery and RESOLVED: That up to £250 from the councillors training budget heading should be allocated towards refreshments for the visit by Marie Tidball MP to the Council Offices on Friday 10th January 2025.</p> <p style="text-align: right;"><i>(14 in favour)</i></p>
2024/98 (FC)	<p><u>Item 98: To receive a verbal report from Councillor representatives (by exception) on outside bodies, as appropriate</u></p> <ul style="list-style-type: none"> • Ann Reresby Trust (Council representatives Councillors Andy Bainbridge and Denise Fearnley). • Ecclesfield Charities (Council representative Councillor Kate Guest). • Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst). • Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss).

	<ul style="list-style-type: none"> Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge). Councillor Andy Bainbridge provided an overview of the most recent meeting of the YLCA. He explained that the main topic of discussion was the current bus franchise consultation being led by the South Yorkshire Mayoral Combined Authority. Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillors Victoria Bowden and Adam Hurst). Councillor Alan Hooper said that its next meeting was to take place on the 20 November 2024 and the main focus would be youth provision. Ecclesfield and District Archives project (Council representatives Councillors Andy Bainbridge, Dr. John Bowden, Victoria Bowden and John Housley). Councillor Victoria Bowden reported on the Parish Families and Work Open Day, which had taken place on the afternoon of Saturday 19th October 2024. This she considered had been a great success as reflected in the feedback received and the numbers attending, which included Marie Tidball MP. Grenoside Exhibition Foundation (all Councillors). Councillor Susan Davidson provided an update on the progress and that an extra ordinary remote meeting of the Foundation was to take place on Thursday 14 November 2024.
2024/99 (FC)	Item 99: Correspondence
	The various correspondence was noted and discussed. Councillor Andy Bainbridge made reference to a consultation being led by the South Yorkshire Mayoral Combined Authority which ends on 15 January 2025, including an event the YLCA was organising on 11 December 2024 to discuss the bus franchise consultation with South Yorkshire member councils at which Matt Goggins who was leading the consultation on behalf of the combined authority would be leading. The Clerk also reminded Councillors about the need to complete the revised Declaration of Interest forms and ensure they are sent to Sheffield City Council.
2024/100 (FC)	Item 100: Date and Time of Future Meetings
	<p>It was confirmed that the next:</p> <ul style="list-style-type: none"> Environmental Planning Committee Delegated Powers meeting is scheduled to take place remotely on Thursday 28 November 2024 at 6.30 pm. Finance, Premises and Staffing Committee meeting is scheduled for Thursday 28 November 2024 at 7.15 pm at the Community Room adjacent to the Council Offices. Environmental Planning Committee meeting is scheduled for Thursday 5 December 2024 at 6.30 pm at the Council Offices. Council meeting is scheduled for Thursday 5 December 2024 at 7.15 pm at the Council Offices. Finance, Premises and Staffing Committee meeting is scheduled for Thursday 15 December 2024 at 7.15 pm at the Council Offices.

**APPENDIX 1: Payments List for Approval 23 September – 31 October 2024 –
(See Item 2024/92)**

Date invoice received	Payee Name	Description	Payment method	Net Amount	VAT if eligible	Total Amount
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Signed Chairman:
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Dated:

23.9.24	SSE	Gas: Community Rm – 13.3.24-15.9.24	DD	£206.98	£10.35	£217.33
26.9.24	FMS	Chapelton Toilets maintenance	BACS	£530.45	-	£530.45
		Defib maintenance		£291.00	-	£291.00
		War Memorial & Office Grounds maintenance		£125.45 = £946.90	-	£125.45 = £946.90
26.9.24	PKF Littlejohn LLP	External Auditor – Conclusion of AGAR 2023-24	BACS	£840.00	£168.00	£1,008.00
28.9.24	BT	Telephone & Broadband	DD	£145.90	£29.18	£175.08
30.9.24	Veolia	Waste	DD	£48.37	£9.67	£58.04
30.9.24	Document Solutions	Photocopying charges	BACS	£25.61	£5.13	£30.74
30.9.24	Papier c/o E Collins	Community Co – 2025 Diary	BACS	£26.45	-	£26.45
1.10.24	Business Stream	Water: Chapelton Toilets - 7.7.24-29.9.24	BACS	£30.15	-	£30.15
1.10.24	Amazon	Stationery	CARD	£31.44	£5.54	£36.98
2.10.24	YPO	Stationery	BACS	£57.06	£11.41	£68.47
2.10.24	FMS	Install new noticeboard @ EPC	BACS	£189.00	-	£189.00
		Install Saddle and picture frames		£95.60 = £284.60	-	£95.60 = £284.60
3.10.24	Information Commissioners Office	Data Protection yearly renewal 15.11.24-15.11.25	DD	£35.00	-	£35.00
7.10.24	EDF	Gas: Council offices – 1.9.24-30.9.24	DD	£27.20	£1.36	£28.56
7.10.24	Sheffield City Council	Rates: Council Tax – November 24	DD	£78.00	-	£78.00
7.10.24	Café Hug	DHLUC visit – 7.10.24 working lunch	BACS	£187.50	-	£187.50
7.10.24	Netwise	Gov.uk – domain	BACS	£60.00	£12.00	£72.00

Signed Chairman:
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Dated:

7.10.24	Adobe Pro c/o A Towleron	Adobe Pro purchase for EPC x7 @ £19.97	BACS	£139.79	-	£139.79
8.10.24	FMS	Maintenance – picture hanging Chambers	BACS	£75.00	-	£75.00
8.10.24	SSE	Electric: 24.6.24-30.9.24 Community Rm	DD	£70.24	£3.51	£73.75
8.10.24	SYPA	Pensions: September 24	DD	£2,288.07	-	£2,288.07
11.10.24	EE	Mobile – Com co	DD	£17.85	£3.57	£21.42
14.10.24	Business Stream	Water – Community rm 14.7.24 – 11.10.24	BACS	£93.87	-	£93.87
14.10.24	Amazon	Wireless mouse	CARD	£13.15	£2.63	£15.78
16.10.24	EDF	Gas: Council Offices 1.9.24 – 30.9.24	DD	£27.20	£1.36	£28.56
17.10.24	Salaries	Salaries October 24	BACS	£7,577.12	-	£7,577.12
17.10.24	YLCA	Councillor training x6 courses	BACS	£105.00	-	£105.00
17.10.24	FMS	Maintenance: Call out to Mortomley Park re: Damaged bench EPC Office: Various maintenance	BACS	£37.50 £85.00 = £122.50	- - =	£37.50 £85.00 = £122.50
21.10.24	HMRC	Tax & NI	BACS	£1,046.98	-	£1,046.98
21.10.24	SSE	Electric: Chapelton toilets – 19.9.23-20.9.24	DD	£209.19	£10.46	£219.65
21.10.24	SSE	Electric: Council Offices – 1.9.24-30.9.24	DD	£123.95	£6.20	£130.15
21.10.24	Sage	Payroll	DD	£15.00	£3.00	£18.00
21.10.24	London Hearts	Defib donation	BACS	£750.00	-	£750.00
23.10.24	FMS	Fix faulty disability alarm – Community rm	BACS	£95.00	-	£95.00

Signed Chairman:
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Dated: