



Draft minutes are subject to approval at the next Full Council meeting

Draft Minutes of Meeting of Ecclesfield Parish Council held on

Thursday 13 June 2024 at the Council Offices

The meeting commenced: 7.30 pm - concluded: 8.45 pm

Public Participation Session

Prior to the formal commencement of the meeting there was an opportunity for any members of the community to ask any questions of the Council. Several questions were raised by the parishioners in attendance. A progress report was sought on a question raised previously at Council meetings about an area of under-used green space in Thorncliffe, presently fenced off, which it was considered would make an ideal location and space for a park with pitch and play ground or similar. An update was provided by Councillor Alan Hooper; it was also agreed to add this as an agenda item on the July meeting of the Council.

A concern was raised about the poor condition of some of the footpaths. A question was then raised about the benefits of the introduction of blood controls kits in the Parish. The Chairman responded to this question. It was agreed that this should be discussed at the July meeting of the Finance, Premises and Staffing Committee. Reference was also made to the means of communication used by the Council and others and that the socially disadvantaged tend to have more limited access to notice boards, internet, social media, but are more likely to need and seek out the information they contain. This was then discussed.

Councillors Present. Susan Davidson (Chairman), Victoria Bowden, (Vice-Chairman) Andy Bainbridge, Dr. John Bowden, Denise Fearnley, Kate Guest, John Housley, Alan Hooper, Michael Levery, Michael Morrissey, Rob Reiss, Thomas Sturgess and Alan Woodcock.

Absent Councillors. Adam Hurst.

Officers. Andrew Towleron – Parish Clerk/RFO and Laura Tickle Financial and Administration Officer.

Members of the Public. Two.

Chairman's Announcement

The Chairman, Councillor Susan Davidson, opened the meeting. She outlined the procedures to ensure that it was effective and lawful.

2024/18 (FC) Item 18: Apologies and Reasons for Absence

The Clerk stated that he had received one from Councillor Adam Hurst.

	<p>Proposed by Councillor Denise Fearnley, seconded by Councillor Andy Bainbridge and RESOLVED: That the apology and reason given for absence by Councillor Adam Hurst be approved.</p> <p style="text-align: right;"><i>(13 in favour)</i></p>
2024/19 (FC)	<p><u>Item 19: Declarations of Interests</u></p> <p>The Clerk reported that he had not received any declarations of interest not already declared.</p>
2024/20 (FC)	<p><u>Item 20: Exclusion of Press and Public</u></p> <p>It was considered that there were no items on the agenda that required the exclusion of the press and public.</p>
2024/21 (FC)	<p><u>Item 21: Council Minutes</u></p> <p>These were considered. The Clerk reported that he had received a couple of minor suggested amendments to the draft minutes prior to the meeting.</p> <p>Proposed by Councillor Alan Woodcock, seconded by Councillor Thomas Sturgess and RESOLVED: That subject to the minor amendments being made, the minutes of the Parish Council meeting held on 9 May 2024 be approved.</p> <p style="text-align: right;"><i>(13 in favour)</i></p>
2024/22 (FC)	<p><u>Item 22: Environmental Planning Committee Minutes</u></p> <p>These were considered.</p> <p>Proposed by Councillor Denise Fearnley, seconded by Councillor Rob Reiss and RESOLVED: That the minutes of the Environmental Planning Committee meeting held on 9 May 2024 be approved.</p> <p style="text-align: right;"><i>(13 in favour)</i></p> <p>The Chairman of the Environmental Planning Committee, Councillor Dr. John Bowden, provided a verbal report on the main areas of discussion and outcomes of the meeting of the Environmental Planning Committee that had taken place prior to this meeting. He highlighted that the Committee had resolved that it would support the various objections received by neighbours to the planning appeal in relation to planning application (23/00394/FUL Land Between 94 and 98 Wheel Lane, Grenoside). He also stated that a report had been received on progress with Regulation 14 consultation on the Neighbourhood Plan and that Councillor Thomas Sturgess had been appointed Vice-Chairman to the Committee.</p>
2024/23 (FC)	<p><u>Item 23: Finance, Premises and Staffing Committee Minutes</u></p> <p>These were considered.</p> <p>Proposed by Councillor Kate Guest, seconded by Councillor Michael Morrissey and RESOLVED: That</p> <ol style="list-style-type: none"> a) The Annual Schedule of Payments to be paid via Direct Debit or Bacs for 2024/2025 be approved. b) Two Resus Annie' dolls be donated to the 105th High Green Scout Group. c) A grant of £1,890 be awarded to the High Green Musical Theatre Group towards the costs of producing and performing the Barnum Musical Show in 2024. d) That the other minutes of the Finance, Premises and Staffing Committee held on 23 May 2024 be approved. <p style="text-align: right;"><i>(13 in favour)</i></p>

