



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

**Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS**

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**To All Members of the Environmental Planning Committee**

## **SUMMONS**

29<sup>th</sup> February 2024

Dear Councillor,

You are respectfully summoned to attend the Environmental Planning Committee Meeting which will take place at the **Council Offices** on Thursday 7<sup>th</sup> March 2024 at 6.30 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Environmental Planning Committee meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

*Andrew Towlerton*

Mr Andrew Towlerton  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

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### **Committee Membership**

**Councillor Dr John Bowden (Chairman), Councillor Andy Bainbridge, Councillor Victoria Bowden (ex officio), Councillor Susan Davidson (ex officio), Councillor Denise Fearnley, Councillor Alan Hooper and Councillor Thomas Sturgess**

\*Substitute members may be appointed in accordance with Standing Order 4v.

### **Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

## **MEETING**

### **Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, lawful and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure
- Public participation and exclusion of the press and public procedures
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting
- All Councillors present may be required to state their name prior to the commencement of the meeting

## **AGENDA**

### **2023/74 (EP) Apologies and Reasons for Absence**

- a) To note any apologies for absence.
- b) To approve the reasons for absence.

### **2023/75 (EP) Declarations of Interest**

- a) To consider any requests for dispensation.
- b) To receive and record any declaration of interests not already declared under the Council's Code of Conduct or members register of Disclosable Pecuniary Interests.

## 2023/76 (EP) Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) as amended due to the confidential nature of the business to be transacted.

## 2023/77 (EP) Environmental Planning Minutes and Notes

To consider the draft minutes of the Environmental Planning Committee meeting held on:

- 1<sup>st</sup> February 2024 (attached as item 77a)

## 2023/78 (EP) Planning Matters

78.1 To note and consider the list of planning applications for comment since the last meeting and delegated to the Clerk and Admin Officer in accordance with Council Policy.

| Date Received | Planning Reference | Site Location  | Brief Description of Proposal   | Date Comments Due |
|---------------|--------------------|--|---|-------------------|
| 26/01/2024    | 24/00218/FUL       | <b>*6 Chambers View, Sheffield, S35 2TB</b>                    | Demolition of existing porch and erection of a new porch to dwellinghouse.  | 16/02/2024        |
| 01/02/2024    | 23/04044/FUL       | <b>*Whitley Grange, 413 Whitley Lane, Sheffield, S35 8RP</b>   | Creation of 1no. residential unit through re-use and conversion of the farmhouse, partial re-development of the stone barns, retention of solid stone walls, and demolition of large volume steel frame building with associated landscaping (Application under Section 73) to vary condition 2 (Approved Plans) imposed by planning permission 23/00053/FUL) | 22/02/2024        |
| 30/01/2024    | 23/02892/OUT       | <b>Land at Rear of 241, Burncross Road, Sheffield, S35 1RZ</b> | Outline Application (all matters reserved except for access) for demolition of garage and erection of up to 14 dwellinghouses.  | 20/02/2024        |
| 13/02/2024    | 24/00402/FUL       | <b>15 Salt Box Grove, Sheffield, S35 8SG</b>                   | Erection of a single-storey rear extension to dwellinghouse.  | 05/03/2024        |
| 14/02/2024    | 24/00424/FUL       | <b>35 Norfolk Hill, Sheffield, S35 8QA</b>                     | Demolition of rear conservatory, alterations to roof to form additional habitable space including erection of rear dormer, hip to gable extension, and raising of ridge height, and erection of single-storey rear extension with raised patio to dwellinghouse.  | 05/03/2024        |
| 29/02/2024    | 24/00595/FUL       | <b>36 Chambers Grove, Sheffield, S35 2TD</b>                   | Erection of a single-storey front/side extension and a single-storey rear extension to dwellinghouse.   | 21/03/2024        |

**\*Planning application 24/00218/FUL and 23/04044/FUL have been consulted under Delegated Powers and comments submitted to SCC planning department.**

78.2 To receive notifications of any planning decision notices received into Ecclesfield Parish Council from Sheffield City Council (listed).

