



Public Participation Session

Prior to the commencement of the meeting, an opportunity was provided for members of the public to ask any questions of the Committee, none were asked.

Draft minutes are subject to approval at the next Full Council meeting.

**Draft Minutes of the Finance and Premises Committee Meeting
held on Thursday 15th February 2024 at the Council Offices**

Commenced: 7.15 pm - Concluded: 8.40 pm

Councillors Present. John Housley (Acting Chairman), Victoria Bowden, Susan Davidson, Adam Hurst, Michael Levery and Michael Morrissey.

Absent Councillors. Kate Guest.

Officers: Andrew Towleron – Clerk and Responsible Financial Officer and Laura Tickle – Financial and Administration Officer.

Members of the Public. None

Chairman’s Announcement

Councillor John Housley (Vice-Chairman of the Committee) explained that he would chairing the meeting in the absence its Chairman, Councillor Kate Guest. He outlined the procedures to ensure that it was effective, safe and lawful.

**2023/92
(F&P)**

Item 92: Apologies and Reasons for Absence

It was reported that one had been received from Councillor Kate Guest.

Proposed by Councillor Susan Davidson and seconded by Councillor Michael Morrissey and
RESOLVED: That the apology and reason given for absence by Councillor Kate Guest be approved.

(6 in favour)

**2023/93
(F&P)**

Item 93: Declarations of Interests

There were none received.

<p><u>2023/94</u> <u>(F&P)</u></p>	<p><u>Item 94: Exclusion of Press and Public</u></p> <p>It was considered that there were no items that required the exclusion of the press or public due to the confidential nature of the business to be considered.</p>
<p><u>2023/95</u> <u>(F&P)</u></p>	<p><u>Item 95: Finance and Premises Committee Minutes</u></p> <p>An update was provided on the various actions not covered as part of the main agenda.</p> <p>Proposed by Councillor Victoria Bowden and seconded by Councillor Adam Hurst and RESOLVED: That the minutes and actions of the 18th January 2024 Finance and Premises Committee be endorsed.</p> <p style="text-align: right;"><i>(6 in favour)</i></p>
<p><u>2023/96</u> <u>(F&P)</u></p>	<p><u>Item 96: To consider monthly accounts schedule and budget update</u></p> <p>A verbal and written update was provided on the bank reconciliation and monthly accounts (including variances and forecast budget outturn for the financial year 2023/2024) up to the end of December 2023. These were then discussed.</p> <p>Proposed by Councillor Mike Levery and seconded by Councillor Victoria Bowden and RESOLVED: That the monthly accounts schedule, bank reconciliation and budget update up to the end of December 2023 be endorsed.</p> <p style="text-align: right;"><i>(6 in favour)</i></p>
<p><u>2023/97</u> <u>(F&P)</u></p>	<p><u>Item 97: Alan Greaves Community Room</u></p> <p>A presentation was provided by Laura Tickle the Council's Financial and Administration Officer. This, she explained, was in furtherance of minute 2023/67 (F&P) where the Committee asked that an action plan be prepared aimed at maximising occupancy of the Community Room. A detailed discussion then took place on this.</p> <p>(a) Proposed by Councillor Michael Morrissey and seconded by Councillor Susan Davidson and RESOLVED: That it is recommended to Council:</p> <ul style="list-style-type: none"> (i) Foldable tables and chairs, wifi booster and digital TV be purchased for the Community Room up to a value of £1,500. (ii) That up to £1,000 be vired from the Advertising budget heading (Code 4195) to help facilitate their purchase. <p style="text-align: right;"><i>(6 in favour)</i></p> <p>(b) Proposed by Councillor Michael Morrissey and seconded by Councillor Michael Levery and RESOLVED: That it is recommended to Council:</p> <ul style="list-style-type: none"> (i) A bench be sited and associated environmental works undertaken on land next to the Community Room. (ii) That up to £525 be allocated from the Council's share of the Community Infrastructure Levy for 2023/2024 in support of this activity. <p style="text-align: right;"><i>(6 in favour)</i></p>
<p><u>2023/98</u> <u>(F&P)</u></p>	<p><u>Item 98: Dedication of Ecclesfield Parish Council Benches</u></p> <p>The Clerk provided a verbal progress report on the implementation of the Dedication of Benches and Noticeboards Policy and next steps (see also minute 2023/75a (FC)). This he explained was progressing well with the Council receiving a small but steady stream of enquiries about dedicating Parish Council and Sheffield City Council benches.</p> <p>Two requests to dedicate existing Parish Council benches were then considered. These were endorsed.</p>

	<p>A further proposal to designate a new bench was then considered.</p> <p>Proposed by Councillor Susan Davidson and seconded by Councillor Victoria Bowden and RESOLVED: That it is recommended to Council that:</p> <ul style="list-style-type: none"> (i) Subject to approval of Sheffield City Council and other interested parties, a bench be installed at Grenoside Green, Grenoside in dedication of Chris Birkby (former councillor and Chairman of the Council) (see also minute 2023/105(b)). (ii) Up to £1,000 be vired from the amount originally allocated for improvements to the benches at Burncross (Acorn) Recreation Ground (see also minutes 2022/87(i) and 2023/105 (a)) in support of this. <p style="text-align: right;"><i>(6 in favour)</i></p>
<p><u>2023/99</u> <u>(F&P)</u></p>	<p><u>Item 99: Grant Applications</u></p> <p>An application from the Thorncliffe Tennis Club to the Council’s Large Grants Application was considered.</p> <p>Proposed by Councillor Susan Davidson and seconded by Councillor Adam Hurst and RESOLVED: That it is recommended to Council a grant of £10,000 be awarded to Thorncliffe Tennis Club from the Council’s Large Grant Programme towards the costs of resurfacing three tennis courts conditional on the Tennis Club providing in writing, to the satisfaction of the Council, evidence of a long term lease or similar long term undertaking that they have exclusive use of the land on which the three tennis courts are sited.</p> <p style="text-align: right;"><i>(6 in favour)</i></p> <p>Councillor Adam Hurst left the meeting at this point.</p>
<p><u>2023/100</u> <u>(F&P)</u></p>	<p><u>Item 100: Grant Monitoring</u></p> <p>An update was provided on the various monitoring forms received and those still outstanding.</p> <ul style="list-style-type: none"> a) It was reported that a Grant Monitoring Form had been received from Active Regen Community Foundation Ltd. b) It was reported that the grant monitoring forms were outstanding from: <ul style="list-style-type: none"> • High Green Athletic Football Club and • Ecclesfield Spartans FC c) A request from Local Academy PTA to amend their grant award was considered. This was the subject of a detailed discussion. <p>Proposed by Councillor Michael Levery and seconded by Councillor Victoria Bowden and RESOLVED: That it is recommended to Council that Lound Academy PTA be permitted to spend the residual amount of their grant award (£454.20) on the purchase of a sound system and stage backdrop.</p> <p style="text-align: right;"><i>(5 in favour)</i></p>
<p><u>2023/101</u> <u>(F&P)</u></p>	<p><u>Item 101: Date and Time of Future Meetings</u></p> <p>It was confirmed that the next Finance and Premises Committee will take place on Thursday 21st March 2024 at 7.15 pm at the Council Offices.</p>