



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Environmental Planning Committee

SUMMONS

28th November 2024

Dear Councillor,

You are respectfully summoned to attend the Environmental Planning Committee Meeting which will take place at the **Council Offices** on Thursday 5th December 2024 at 6.30 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Environmental Planning Committee meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership

Councillor Dr John Bowden (Chairman), Councillor Andy Bainbridge, Councillor Victoria Bowden (ex officio), Councillor Susan Davidson (ex officio), Councillor Denise Fearnley, Councillor Alan Hooper and Councillor Thomas Sturgess

*Substitute members may be appointed in accordance with Standing Order 4v.

Public Participation Session

Prior to the formal commencement of the meeting, there is an opportunity to receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

MEETING

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, lawful and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure
- Public participation and exclusion of the press and public procedures
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting
- All Councillors present may be required to state their name prior to the commencement of the meeting

AGENDA

2024/41 (EP) Apologies and Reasons for Absence

- a) To note any apologies for absence
- b) To approve the reasons for absence

2024/42 (EP) Declarations of Interest

- a) To consider any requests for dispensation.
- b) To receive and record any declaration of interests not already declared under the Council's Code of Conduct or members register of Disclosable Pecuniary Interests

2024/43 (EP) Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) as amended due to the confidential nature of the business to be transacted.

2024/44 (EP) Environmental Planning Minutes and Notes

To consider the draft minutes and notes of the Environmental Planning Committee meeting held on:

- 3rd October 2024 (attached as item 44a)
- 24th October 2024 (attached as item 44b)

2024/45 (EP) Planning Matters

45.1 To note and consider the list of planning applications for comment.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
19/11/2024	24/03268/FUL	Site of Former 27 Skew Hill, Sheffield, S35 8QW	Demolition of existing outbuilding and metal shed, use of a former barn as self-build dwellinghouse with external alterations to include two-storey side extension, alterations to fenestration, formation of off-street parking for 2no. cars and associated landscaping works.	10/12/2024
21/11/2024	24/03227/FUL	16 Holland Road, High Green, Sheffield, S35 4HF	Erection of front porch to dwellinghouse.	12/12/2024
27/11/2024	24/03433/FUL	51 Blacksmith Lane, Sheffield, S35 8NB	Erection of single-storey side/front extension to dwellinghouse.	18/12/2024

45.2 To receive notifications of any planning decision notices received into Ecclesfield Parish Council from Sheffield City Council (listed).

Planning Reference	Site/Location Proposal	Outcome
24/02674/FUL	Samuel Grant (Sheffield) Ltd, 2 Cowley Way, Sheffield, S35 1QP Installation of 6no. new windows to building.	Granted
24/02356/FUL	Morrisons Supermarket, 299 The Common, Sheffield, S35 9WJ Provision of 4no. electric vehicle charging points and bays, erection of associated canopy, substation enclosure LV panel, meter cabinet and associated works.	Granted conditionally
24/02232/FUL	69 Stanley Road, Burncross, Sheffield, S35 2XS Demolition of rear off-shot and garage and erection of a two-storey side and single-storey front and rear extensions to dwellinghouse.	Granted
24/03099/FUL	16 Trickett Road, High Green, Sheffield, S35 4FN Erection of single-storey side extension to dwellinghouse.	Granted conditionally
24/03031/FUL	29 Mellor Lea Farm Drive, Sheffield, S35 9TZ Erection of first-floor side extension to dwellinghouse.	Granted conditionally

2024/46 Licensing Applications

Licensing Sub-Committee hearing date to determine the Licensing Application for Chap Community Market – Monday 9th December 2024 at 10.00am at Sheffield Town Hall

Chap Community Market – Chap Community Market, Market Place, Chapeltown, Sheffield, S35 2UU.

- Provision of recorded music Friday to Saturday 10am to 9.30pm and Sunday 10am to 9pm
- Provision of live music Friday 4pm to 9.30pm; Saturday 10am to 9.30pm and Sunday 10am to 9pm
- Supply of Alcohol Friday 11am to 10pm; Saturday 10am to 10pm and Sunday 11am to 9pm

2024/47 (EP) To receive an update on various projects and activities, including.

- Neighbourhood Plan

2024/48 (EP) Correspondence

- Community payback scheme - <https://www.gov.uk/nominate-community-payback-project>

2024/49 (EP) Date and Time of Future Meetings

The next:

- Environmental Planning Mid-Month Delegated Powers Committee meeting - TBC
- Environmental Planning Committee meeting is scheduled for Thursday 16th January 2025 at 6.30 pm at the Council Offices, High Green