



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

**Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS**

**Telephone: (0114) 2845095**

**Email: [admin@ecclesfield-pc.gov.uk](mailto:admin@ecclesfield-pc.gov.uk)**

**Visit our website: [www.ecclesfield-pc.gov.uk](http://www.ecclesfield-pc.gov.uk)**

**To All Members of the Parish Council**

## **SUMMONS**

28<sup>th</sup> March 2024

Dear Councillor,

You are respectfully summoned to attend a meeting of Ecclesfield Parish Council which will take place at **the Council Offices** on Thursday 4<sup>th</sup> April 2024 at 7.15 pm for a 7.30 pm start.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

*Andrew Towlerton*

Mr Andrew Towlerton  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

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## **Public Participation**

There will be a public participation session prior to the meeting. This will commence at 7.15 p.m. Members of the public will adhere to the rule set by the Council for this session (including public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes). Also, a written response be provided if a satisfactory verbal response cannot be given.

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## **MEETING**

### **Chairman's Announcement**

The Chairman will outline the procedure for this meeting to ensure that the meeting is safe, effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public participation and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

## **AGENDA**

### **2023/156 (FC) Apologies and Reasons for Absence**

- a) To note any apologies.
- b) To approve any reasons for absence.

### **2023/157 (FC) Register of Interests**

- a) To record any requests for dispensation that have been granted.
- b) To receive and record any declaration or interests not already declared under the Members Code of Conduct or Registers of Interests from members.

### **2023/158 (FC) Exclusion of the Press and Public**

To consider the exclusion of the press and public in accordance with Public Bodies Admission to Meeting Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

### **2023/159 (FC) To receive a presentation by Thorncliffe Community Sports**

To receive a presentation by Thorncliffe Community Sports to discuss their various projects supported by the Parish Council and next steps.

**2023/160 (FC) Council Minutes**

To approve the Minutes of the Council meeting held on the 7<sup>th</sup> March 2024 (attached as item 160a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

**2023/161 (FC) Environmental Planning Committee Minutes**

- a) To approve the Minutes of the Environmental Planning Committee meeting held on the 7<sup>th</sup> March 2024 (attached as item 161a).
- b) To receive a verbal report from the Environmental Planning Committee meeting held on the 4<sup>th</sup> April 2024.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

**2023/162 (FC) Finance and Premises Minutes**

To approve the Minutes of the Finance and Premises Committee meeting held on the 21<sup>st</sup> March 2024 (attached as item 162a).

Councillor's attention is particularly drawn to the following items:

- (a) That it is recommended to Council the revised principles and procedures for the Large Grant Programme for 2024/2025 (as shown at appendix A) be approved in principle – 2023/107(a) (F&P).
- (b) That it is recommended to Council that the principle of the proposed 'Meet the Funder' event and the high-level concept for the revised Large Grants Programme (as shown at appendix B) be approved – 2023/107(b) (F&P).
- (c) That it is recommended to Council that its details with the Land Registry in relation to the Council Offices be updated and the Clerk establish the likely costs to undertake this – 2023/108 (F&P).
- (d) That it is recommended to Council a grant of £1,795 be awarded to Ecclesfield Gala Committee to help organise and deliver the 2024 Ecclesfield Community Gala 2023/110 (a) (F&P).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

**2023/163 (FC) Staffing Committee**

To receive a verbal report on the Staffing Committee meeting held on the 28<sup>th</sup> March 2024.

**2023/164 (FC) Payments for Approval**

To note the schedule of payments from 4<sup>th</sup> March 2024 to 28<sup>th</sup> March 2024.

- There are none to formally approve.

**2023/165 (FC) Update on Projects and Activities**

To receive a verbal progress report and consider next steps on the following activities:

- a) Community Clean Up Day (s).
- b) Bee Squared.
- c) Purchase of two former telephone kiosks.
- d) Active-Regen Programme of activities for 2024/2025.

**2023/166 (FC). To receive a verbal update (by exception) from Council representatives on outside bodies, as appropriate:**

- a) Anne Resesby Trust (Council representatives Councillors Andy Bainbridge, Susan Davidson and Denise Fearnley).
- b) Ecclesfield Charities (Council representative Councillor Kate Guest).
- c) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst).
- d) Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss).
- e) Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge).
- f) Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillors Victoria Bowden and Adam Hurst).
- g) Ecclesfield and District Archives project (Council representatives Councillors Andy Bainbridge, Dr. John Bowden and Victoria Bowden).
- h) Grenoside Exhibition Foundation Charity (all Councillors).

**2023/167 (FC) Correspondence.**

- YLCA White Rose Update, training programme and other updates.
- NALC Chief Executive's Bulletin.
- Councillor/Staff Introductory First Aid Training – 9.30am Wednesday 17<sup>th</sup> April 2023.
- Latest News from HGDT & The Campus.
- Neighbourhood Watch Network – Spring Crime Prevention Seminars.
- South Yorkshire Police Latest Round of Wednesday Walkabouts:
  - 17<sup>th</sup> April 2.30pm Chapeltown/Burncross meet at Mackenzie Crescent Playgroup

- 1<sup>st</sup> May 12.00pm – Grenoside meet at Community Centre Car Park
- 22<sup>nd</sup> May 12.00pm - Ecclesfield meet at Ecclesfield Library

NB – Copies can be provided to Councillors, where appropriate, by request.

**2023/168 (FC). Date and Time of Future Meetings:**

The next:

- Finance and Premises Committee Meeting is scheduled for 18<sup>th</sup> April 2024 at 7.15 pm at the Council Offices.  
Environmental Planning Committee Meeting is scheduled for Thursday 9<sup>th</sup> May 2024 at 6.30 pm – at the Council Offices.
- The Annual Parish Meeting of the Council is scheduled for Thursday 9<sup>th</sup> May 2024 at 7.15 pm – at the Council Offices.
- The Annual General Meeting of the Parish Council followed by a Full Council meeting of the Council is scheduled for Thursday 9<sup>th</sup> May 2023 at 7.45 pm at the Council Offices.
- Finance and Premises Committee Meeting is scheduled for Thursday 16<sup>th</sup> May 2024 at 7.15 pm at the Council Offices.

Please note that a Trustees of Grenoside Exhibition Charity Meeting is scheduled for 18<sup>th</sup> April 2024 at 6.45 pm at the Council Offices.