| Planning Reference | Site/Location Proposal  | Outcome                |
|--------------------|---|------------------------|
| 23/03807/FUL       | <b>51 Jeffcock Road, High Green, Sheffield, S35 4HJ</b><br>Erection of 2.745m high timber boundary fence.   | Granted conditionally. |
| 23/03804/FUL       | <b>41 Cherry Walk, Sheffield, S35 1QR</b><br>Erection of a 1.5 storey side extension to dwellinghouse with living accommodation in roof space.  | Refused.               |
| 23/03848/FUL       | <b>8 Hazel Grove, Sheffield, S35 1TW</b><br>Demolition of existing garage and erection of a two-storey side extension and a single-storey rear/side extension to dwellinghouse.   | Granted conditionally. |
| 23/03799/FUL       | <b>261 The Wheel, Sheffield, S35 9ZA</b><br>Alterations to fenestration and erection of a porch to front of dwellinghouse, erection of a double detached garage.  | Granted.               |
| 24/00180/FUL       | <b>45 Coppice Rise, Sheffield, S35 2YZ</b><br>Erection of a single-storey rear/side extension to dwellinghouse.   | Granted conditionally. |
| 23/03435/FUL       | <b>348 The Wheel, Sheffield, S35 9ZB</b><br>Demolition of barn and erection of 1no. detached dwellinghouse with associated access and landscaping.  | Granted conditionally. |
| 23/01858/FUL       | <b>Harrison Springs, Penistone Road, Grenoside, Sheffield, S35 1WN</b><br>Retention of an agricultural building (retrospective application) (Resubmission of application 22/01086/FUL).   | Refused.               |
| 23/03790/FUL       | <b>2 Stepping Lane, Sheffield, S35 8RA</b><br>Alterations to dwellinghouse to include demolition of external entrance canopy, relocation of entrance door, reinstatement of historical entrance door, new windows and french doors. | Granted conditionally. |

### 2023/79 (EP) Licensing Applications

To consider any Licensing Applications received.

To receive for information as dealt with under Delegated Powers.

- Motor Fuel Limited – Morestyle Service Station, 235 Burncross Road, Sheffield, S35.  
Add late night refreshment – on/off the premises  
Monday to Sunday 23:00 – 05:00 hours  
Alcohol sales off the premises  
Opening times 24hrs a day – 7 days a week
- Motor Fuel Limited – Ecclesfield Service Station, 299 The Common, Sheffield, S35 9WJ  
Late night refreshment on/off Sunday – Saturday 23:00 – 00:00  
Sale of alcohol off Sunday – Saturday 06:00 – 00:00  
Opening hours Sunday – Saturday 00:00 – 24:00

### 2023/80 (EP) To receive an update on various projects and activities, including.

- Community Clean Up Day – Saturday 23<sup>rd</sup> March 2024, Jumeirah Spice Restaurant, Car Park, Ecclesfield
- Neighbourhood Plan
- Sheffield City Plan - Examination Progress Update (see Appendix A – for information)

### **2023/81 (EP) Date and Time of Future Meetings**

The next:

- Environmental Planning Mid-Month Delegated Powers Committee Meeting – TBC
- Environmental Planning Committee Meeting is scheduled for Thursday 4<sup>th</sup> April 2024 at 6.30 pm at the Council Offices, High Green

**APPENDIX A**

The submission of the City Council's Level 2 Strategic Flood Risk Assessment has been delayed. We were originally expecting this information to be submitted at the end of this month, it is now expected around the end of April.

The Level 2 Strategic Flood Risk Assessment may have ramifications for the consideration of numerous Matters and Sites and therefore the Inspectors have taken a view to delay the commencement of the Hearings, as well as the submission deadlines for further written statements. This is to allow people adequate opportunity to consider the results of the forthcoming Flood Risk Assessment. A letter from the Inspectors to the City Council, provides further information.

A revised Guidance Note and Hearings Programme has been produced. The Guidance Note sets out a revised timeline of key dates for the Examination process, this can be found at the end of the document.

If you have any queries at this stage, please let me know and I shall be happy to assist.

Regards

Ian Kemp  
Programme Officer

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