



Public Participation Session

Prior to the commencement of the meeting, there was a presentation by Frances McGrother the new manager of Thorncliffe Community Leisure Centre. Frances provided a presentation on her role as well as an update on the Leisure Centre, included its achievements over the last year and planned investments. A question and answer session then took place. The Chairman thanked Frances for attending and said that the Council looks forward to working with her.

An opportunity was then provided for members of the public to ask any questions of the Council, none were asked.

Draft minutes are subject to approval at the next Full Council meeting.

**Draft Minutes of Meeting of Ecclesfield Parish Council held on Thursday 1
February 2024 at the Council Offices**

The meeting commenced: 7.15 pm - concluded: 8.10 pm.

Councillors Present. Susan Davidson (Chairman), Andy Bainbridge, Victoria Bowden, Denise Fearnley, Alan Hooper, John Housley, Kate Guest, Adam Hurst, Rob Reiss, Thomas Sturgess and Alan Woodcock.

Absent Councillors. Dr. John Bowden, Anthea Brownrigg, Mike Lavery and Michael Morrissey.

Officers. Andrew Towlerton – Parish Clerk/RFO and Laura Tickle Financial and Administration Officer.

Members of the Public. None.

Chairman’s Announcement

The Chairman, Councillor Susan Davidson, then commenced the meeting. She outlined the procedures to ensure that it was effective, lawful and safe.

**2023/128
(FC)**

Item 128: Apologies and Reasons for Absence

It was reported that three apologies had been received from Councillor Dr. John Bowden, Councillor Mike Lavery and Councillor Michael Morrissey.

- a) Proposed by Councillor Thomas Sturgess and seconded by Councillor Denise Fearnley and **RESOLVED:** That the apology and reason given for absence by Councillor Dr. John Bowden be approved.

(11 in favour)

	<p>b) Proposed by Councillor Alan Hooper and seconded by Councillor Alan Woodcock and RESOLVED: That the apology and reason given for absence by Councillor Mike Lavery be approved. (11 in favour)</p> <p>c) Proposed by Councillor Rob Reiss and seconded by Councillor Andy Bainbridge and RESOLVED: That the apology and reason given for absence by Councillor Michael Morrissey be approved. (11 in favour)</p>
<u>2023/129</u> <u>(FC)</u>	<p><u>Item 129: Registers of Interests</u></p> <p>The Clerk reported that he had not received any.</p>
<u>2023/130</u> <u>(FC)</u>	<p><u>Item 130: Exclusion of Press and Public</u></p> <p>The Chairman explained that she did not consider that there were any items that require the exclusion of the press or public.</p>
<u>2023/131</u> <u>(FC)</u>	<p><u>Item 131: Council Minutes</u></p> <p>These were considered. It was explained that the date of the 'Families Parish Event' as stated at item 2023/125 (h) should reflect the revised date.</p> <p>Proposed by Councillor Thomas Sturgess and seconded by Councillor Denise Fearnley and RESOLVED: That subject to the above minor change being made, the minutes of the Council meeting held on the 11th January 2024 be approved. (11 in favour)</p>
<u>2023/132</u> <u>(FC)</u>	<p><u>Item 132: Environmental Planning Committee Minutes</u></p> <p>These were considered.</p> <p>(a) Proposed by Councillor Alan Hooper and seconded by Councillor Thomas Sturgess and RESOLVED: That the minutes of the Environmental Planning Committee held on the 11th January 2024 be approved. (11 in favour)</p> <p>(b) Proposed by Councillor Andy Bainbridge and seconded by Councillor Denise Fearnley and RESOLVED: That the notes of the Environmental Planning Delegated Powers Committee held on the 18th January 2024 be approved. (11 in favour)</p> <p>In the absence of its Chairman, Councillor Dr. John Bowden, Councillor Alan Hooper, the Vice-Chairman of the Environmental Planning Committee provided a verbal report on the main outcomes and areas of discussion from the meeting of the Committee that had taken place immediately before the Full Council meeting. He highlighted the various planning applications discussed, making special reference to an application for the erection of 7 dwelling houses at the Site of Former Grenoside Primary School, Grenoside (Ref: 23/04053/FUL). He explained that the Neighbourhood Plan was progressing nicely and thanked Andrew Towleron and his team for their hard work in taking it forward.</p>
<u>2023/133</u> <u>(FC)</u>	<p><u>Item 133: Finance and Premises Minutes</u></p> <p>These were considered.</p> <p>Proposed by Councillor Kate Guest and seconded by Councillor Victoria Bowden and RESOLVED: That:</p>

