



### **Public Participation Session**

Prior to the formal commencement of the meeting, there was an opportunity for members of the public to ask questions, none were asked.

**Draft minutes are subject to approval at the next Full Council meeting.**

## **Draft minutes of the Environmental Planning Committee Meeting held at the Parish Council Offices, High Green on Thursday 11 July 2024**

**Commenced: 6.30 pm - Concluded: 6.51 pm**

**Councillors Present:** Thomas Sturgess (Chairman), Andy Bainbridge, Susan Davidson, Denise Fearnley, John Housley (Substitute for Victoria Bowden), Alan Hooper and Robert Reiss (Substitute for Dr. John Bowden).

**Absent Councillors:** Councillor Dr. John Bowden and Councillor Victoria Bowden.

**Officers.** Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administration & Financial Officer

**Members of the Public.** There were none.

### **Chairman's Announcement**

The Vice-Chairman of the Committee and acting Chairman, Councillor Thomas Sturgess, outlined the procedures to ensure that the meeting was effective and lawful.

#### **2024/10 (EP)**

#### **Item 10: Apologies and Reasons for Absence**

The Administration and Financial Officer stated she had received 2 from Councillors Dr John Bowden and Victoria Bowden.

Proposed by Councillor Andy Bainbridge, seconded by Councillor Susan Davidson and  
**RESOLVED:** That the apology and reason given for absence by Councillors Dr. John Bowden and Victoria Bowden be approved.

*(7 in favour)*

#### **2024/11 (EP)**

#### **Item 11: Declarations of Interest**

There were none.

<b><u>2024/12 (EP)</u></b>	<p><b><u>Item 12: Exclusion of Press and Public</u></b></p> <p>There were no items, which required the exclusion of the press or public.</p>
<b><u>2024/13 (EP)</u></b>	<p><b><u>Item 13: Environmental Planning Minutes and Notes</u></b></p> <p>The Vice-Chairman, Councillor Thomas Sturgess introduced the draft minutes of the Environmental Planning meeting held on 13<sup>th</sup> June 2024. These were considered.</p> <p>Proposed by Councillor Denise Fearnley, seconded by Councillor Andy Bainbridge and <b>RESOLVED:</b> That the minutes of the Environmental Planning Committee meeting of 13 June 2024 be endorsed.</p> <p style="text-align: right;"><i>(7 in favour)</i></p>
<b><u>2024/14 (EP)</u></b>	<p><b><u>Item 14: Planning Matters</u></b></p> <p><b><u>14.1 To note and consider the list of planning applications for comment and any delegated to the Admin Officer in accordance with Council Policy.</u></b></p> <p>6 planning applications of which 3 were to be considered.</p> <p>These are shown in Appendix A.</p> <p>It was explained that planning applications 24/01284/FUL, 24/01695/FUL and 24/01771/FUL had been dealt with under Delegated Powers and the Council had no objections or comment to make.</p> <p>The Committee considered the 3 planning applications and considered that they had no objections or comments to make on them.</p> <p>Proposed by Councillor Susan Davidson, seconded by Councillor Denise Fearnley and <b>RESOLVED:</b> That the Committee has no objections or comments on the above planning applications.</p> <p style="text-align: right;"><i>(Comments to be submitted to SCC)</i> <i>(7 in favour)</i></p> <p><b><u>14.2 To receive notifications of any planning decision notices (listed)</u></b></p> <p>The Committee was informed of notifications of planning decision notices for 4 planning applications.</p> <p>These were considered and noted by the Committee.</p> <p>The planning decision notices considered are shown at Appendix B.</p>
<b><u>2024/15 (EP)</u></b>	<p><b><u>Item 15: To receive an update on various projects and activities</u></b></p> <p>Neighbourhood Plan - Andrew Towler (Clerk) provided an update. The Neighbourhood Plan is out for Public Consultation and the deadline for comments was the 12<sup>th</sup> July 2024. Positive feedback has been received so far. Another, and final grant, from Government had been secured for its preparation.</p> <p>Community Clean-up - There will be another Community Clean-up Day to be tentatively held on Saturday 20 July 2024 at the Community Centre Car Park, Grenoside. This was noted by the Committee.</p>
<b><u>2024/16 (EP)</u></b>	<p><b><u>Item 16: Correspondence</u></b></p>