<p>2024/24 (FC)</p>	<p><u>Item 24: Monthly Accounts and Payments for Approval</u></p> <p>A verbal and written report was provided on the schedule of payments for approval between 23 April 2024 and 5 June 2024.</p> <p>Proposed by Councillor Andy Bainbridge, seconded by Councillor John Housley and RESOLVED: That the payments for approval between 23 April 2024 and 5 June 2024 (and as shown at Appendix 1) be approved.</p> <p style="text-align: right;"><i>(13 in favour)</i></p>
<p>2024/25 (FC)</p>	<p><u>Item 25: Policies for Approval</u></p> <p>This was considered.</p> <p>Proposed by Councillor Rob Reiss, seconded by Councillor Thomas Sturgess and RESOLVED: That the revised Bereavement, Disciplinary, Menopause and Grievance policies be approved.</p> <p style="text-align: right;"><i>(13 in favour)</i></p> <p>A discussion then took place on the draft Asset Register for 2024-2025. It was agreed that Chairman’s Chain and Medallion should be shown separately on the Asset Register.</p> <p>Proposed by Councillor Rob Reiss, seconded by Councillor Alan Woodcock, and RESOLVED: That subject to the agreed change being made, the Asset Register for 2024-2025 be approved.</p> <p style="text-align: right;"><i>(13 in favour)</i></p> <p>Reference was also made to a horse saddle, which was included in the Asset Register. It was explained that it was understood to be of some local heritage value and donated to the Council in 2021. It was agreed that this should be discussed further at a future council meeting.</p>
<p>2024/26 (FC)</p>	<p><u>Item 26: Operation Menai Bridge</u></p> <p>A verbal report was provided on local arrangements in preparation for the death of King Charles III. These were noted and welcomed.</p>
<p>2024/27 (FC)</p>	<p><u>Item 27: Council Notice Boards</u></p> <p>A verbal report and discussion took place on this. The need for them to be kept up to date by the nominated councillors was emphasised. It was noted that the demand for notices to be placed on them often outstripped the available space. The scope to make the size of some of the notices smaller (say A5 size) or single notices covering several issues was discussed. While this was agreed in principle, the general view was that the need to make the notices legible would limit this. The Clerk said that going forward when distributing notices for inclusion he would highlight those which were essential and which councillors had discretion what to include or not.</p>
<p>2024/28 (FC)</p>	<p><u>Item 28: Renovation of the Council Chambers</u></p> <p>A verbal progress was provided by the Chairman. She explained that the works to the ceiling in the Chamber had been completed as had the associated painting of the walls. The general view was that it looked much better. A general discussion then took place on further works that may be required. It was agreed that the tables in the Chamber should be retained subject to repairs being undertaken to one of them. Also, that the carpet should be professionally cleaned, the pictures of the former Chairman re-framed and mounted and the old Chairman’s Chain mounted in a display cabinet, subject to the budget being found to facilitate these works.</p>

2024/29 (FC)	<p><u>Item 29: To receive a verbal report from Councillor representatives (by exception) on outside bodies, as appropriate</u></p> <p>The Chairman asked that any report be provided by exception i.e., if there was nothing particular that a Councillor wished to provide by way of an update, they did not have to state this.</p> <ul style="list-style-type: none"> a) Ann Reresby Trust (Council representatives Councillors Andy Bainbridge, Susan Davidson, and Denise Fearnley). b) Ecclesfield Charities (Council representative Councillor Kate Guest). c) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst). Councillor Alan Hooper reported that a meeting of the Advisory Panel had taken place and they had agreed to recommend the one grant application they had received for approval. d) Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss). e) Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge). f) Sheffield City Council's North Sheffield Local Area Committee (Council representative Councillors Victoria Bowden and Adam Hurst). g) Ecclesfield and District Archives project (Council representatives Councillors Andy Bainbridge, Dr. John Bowden, Victoria Bowden and John Housley). Councillor Victoria Bowden stated that a heritage event/Yorkshire Day was to take place on the 27 July 2024 at which the project would have a stall. Also, arrangements for the next family history day which was provisionally scheduled to take place on 19th October 2024. h) Grenoside Exhibition Foundation (all Councillors). Councillor Susan Davidson reminded Councillors that a Trustees meeting was taking place on the evening of the 20th June 2024.
2024/30 (FC)	<p><u>Item 30: Correspondence</u></p> <p>The various correspondence was noted.</p> <p>The Clerk also informed the Council that former Councillor Anthea Brownrigg has been disqualified under the 6-month rule, as she had not attended a Council meeting in 6 months or had an absence agreed over this period. He also confirmed that the process for filling the resulting casual vacancy had commenced.</p> <p>Councillor Alan Hooper then took the opportunity to thank Council staff, in particular Emma Collins and Natallie Richardson, for the hard work and sterling efforts in preparing for and delivering the wonderful event on Thursday 6th June 2024 at Ecclesfield Park to commemorate the 80th anniversary of the D Day landings. The feedback he had received about it had been consistently extremely positive. A view echoed by everyone else in the meeting.</p>
2024/ (FC)	<p><u>Item 31: Date and Time of Future Meetings</u></p> <p>It was confirmed that a</p> <ul style="list-style-type: none"> • Extraordinary Council meeting is scheduled for Thursday 20th June 2024 at 7.15 pm at the Council Offices. • Finance, Premises and Staffing Committee Meeting is scheduled for Thursday 20th June 2024 at 7.45 pm at the Council Offices.

- Environmental Planning Committee Meeting is scheduled for Thursday 11th July 2024 at 6.30 pm – at the Council Offices.
- The Council meeting is scheduled for Thursday 11th July 2024 at 7.15 pm – at the Council Offices – at the Council Offices.
- Finance, Premises and Staffing Committee Meeting is scheduled for Thursday 18th July 2024 at 7.15 pm - at the Council Offices.
- Environmental Planning Committee Delegated Powers Meeting is proposed to take place remotely on Thursday 25th July 2024 at 6.30 pm.

It was also noted that a Trustees of Grenoside Exhibition Charity Meeting is scheduled for 20 June 2024 at 6.30 pm at the Council Offices.

APPENDIX 1: PAYMENTS LIST FOR APPROVAL 23 APRIL – 5 JUNE 2024 – (SEE ITEM

2024/24)

Date invoice received	Payee Name	Description	Payment method	Net Amount	VAT if eligible	Total Amount
23.4.24	Fetch.it	Compostable dog bags	BACS	£491.33	£98.27	£589.60
2.5.24	tito	Double page advert	BACS	£400.00	£80.00	£480.00
27.5.27	Refurb 365	New lay in grid ceiling – EPC Chambers	BACS	£2,900.00	-	£2,900.00

Signed Chairman:
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Dated: