



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS

Telephone: (0114) 2845095

Email: admin@ecclesfield-pc.gov.uk

Visit our website: www.ecclesfield-pc.gov.uk

To All Members of the Finance and Premises Committee

SUMMONS AND AGENDA

11th April 2024

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held at the **Council Offices, Mortomley Lane, High Green** on Thursday 18th April 2024 at 7.15 pm for a 7.30 pm start.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Public Participation

There will be a public participation session prior to the meeting. This will commence at 7.15 p.m. Members of the public will adhere to the rule set by the Council for this session (including public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes). Also, a written response be provided if a satisfactory verbal response cannot be given.

MEETING

Committee Membership*

Councillor Kate Guest (Chairman), Councillor John Housley (Vice-Chairman), Councillor Adam Hurst, Councillor Victoria Bowden, Councillor Susan Davidson, Councillor Michael Levery and Councillor Michael Morrissey.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct.
- Voting procedure.
- Public participation and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

AGENDA

2023/113 (F&P) Apologies and Reasons for Absence

- a) To note any absences.
- b) To approve any reasons for absence.

2023/114 (F&P) Declarations of Interest

- a) To record any requests for dispensation that have been granted.
- b) To receive and record any declaration or interests not already declared under the Member's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

2023/115 (F&P) Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2023/116 (F&P) Finance and Premises Committee Minutes

To consider any actions arising from the approved minutes of the 21st March 2024 Finance and Premises Committee Meeting (attached as item 116a).

2023/117 (F&P) To consider the monthly accounts schedule and budget update

To receive a verbal report and presentation on:

- (a) The budget update and bank reconciliation to the end of February 2024.
- (b) To begin the process of considering the use of any under spends from the 2023/2024 financial year budget (in furtherance of item 2023/106 (F&P)).

2023/118 (F&P) To consider various issues relating to Council properties

- (a) To consider installing an additional notice board outside the Council Offices.
- (b) To consider a request to dedicate a bench.
- (c) To receive a verbal report on Chapeltown Toilets.
- (d) To receive an update on the storage of materials.

2023/119 (F&P) Defibrillators

- (a) To consider a request to adopt the defibrillator at Chap Market.
- (b) To consider a request to install a defibrillator at Eva Ratcliffe House.

2023/120 (F&P) Disposal of Council Assets

To consider the disposal of a redundant laptop.

2023/121 (F&P) Grant Applications

- High Green Scout Group (attached as item 121a)

2023/122 (F&P) Grant Monitoring

a) The following Grant Monitoring form has been received:

- 25th Sheffield Ecclesfield Scout Group
- Chap Market
- Update received from Ecclesfield Spartans
- Friends of Ecclesfield Park

b) The following grant monitoring forms are more than 6 months outstanding:

- Chapeltown Cycling Club
- High Green Athletic Football Club

NB – Correspondence can be viewed during the meeting.

2023/123 (F&P) Date, Time and Venue of Future Meetings

The next Finance and Premises Committee meeting will take place at **the Council Offices, Mortomley Lane, High Green** on Thursday 23rd May 2024 at 7.15 pm.