	<p>An email was received and circulated to the Committee re: Update from the Sheffield plan Examination – Publication of Stage 3 Matters. It was agreed that the Council’s previous comments on the draft document should be re-submitted together with a further comment that draft Sheffield Local Plan policy NC5, which deals with housing mix in developments, should be amended to make it more explicit that its provisions can be amended through a Neighbourhood Plan where justified.</p>
<b><u>2024/17 (EP)</u></b>	<p><b><u>Item 17: Date and time of future meetings</u></b></p> <p>The next:</p> <ul style="list-style-type: none"><li>• Environmental Planning mid-month Delegated Powers Committee Meeting is to be confirmed</li><li>• Environmental Planning Committee Meeting is tentatively scheduled for Thursday 15<sup>th</sup> August 2024 at 6.30 pm at the Council Offices, High Green</li></ul> <p>These were noted by the Committee.</p>

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## APPENDIX A

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
10/06/2024	24/01284/FUL	<b>*1 Walker Close, Sheffield, S35 8SA</b>	Erection of a single-storey front extension to dwellinghouse.	01/07/2024
12/06/2024	24/01695/FUL	<b>*13 Greno Gate, Sheffield, S35 8NY</b>	Demolition of existing single-storey rear extension and erection of a two-storey side/single rear extension to dwellinghouse, including a rear dormer window and additional front roof lights to the existing roof slope.	02/07/2024
18/06/2024	24/01771/FUL	<b>*124 Burncross Road, Sheffield, S35 1TG</b>	Installation of exterior air source heat pump to rear of dwellinghouse.	09/07/2024
26/06/2024	24/01867/FUL	<b>13 Creswick Lane, Sheffield, S35 8NL</b>	Erection of a single-storey rear/side extension, a single-storey front/side extension with front porch, a rear detached out-building and a rear outdoor terrace area with fencing.	17/07/2024
26/06/2024	24/01880/FUL	<b>Unit 6, Burncross Road, Sheffield, S35 1SF</b>	Erection of single-storey rear extension to restaurant and provision of two new external bin store areas.	17/07/2024
02/07/2024	24/01941/TEL	<b>Land to Front of 230 Yew Lane, Sheffield, S5 9AL</b>	Erection of 17.5m monopole and associated cabinets (Application to determine if approval required for siting and appearance).	22/07/2024

**\*Planning application 24/01284/FUL, 24/01695/FUL and 24/01771/FUL has been dealt with under Delegated Powers and comments have been submitted to Sheffield City Council.**

## APPENDIX B

Planning Reference	Site/Location Proposal	Outcome
24/00878/FUL	<b>2 Chambers Valley Road, Sheffield, S35 2YF</b> Erection of a first-floor side extension to dwellinghouse.	Granted conditionally
24/01123/FUL	<b>Within the Curtilage of 6 Greenhead Lane, Sheffield, S35 2TP</b> Erection of a dwellinghouse with provision of a new vehicular entrance and parking provision for no. 6 Greenhead Lane from Westbrook Road.	Granted conditionally
23/04047/FUL	<b>6 Wood End Road, Whitley Carr, Sheffield, S35 8RR</b> Single-storey front extension to existing garage and store and alterations to roof (Amended description and plans).	Granted conditionally
24/01137/ADV	<b>Sheffield S35A Business Park, Churchill Way, Sheffield, S35 2PY</b> Erection of a non-illuminated V shaped modular directory sign at the entrance to the site (junction of Thorncliffe Road and Churchill Way).	Granted conditionally

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