	<p>(a) The interim Internal Audit Review January 2024 be welcomed and endorsed.</p> <p>(b) A grant is not awarded to Grenoside PTA for a canopy to cover part of the playground at Grenoside Primary School.</p> <p>(c) A grant of £1,000 be awarded to Paces (Sheffield) for an adjustable therapy chair.</p> <p>(d) Chapeltown Hockey Club is not permitted to spend the residual amount of their grant award (£1,061) on the purchase of new club kit in particular junior team shirts.</p> <p>(e) That the minutes of the Finance and Premises Committee meeting held on 18th January 2024 be approved.</p> <p style="text-align: right;"><i>(11 in favour)</i></p>
<u>2023/134</u> <u>(FC)</u>	<p><u>Item 134: Staffing Committee</u></p> <p>The Chairman of the Staffing Committee, Councillor Thomas Sturgess, provided a verbal report from its most recent meeting held on Thursday 25th January 2024. He drew members attention to the main areas of discussion and the recommendations of the Committee, including one about the future role and function of the Committee, which would be coming to the next Full Council meeting for consideration. He also advised that the vacancy for a Cleaner / Caretaker had been filled. He made reference to note that it had been agreed to organise introductory first aid and remote ‘unconscious bias’ training, aimed at both councillors and officers, which was being progressed.</p>
<u>2023/135</u> <u>(FC)</u>	<p><u>Item 135: Payments for Approval</u></p> <p>The Financial and Administrative Officer provided a verbal and written report on the schedule of payments made between 17th January and 1st February 2024. Councillor Victoria Bowden stated that she would be abstaining from voting on this item.</p> <p>Proposed by Councillor Rob Reiss and seconded by Councillor Denise Fearnley and RESOLVED: That the payments for approval between 17th January and 1 February 2024 (and as shown at Appendix 1) be approved.</p> <p style="text-align: right;"><i>(10 in favour, 1 Abstention)</i></p>
<u>2023/136</u> <u>(FC)</u>	<p><u>Item 136: Policies for Approval</u></p> <p>A few revisions to the Council’s Standing Orders were considered. The Clerk explained that he had received a few suggested minor amendments to the document prior to the meeting.</p> <p>Proposed by Councillor Denise Fearnley and seconded by Councillor Rob Reiss and RESOLVED: That subject to the agreed modifications being made, the Standing Orders (February 2024) be approved.</p> <p style="text-align: right;"><i>(11 in favour)</i></p>
<u>2023/137</u> <u>(FC)</u>	<p><u>Item 137: Update on Projects and Activities</u></p> <p>a) Bee Squared</p> <p>A progress report was provided. It was explained that the aim was to circulate the seeds to the community in late February/early March 2024 with a view to them being planted in the Spring. All members would be given some to distribute, should they wish. That it should be widely promoted (including flyers, press releases etc.) was emphasised including to individuals as well as community groups. Reference was also made to work closely with Sheffield City Council, which was welcomed.</p> <p>b) Community Clean-ups</p>

