



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS

28th November 2024

Dear Councillor,

You are respectfully summoned to attend the meeting of Ecclesfield Parish Council, which will take place at **the Council Offices** on Thursday 5th December 2024 at 7.15 pm for a 7.30 pm start.

Please note that, prior to the formal commencement of the meeting, there will be a presentation followed by a discussion by Anthony Olaseinde, Chief Executive Officer from Always an Alternative about their important work within the Parish.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Public Participation Session

Prior to the formal commencement of the meeting, there is an opportunity to receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

Chairman's Announcement

Prior to the commencement of the formal meeting, the Chairman will outline the procedures to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct
 - Voting procedure
 - Public participation and the exclusion of the press and public procedures.
 - Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting
 - Councillors present may be required to state their name prior to the commencement of the meeting
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AGENDA

2024/101 (FC) Apologies and Reasons for Absence

- a) To note any apologies for absence
- b) To approve the reasons for absence

2024/102 (FC) Declarations of Interest

- a) To consider any requests for dispensation
- b) To receive and record any declaration of interests not already declared under the Council's Code of Conduct or members register of Disclosable Pecuniary Interests

2024/103 (FC) Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) as amended due to the confidential nature of the business to be transacted.

2024/104 (FC) Council Minutes

To approve the minutes of the meeting of the Full Council held on 7th November 2024 (attached as item 104a).

NB – All Councillors are requested to inform the Clerk of any amendments to the draft minutes that they wish to be noted prior to the meeting commencing.

2024/105 (FC) Environmental Planning Committee Minutes

- a) To approve the minutes of the Environmental Planning Committee meeting held on 7th November 2024 (attached as item 105a)
- b) To receive a verbal report from the Environmental Planning Committee meeting held on 5th December 2024

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the draft minutes prior to the meeting commencing.

2024/106 (FC) Finance, Premises and Staffing Committee Minutes

To receive a verbal report from the Finance, Premises and Staffing Committee held on 28th November 2024.

2024/107 (FC) Monthly Accounts and Payments for Approval

To approve the schedule of payments from 23rd October 2024 to 26th November 2024 (attached as item 107a).

2024/108 (FC) Policies for Approval

- Document Retention
- Freedom of Information
- Volunteer

These draft policies can be viewed on the Council website at:

<https://ecclesfield-pc.gov.uk/documents/draft-document-retention-policy-2024/>
<https://ecclesfield-pc.gov.uk/documents/draft-freedom-of-information-policy-2024/>
<https://ecclesfield-pc.gov.uk/documents/draft-volunteer-policy-2024/>

The Clerk is recommending that these three policies be approved for another two years essentially unaltered from the previously adopted versions.

2024/109 (FC) Vandalised Bench in Mortomley Park

One of the Council benches in Mortomley Park was severely damaged due to arson. At its November 2024 meeting, the Council asked that the Finance, Premises and Staffing Committee make recommendations on its replacement (see minute 2024/95 (FC)). The Council needs to consider next steps.

2024/110 (FC) Repairs to Chapeltown Toilets

To consider progress and next steps.

2024/111 (FC). To receive a verbal update (by exception) from Council representatives on outside bodies, as appropriate:

- a) Ann Reresby Trust (Council representatives Councillors Andy Bainbridge and Denise Fearnley)
- b) Ecclesfield Charities (Council representative Councillor Kate Guest)
- c) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst)
- d) Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss)
- e) Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge)
- f) Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillors Victoria Bowden and Adam Hurst)
- g) Ecclesfield and District Archives project (Council representatives Councillors Andy Bainbridge, Dr. John Bowden, John Housley and Victoria Bowden)
- h) Grenoside Exhibition Foundation Charity (all Councillors)

2024/112 (FC) Correspondence

- YLCA White Rose Update, training programme and other updates
- NALC Chief Executive's Bulletin
- MHCLG – Ecclesfield Parish Council's draft response to Government Consultation (for 8 weeks commencing 24th October 2024) on allowing Councillors to attend meetings remotely and vote by proxy at council meetings
- YLCA – Invitation to join a remote meeting between South Yorkshire Branch Members and the SYMCA on the 11th December 2024 at 10.00am to discuss the bus reform consultation
- Latest news from High Green Development Trust and campus
- Post Office – details of new Drop & Collect Post Office in Grenoside

NB – Copies can be provided to councillors, where appropriate, by request.

2024/113 (FC). Date and Time of Future Meetings:

The next:

- Environmental Planning Committee Delegated Powers meeting is scheduled to take place remotely on Thursday 12th December 2024 at 6.30 pm
- Finance, Premises and Staffing Committee meeting is scheduled for Thursday 12th December 2024 at 7.15 pm at the Council Offices
- Extra Ordinary Council meeting is scheduled for Thursday 19th December 2024 at 7.15 pm at the Council Offices
- Environmental Planning Committee meeting is scheduled for Thursday 10th January 2025 at 6.30 pm at the Council Offices
- Council meeting is scheduled for Thursday 16th January 2025 at 7.00 pm at the Council Offices (please note the slightly earlier time)
- Finance, Premises and Staffing Committee meeting is scheduled for Thursday 23rd January 2025 at 7.15 pm at the Council Offices

Please note that a meeting of the trustees of Grenoside Exhibition Account Charity will take place at the Council Offices on Thursday 19th December 2024 at 6.30 pm.