



Public Participation Session

Prior to the formal commencement of the meeting, Callum Caine and Daniel Caine were each presented with a Chairman's Award in recognition of their "*conscientious assistance and dedication to volunteering at local community events*".

Gary Whitaker provided a presentation concerning the Active-Regen programme in the Parish over the last six months. He stated that it continues to be a great success as reflected in number of young people wishing to take part (far out stripping the number of available places) and the great feedback received from participants, parents and others. This was followed by a question and answer session. Active-Regen was congratulated on their hard work and endeavours.

Janet Parking from Appletree Nursery in Grenoside spoke about their plans to expand and update their pavilion in Grenoside park, aimed at providing much needed additional childcare provisions for Grenoside and the wider area. These plans were welcomed. Janet was commended on her hard work for the community.

David Rice from Sheffield City Council's Park service provided an update on the planned improvements to Ecclesfield Park. He explained that these were going well. While the timescales for some aspects of the improvements had slipped for a variety of good reasons, he was still confident that these would be completed soon.

There was then an opportunity for members of the public to ask any questions of the Council. Two members of the public raised a series of questions about the level of consultation around recent planning applications for 5 G masts in the Parish and the impact of 5 G masts on health more generally. They also raised concerns about the number of 5 G masts in the Parish. The Chairman asked if they could set out their concerns in writing. The Council would then reply to them, which they agreed to do.

Draft minutes are subject to approval at the next Full Council meeting

Draft Minutes of Meeting of Ecclesfield Parish Council held on

Thursday 3 October 2024 at the Council Offices

The meeting commenced: 7.15 pm - concluded: 8.40 pm

Councillors Present. Susan Davidson (Chairman), Andy Bainbridge, Denise Fearnley, Kate Guest, Adam Hurst, John Housley, Alan Hooper, Mike Levery, Michael Morrissey, Thomas Sturgess and Alan Woodcock.

Absent Councillors. Victoria Bowden, Dr. John Bowden, Carol Levery and Rob Reiss.

Officers. Andrew Towleron – Parish Clerk/RFO and Laura Tickle Financial and Administration Officer.

Members of the Public. Two.

Chairman's Announcement

The Chairman, Councillor Susan Davidson, opened the meeting. She outlined the procedures to ensure that it was effective and lawful.

<u>2024/70 (FC)</u>	<u>Item 52: Apologies and Reasons for Absence</u> The Clerk report that three had been received from Councillor Victoria Bowden, Councillor Dr. John Bowden and Councillor Carol Levery. (a) Proposed by Councillor Adam Hurst, seconded by Councillor Alan Woodcock and RESOLVED: That the apology and reason given for absence by Councillor Victoria Bowden and Councillor Dr. John Bowden be approved. <i>(11 in favour)</i> (b) Proposed by Councillor Adam Hurst, seconded by Councillor Alan Woodcock and RESOLVED: That the apology and reason given for absence by Councillor Carol Levery be approved. <i>(11 in favour)</i>
<u>2024/71 (FC)</u>	<u>Item 71: Declarations of Interests</u> There were none received.
<u>2024/72 (FC)</u>	<u>Item 72: Exclusion of Press and Public</u> It was considered that there were no items that required the exclusion of the press or public.
<u>2024/73 (FC)</u>	<u>Item 73: Council Minutes</u> These were considered. The Clerk reported that he had received one suggested minor amendment to the draft minutes prior to the meeting. Proposed by Councillor Thomas Sturgess, seconded by Councillor Andy Bainbridge and RESOLVED: That subject to the minor amendment being made, the minutes of the Full Council meeting held on 5 September 2024 be approved. <i>(11 in favour)</i> Councillor Alan Hooper provided an update on item 2026/64 concerning the closure of the outreach post office service at Grenoside.
<u>2024/74 (FC)</u>	<u>Item 74: Environmental Planning Committee Minutes</u> These were considered. Proposed by Councillor Denise Fearnley, seconded by Councillor Michael Morrissey and RESOLVED: That the minutes of the Environmental Planning Committee meeting held on 3 October 2024 be approved. <i>(11 in favour)</i> Councillor Thomas Sturgess, Vice-Chairman of the Committee, provided a verbal report on the main areas of discussion and outcomes of the meeting of the Environmental Planning Committee that had taken place prior to this meeting. He highlighted the various planning