	<p>It was confirmed that the next one would take place on the morning of Saturday 23rd March 2024 in the car park of Jumeirah Spice Restaurant, Ecclesfield. All Councillors were invited to take part. The Clerk said that further details would be circulated closer the time.</p>
<p><u>2023/138</u> <u>(FC)</u></p>	<p><u>Item 138: To receive a verbal report from councillor representatives (by exception) on outside bodies, as appropriate</u></p> <p>The Chairman asked that any report be provided by exception i.e., if there was nothing particular that a Councillor wished to provide by way of an update, they did not have to state this.</p> <ol style="list-style-type: none"> a) Anne Reresby Trust (Council representatives Councillors Andy Bainbridge, Susan Davidson, and Denise Fearnley). b) Ecclesfield Charities (Council representative Councillor Kate Guest). c) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst). d) Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss). Councillor Rob Reiss provided a brief update on developments. e) Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge). f) Sheffield City Council's North Sheffield Local Area Committee (Council representative Councillors Victoria Bowden and Adam Hurst). It was confirmed that the next meeting of the LAC would take place on the evening of 5th March 2024 at Grenoside. The Chairman of the LAC, Councillor Alan Hooper, also provided an update. g) Ecclesfield and District Archives project (Council representatives Councillors Dr. John Bowden, Victoria Bowden and Andy Bainbridge). Councillor Victoria Bowden gave an update on the 'Parish Families Open Day' to be held at the Community Room on Saturday 24th February 2024. h) Grenoside Exhibition Foundation (all Councillors). Councillor Susan Davidson provided an update on the most recent meeting of the Trust and subsequent actions, as well as an update on the recent activities of a working party of the Trust, which was progressing the Lump Lane land issue. Councillor Alan Hooper paid tribute to her dedication and hard work in taking this issue forward.
<p><u>2023/139</u> <u>(FC)</u></p>	<p><u>Item 139: Correspondence</u></p> <p>The various correspondence was noted.</p> <p>The Chairman explained that Thorncliffe Community Sports had confirmed that they would be sending a representative to the April meeting of the Full Council. As she was mindful that members may have plenty of questions and bearing in mind the limited time available for the item, she asked that Councillors email to the Clerk, prior to the meeting, any questions they may have. She and the Clerk would then coordinate which ones would be asked.</p>
<p><u>2023/140</u> <u>(FC)</u></p>	<p><u>Item 140: Date and Time of Future Meetings</u></p> <ol style="list-style-type: none"> (a) The draft proposed schedule of Council meetings for the parish council year 2024/2025 was considered. <p>Proposed by Councillor Thomas Sturgess and seconded by Councillor Adam Hurst and RESOLVED: That the schedule for Council meetings for 2024/2025 (and as shown at Appendix 2) be approved.</p> <p style="text-align: right;"><i>(11 in favour)</i></p>

(b) It was confirmed that the next:

- Finance and Premises Committee Meeting is scheduled for Thursday 15th February 2024 at 7.15 pm at the Council Offices.
- Environmental Planning Committee Meeting is scheduled for Thursday 7th March 2024 at 6.30 pm at the Council Offices.
- Council Meeting is scheduled for Thursday 7th March 2024 at 7.15 pm at the Council Offices.
- Finance and Premises Committee Meeting is scheduled for Thursday 21st March 2024 at 7.15 pm at the Council Offices.
- Staffing Committee Meeting scheduled for Thursday 28th March 2024 at 7.00 pm at the Council Offices.

APPENDIX 1: PAYMENTS LIST FOR APPROVAL 17 January to 1 February 2024 (see item 2023/135)

Date invoice received	Payee Name	Description	Payment method	Net Amount	VAT if eligible	Total Amount
17.1.24	Account-Ant (Yorkshire)	Interim Audit Apr 23 – Sep 23	BACS	£400.00	-	£400.00
24.1.24	Active Regen	Contribution to Community Programme 2024-25	BACS	£2,300.00	-	£2,300.00
29.1.24	TITO	Parish Newsletter	BACS	£400.00	£80.00	£480.00
1.2.24	J & V Bowden	Room hire @ High Green Methodist Church: Yorkshire Day 2023	BACS	£80.00	-	£80.00

APPENDIX 2: SCHEDULE OF MEETINGS FOR 2024/2025 (see item 2023/140a)

<u>COUNCIL MEETINGS – Thursdays 7.15 pm</u>	
9 th May 2024	13 th June 2024
4 th July 2024	5 th September 2024
3 rd October 2024	7 th November 2024
5 th December 2024	16 th January 2025
6 th February 2025	6 th March 2025
3 rd April 2025	

<u>ENVIRONMENTAL PLANNING COMMITTEE – Thursdays 6.30 pm</u>	
2 nd May 2024	13 th June 2024
4 th July 2024	15 th August 2024
5 th September 2024	3 rd October 2024
7 th November 2024	5 th December 2024
16 th January 2025	6 th February 2025
6 th March 2025	3 rd April 2025

Please note: A delegated powers meeting of the Environmental Planning Committee is usually held remotely at 6.30 pm just before the Finance and Premises Committee (see the date for the Finance and Premises meeting below).

<u>FINANCE AND PREMISES COMMITTEE – Thursdays 7.15 pm</u>	
16 th May 2024	20 th June 2024

18th July 2024	19th September 2024
17th October 2024	21st November 2024
12th December 2024	23rd January 2025
20th February 2025	20th March 2025
17th April 2025	

<u>STAFFING COMMITTEE – Thursdays – 7.00 pm</u>	
30th May 2024	25th July 2024
26th September 2024	28th November 2024
30th January 2025	27th March 2025

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