



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Community Groups Small Grants Programme - Application Form

Please ensure that all the details requested on the following pages are completed in full. Please note that the Parish Council will be unable to process your application if any of the required information has been omitted.

Applicants may be required to provide proof of expenditure of any previous grant by providing invoices, receipts etc. before a new application may be considered.

Please submit this form completed within one month of receiving it.

- 1 What is your group called? *Give your name as it appears on your bank account.*

Thornccliffe Bowling Club

- 2 Please give us your contact details.

Title

Mr

First name

Robert

Surname

Hartley

Position in group (if applicable)

Funding Officer

Address.

	Postcode

Your phone number, if we need to talk to you.

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Council Offices Mortomley Lane SHEFFIELD S35 3HS

☎ 0114 284 5095 ✉ admin@ecclesfield-pc.gov.uk

🌐 www.ecclesfield-pc.gov.uk

Your email address if you have one:

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3. Full address of where your activities are based.

Mortomley Lane High Green Sheffield
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4. Which Ward will the project cover? Please tick the appropriate box (you may tick more than one):

Burncross	X
Chapelton	X
Ecclesfield	
High Green	X
Thorncliffe	X
Grenoside	

5. I confirm we are a not-for-profit group. Please tick to confirm what kind of group you are (tick on box only)

Unincorporated association	X
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A registered charity	
If yes, please state your charity number:	

6. What is the purpose of your group – what difference do you make and how do you meet the needs of your community?

We are a local community Crown Green Bowling Club whose aim is to give an opportunity to everyone no matter age, ethnically or ability to play crown green bowls.

We have both social bowling as well as competitive bowling against other clubs in a range of leagues. The initial aim is to give players the chance of gentle exercise in an friendly environment which can reduce loneliness and isolation.

There is bowling taking place six days a week, either social or competitive.

Friendly, Fun and Fitness is our clubs philosophy.

7. What activity will you put on or project will you undertake if we give you a grant and when will it take place?

We are trying to improve the environment around the two greens giving a more safer, cleaner and colourful feeling to the club in the hope that it will attract more of the community to either visit or play bowls.

We do welcome visitors to come and watch and for a small charge get a drink and biscuit.

The items required are

1. We get a large number of pigeons in adjacent conifers which results in bird droppings near where we serve drinks and biscuits, we are hoping the two flying kite hawks will reduce this.
2. We hope to make the existing Memorial garden between the greens a neater and more attractive area and raise the flower bed which will also prevent cars from catching the actual bowling green.
3. Add a drain channel at the top of the steps to prevent rain washing dirt on to steps making them dangerous.
4. There is a large area within the grounds with shrubs and tree's which require trimming annually. We would be able to carry this out at ground level as and when required instead of climbing steps.
5. We have occasionally been having problems with blocked toilet drains which we had managed to clear using borrowed rods.
6. We need to repaint edges of steps around the green and toilets with non slip paint. Repaint criss cross lines at the site entrance to identify gates opening.

8. Does your group receive funding from anywhere else? Please state the amount of funding you have received from other funding bodies in the last 5 years, including Ecclesfield Parish Council. Please include if you have applied or received any additional funding for the project you are requesting the grant for.

We have recently received £970 from Sheffield Council for Health and Safety improvements.
 We have not applied or received an award for these items in this application.

9. Please give us a detailed breakdown of what you want the funding to pay for and provide quotes to support your application:

Item requested	£ per item/activity	Total
2 x Enviro guard, kite hawks	£42	£84
3 x Wooden sleepers 125 x 250 x 2.4	£40	£120
4 x Wooden battens 100 x 100 x 3	£23	£92
3 bags Compost	£6	£18
2 Drain Channels	£16	£32
Saker cordless hand held chainsaw	£93	£93
Drain Rods and Heads	£34	£34
Non slip paint and line paint	£92	£92
Total cost of activity		£565
Total cost of grant requested from us		£565

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10. You must provide a copy of your latest financial accounts together with a copy of an up-to-date bank statement.

11. Please list all the people who are authorised to make withdrawals from your account.

Name

Name

Name

Name

12. How many people have to sign for each withdrawal?

13. Please give details of your bank account including bank, account number and sort code.

14. **Would all applicants please note that it is a requirement of the Parish Council that photographic evidence is provided of the event/purchase.**

Please note that the Parish Council is subject to Freedom of Information Act 2000 and other related legislation. This means that most of the information you supply to the Council will probably be public. If you do not want any information released your grant cannot be considered.

Declaration of intent

This application needs to be signed by the person whose name appears as the contact at the beginning of the form.

I can confirm that the organisation named on the front of this form has authorised me to make this application.

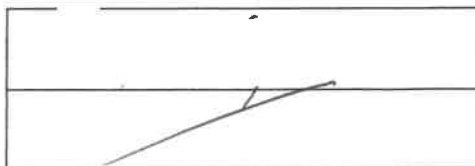
I can confirm that *all* the answers to the questions are true.

Name

Position in group

Funding Officer

Signed



Date

24/5/24.

The Parish Council has been advised to request a short questionnaire on any risks there may be in respect of applications for financial assistance. Therefore in order to be satisfied that there will be no legal implications for the council if they do give a grant in response to your request, please reply to the following few points.

QUESTIONS	TICK BOX OR ANSWER
<p>1. Does the applicant/your group have adequate <u>public liability insurance in the Group's name</u> to a minimum of at least £2 million cover for any activities etc. which may benefit from the council's grant. Please supply us with a copy of your certificate along with your application.</p>	<p>Yes</p>
<p>2. Is the premium paid up to date (give date)?</p>	<p>Yes</p>
<p>3. Have police checks (DBS disclosure) been carried out for group members who deal with children and vulnerable adults</p>	<p>Yes</p>
<p>4. What steps have been taken to minimise any accidents, loss or damage to property or people or property.</p>	<p>Ongoing reviews and open to member suggestions.</p>
<p>5. Do you agree to repay the Parish Council if the event does not take place or the items that the grant is requested for are not purchased? Any unspent Grants, full or partial must be repaid to the Council unless otherwise agreed. Failure to do so may result in legal and other action by the Council and affect future grant assistance.</p>	<p>Yes</p>
<p>6. Will the lack of a grant stop the event taking place or seriously curtail or reduce the activities of the group in any way?</p>	<p>Apply to other funding</p>
<p>7. Has the health and safety of members of the group or the public participating in an event been properly assessed and have satisfactory conclusions been drawn from this assessment?</p>	<p>Yes</p>

8. Are you satisfied that all possible risks have been adequately covered by the systems and procedures you have placed in force for the event or for the use of the equipment purchased from the grant?	Yes
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Signed by Chairman

Date... 29th MAY 2024

Signed by Secretary

Date... 24 MAY 2024

GRANT PAPERWORK CHECK LIST

PLEASE TICK THE BOXES BELOW TO SAY YOU HAVE INCLUDED THE FOLOWING PAPERWORK WITH YOUR GRANT APPLICATION FORM:

Up to date bank statement	✓
Up to date year end accounts	✓
Up to date Public Liability Insurance	✓
Quotations for what you require the grant for	✓

LIST OF SUPPLIERS.