	<p>applications that had been discussed and that a report had been provided on recent planning application decisions for the Parish made by Sheffield City Council.</p>
2024/75 (FC)	<p><u>Item 75: Finance, Premises and Staffing Committee Minutes</u></p> <p>These were considered.</p> <p>Proposed by Councillor John Housley, seconded by Councillor Mike Levery and RESOLVED: That:</p> <ul style="list-style-type: none"> (a) Up to £250 from the staffing budget should be allocated towards refreshments for the MHCLG visit on 7 October 2024. (b) Any expenditure in this financial year relating to the VE 80th Anniversary Celebrations be met from the budget heading ‘Event Support and Coordination Working Party’. (c) The existing contract with FMS be amended to include the maintenance of the two former BT phone boxes and new defibrillator at Chap Market as detailed in their email dated 12 August 2024. (d) The Council’s priorities for the spending of its share of the Community Infrastructure Levy for 2024/2025 should be improvements to parks and open spaces and highway safety. (e) Councillors are invited to forward any eligible projects they would like to see funded through the Council’s share of the Community Infrastructure Levy for 2024/2025 by Monday 28 October 2024. (f) Sheffield City Council be also invited to forward any eligible projects they would like to see funded through the Council’s share of the Community Infrastructure Levy for 2024/2025 by Monday 28 October 2024. (g) Full Council will consider the final list of projects they wish to see funded through this Levy in this financial year at its November 2024 meeting. (h) A grant of £1,314 be awarded to the Burncross Action Team towards the costs of a large information board and associated graphic design. (i) The other minutes of the Finance, Premises and Staffing Committee held on the 19 September 2024 be approved. <p style="text-align: right;"><i>(11 in favour)</i></p>
2024/76 (FC)	<p><u>Item 76: Monthly Accounts and Payments for Approval</u></p> <p>A verbal and written report was provided on the schedule of payments for approval between 2 September 2024 and 25 September 2024.</p> <p>Proposed by Councillor Mike Levery, seconded by Councillor Michael Morrissey and RESOLVED: That the payments for approval between 2 September 2024 and 25 September 2024 (and as shown at Appendix 1) be approved.</p> <p style="text-align: right;"><i>(11 in favour)</i></p>
2024/77 (FC)	<p><u>Item 77: VE 80th Anniversary Celebrations</u></p> <p>The local arrangements for this were discussed. Consideration was given to establishing a working party involving Parish Councillors, Council staff and others building on the one established to take forward the 80th Anniversary of the D-Day landings at Ecclesfield Park. It was agreed that this was a good idea. Councillors John Housley, Denise Fearnley, Kate Guest, Susan Davidson and Thomas Sturgess all expressed an interest in joining. Potential locations for the event were then considered.</p>

	<p>(a) Proposed by Councillor Alan Woodcock, seconded by Councillor Denise Fearnley and RESOLVED: That a Working Party should be established to lead on preparing for local preparations for the VE 80th Anniversary Celebrations. <i>(11 in favour)</i></p> <p>(b) Proposed by Councillor John Housley, seconded by Councillor Alan Woodcock and RESOLVED: That the main event to celebrate the VE 80th Anniversary should be Ecclesfield Park subject to Sheffield City Council's approval. <i>(11 in favour)</i></p>
2024/78 (FC)	<p><u>Item 78: Bee Squared Project</u></p> <p>A verbal and written report was provided on the main outcomes of this project. The general view was that it had been a great success. A vote of thanks was made to Natalie Richardson (Project and Administration Assistant) and Emma Collins (Community Coordinator) for all their hard work.</p> <p>Proposed by Councillor Michael Morrissey, seconded by Councillor Andy Bainbridge and RESOLVED: That:</p> <ul style="list-style-type: none"> (a) Ecclesfield Parish Bee Squared project continues subject to annual review by Council. (b) £500 from the Environmental budget for 2025/2026 be earmarked in support of it. (c) The Judging Criteria for the annual Ecclesfield Gardening Competition (Nature Category) makes specific reference to supporting bees and other pollinators. (d) Councillor Carol Levery be appointed as the Council's Bee Champion. <p><i>(11 in favour)</i></p>
2024/79 (FC)	<p><u>Item 79: Ecclesfield Parish Town Crier</u></p> <p>The Council considered appointing an official Town Crier.</p> <p>Proposed by Councillor Denise Fearnley, seconded by Councillor Thomas Sturgess and RESOLVED: That</p> <ul style="list-style-type: none"> (a) Councillor John Housley be officially appointed as Ecclesfield Parish Town Crier for the next two years. (b) The Parish Council becomes a member of the Ancient & Honourable Guild of Town Criers. <p><i>(11 in favour)</i></p>
2024/80 (FC)	<p><u>Item 80: Council's website</u></p> <p>The Clerk gave a verbal and written report on usage of the Parish Council website, which he said was relatively good and improving. It was agreed that trends in usage should be a regular item on the Full Council's agenda.</p> <p>He also explained that all public bodies are required to meet the 2018 Accessibility Regulations. These regulations ensure that people who use assistive technology or have additional needs can access services and information via the website. He confirmed that the Council's website had been independently assessed and was fully compliant with these regulations. Members thanked Emma Collins (Community Coordinator) for her great efforts in ensuring that their website met the requirements and her work with the website more generally. <i>(11 in favour)</i></p>

2024/81 (FC)	<p>Item 81: Good Practice visit by MHCLG Civil Servant's on 7th October 2024</p> <p>The arrangements for the visit to the Parish by MHCLG Civil Servant's on 7th October 2024 were considered and finalised.</p>
2024/82 (FC)	<p>Item 82: Update on Projects and Activities</p> <p>Chapeltown Toilets</p> <p>The Clerk explained that, especially following a meeting involving him, Councillor Rob Reiss and representatives from Sheffield City Council, some progress had been made. This included that the roof had been repaired and the rear door fixed.</p> <p>The quote for repairing the control panel was still being progressed. Until this had been fixed the toilets would remain closed.</p> <p>A general discussion then took place on the toilets. The Clerk was asked to look into what locking mechanisms Bradfield Parish Council and Stocksbridge Town Council used for their toilets. It was also agreed to bring a report to Finance, Premises and Staffing Committee on the amount of money the Council had spent on the operation and maintenance of the Toilets over the last 5 to 10 years.</p>
2024/83 (FC)	<p>Item 83: To receive a verbal report from Councillor representatives (by exception) on outside bodies, as appropriate</p> <ul style="list-style-type: none"> • Ann Reresby Trust (Council representatives Councillors Andy Bainbridge and Denise Fearnley). • Ecclesfield Charities (Council representative Councillor Kate Guest). Councillor Kate Guest provided an update of the main outcomes of their most recent meeting. This included the Charities provided support to several projects including some the Parish Council are involved in such as Operation Herbert, VE 80th Anniversary Celebrations and around fuel poverty. • Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst). • Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss). • Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge). • Sheffield City Council's North Sheffield Local Area Committee (Council representative Councillors Victoria Bowden and Adam Hurst). Alan Hooper gave an update from its most recent meeting which took place on the evening of Tuesday 10 September 2024 in Stocksbridge. The next one was scheduled to take place on Wednesday 20 November 2024 in Ecclesfield, he added. • Ecclesfield and District Archives project (Council representatives Councillors Andy Bainbridge, Dr. John Bowden, Victoria Bowden and John Housley). Councillor Andy Bainbridge provided an update on recent activities, including preparations for the Parish Families and Work Open Day, which was to take place on the afternoon of Saturday 19th October 2024. • Grenoside Exhibition Foundation (all Councillors). Councillor Susan Davidson provided an update on the progress with the solicitors concerning the transfer of the leases.

2024/84 (FC)	<p>Item 84: Correspondence</p> <p>The various correspondence was noted and discussed. Special mention was made to the letter received from Sheffield City Council concerning the Lord Mayor’s Award for 2025. It was agreed that should any Councillors have any suggestions for people or groups they would like to nominate could they please forward them to Emma Collins by Monday 18 November 2024. She and the Chairman would then finalise the Council’s submission by the Award’s deadline of the 29 November 2024.</p>
2024/85 (FC)	<p>Item 85: Date and Time of Future Meetings</p> <p>It was confirmed that the next:</p> <ul style="list-style-type: none"> • Environmental Planning Committee Delegated Powers meeting is scheduled to take place remotely on Thursday 17 October 2024 at 6.30 pm. • Finance, Premises and Staffing Committee meeting is scheduled for Thursday 17 October 2024 at 7.15 pm at the Council Offices. • Environmental Planning Committee meeting is scheduled for Thursday 7 November 2024 at 6.30 pm at the Council Offices. • Council meeting is scheduled for Thursday 7 November 2024 at 7.15 pm at the Council Offices. • Finance, Premises and Staffing Committee meeting is scheduled for Thursday 28 November 2024 at 7.15 pm at the Council Offices.

APPENDIX 1: Payments List for Approval 2 September – 25 September 2024 – (See Item 2024/76)

Date invoice received	Payee Name	Description	Payment method	Net Amount	VAT if eligible	Total Amount
2.9.24	HMRC	Tax & NI	BACS	£1,226.40	-	£1,226.40
3.9.24	PB Graphics	Banner Archive	BACS	£70.00	£14.00	£84.00
3.9.24	Document Solutions	Photocopying charges	BACS	£10.46	£2.09	£12.55
3.9.24	BT	Telephone & Broadband	DD	£146.63	£29.33	£175.96
3.9.24	Sheffield City Council	Rates: Community Room October 24	DD	£78.00	-	£78.00
3.9.24	Grenkleasing	Lease of copier	DD	£222.39	£44.48	£266.87
3.9.24	Veolia	Waste Disposal	DD	£50.89	£10.18	£61.07
9.9.24	TITO	Parish Newsletter	BACS	£400.00	£80.00	£480.00
9.9.24	PB Graphics	Banner Community Events	BACS	£95.00	£19.00	£114.00

Signed Chairman:
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Dated:

10.9.24	SYPA	Pensions: August 2024	DD	£2,302.26	-	£2,302.26
10.9.24	EDF	Gas: Council Offices – 1.8.24-31.8.24	DD	£19.00	95p	£19.95
10.9.24	CPRE	Membership Renewal – 30.11.24-30.11.25	BACS	£36.00	-	£36.00
10.9.24	SLCC	Clerk- Membership Renewal - 1.10.24-1.10.25	BACS	£236.00	-	£236.00
10.9.24	GEO Supplies c/o Mrs V Bowden	Stationery supplies for Yorkshire Day Archive Project	BACS	£29.23	-	£29.23
11.9.24	EE	Mobile – Community Co	DD	£18.48	£3.70	£22.18
12.9.24	St Mary's Ecclesfield Church	Magazine subscription renewal – September 24-August 25	BACS	£6.00	-	£6.00
12.9.24	Around Chapelton	Parish Newsletter	BACS	£400.00	-	£400.00
18.9.24	Salaries	September 24	BACS	£7,733.44	-	£7,733.44
18.9.24	Microsoft	Licence renewal	BACS	£103.20	-	£103.20
23.9.24	HMRC	Tax & NI	BACS	£1,321.55	-	£1,321.55
23.9.24	Supake	New laptop & set up Archive	BACS	£752.00	£150.40	£902.40
23.9.24	Supake	IT support	BACS	£145.00	£29.00	£174.00
23.9.24	Sage	Payroll	DD	£15.00	£3.00	£18.00
24.9.24	Rockingham Trophies	Bench plaque – Grenoside	BACS	£25.00	£5.00	£30.00
24.9.24	Grenkeleasing	Lease – quarterly fee - photocopier	DD	£222.39	£44.48	£266.87
25.9.24	SSE	Electric: Council offices – 1.8.24 – 31.8.24	DD	£110.21	£5.51	£115.72

Signed Chairman:

Dated: