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ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Community Groups Large Projects Grants (CIL Supported) Programme - Application Form

Please ensure that **all** the details requested on the following pages are completed in full. **Please note that the Parish Council will be unable to process your application if any of the required information has been omitted.**

Applicants may be required to provide proof of expenditure of any previous grant by providing invoices, receipts etc. before a new application may be considered.

Please submit this form completed within one month of receiving it.

- 1 What is your group called? ***Give your name as it appears on your bank account.***

South Yorkshire County Scout Council

- 2 Please give us your contact details.

Title First name Surname

Position in group (if applicable)

Address.

Hesley Wood Scout Activity Centre, White Lane, Chapeltown, Sheffield

Postcode S35 2YH

Your phone number, if we need to talk to you.

Council Offices Mortomley Lane SHEFFIELD S35 3HS

☎ 0114 284 5095 ✉ admin@ecclesfield-pc.gov.uk

🌐 www.ecclesfield-pc.gov.uk

Your email address if you have one:

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3. Full address of where your activities are based.

Hesley Wood Scout Activity Centre, White Lane, Chapeltown, Sheffield, S35 2YH

4. Which Ward will the project cover? Please tick the appropriate box (you may tick more than one):

Burncross	<input checked="" type="checkbox"/>
Chapeltown	<input checked="" type="checkbox"/>
Ecclesfield	<input checked="" type="checkbox"/>
High Green	<input checked="" type="checkbox"/>
Thornccliffe	<input checked="" type="checkbox"/>
Grenoside	<input checked="" type="checkbox"/>

5. I confirm we are a not-for-profit group. Please tick to confirm what kind of group you are (tick on box only)

Unincorporated association	<input type="checkbox"/>
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A registered charity	<input checked="" type="checkbox"/>
If yes, please state your charity number:	523546

6. What is the purpose of your group – what difference do you make and how do you meet the needs of your community?

Our purpose is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

We provide young people with opportunities to experience the outdoors through a range of outdoor adventure activities and chance to stay overnight either Camping or in our residential accommodation. The site is 132 acres of woodland on the outskirts of Chapeltown.

The centre is regularly used by young people from many youth organisations including Scouts, Guides and Schools.

We make a difference to young people because for many of our visitors coming to our centre is their first time experiencing activities such as climbing and canoeing, it can be their first night away from their parents and visitors to our gift shop are given their first opportunity to handle their own money.

For the more frequent visitors they have opportunities to develop skills in teamwork, confidence and self-belief and cooperation. They can also develop their physical skills by challenging themselves to achieve more. "Last time I only got half way up the climbing wall, today I want to get to the top."

Our large scale events give young people opportunity to experience camps and activities that would not be possible in smaller more local groups.

We meet the needs of the local community by providing fun, challenge and adventure in a safe location and bring the community together as lots of different groups visit at the same time so they can meet new friends.

The effects of Covid left lots of people feeling isolated and stuck at home but we offer an opportunity to socialise and spend time away from home and in the fresh air.

7. What activity will you put on or project will you undertake if we give you a grant and when will it take place?

We would like to replace our Cresta Run activity. The cresta run is a sledge run on a wooden track (like grass sledging but on a track). The current setup is well used by a variety of groups but was built some time ago and as a timber structure is heading towards the end of its useful life.

We would like to replace the activity with a similar setup but use materials with a longer useful life and requires less ongoing maintenance. The new facility would reduce the incline which would make the activity more suitable for a younger age group which would mean that more young people could participate in the activity.

8. How does the project help address the demands of development in the parish?

The project will help address the demands of development in the parish by providing a new upgraded activity which will be available to more young people, by being more suitable for a younger age group than the current facility.

The centre as a whole helps to address the development of the parish as we provide opportunities for young people to develop life skills such as teamwork, confidence and compromise.

As more people move into the area there will be more of a demand for outdoor leisure space and activities so the more we can grow and develop our offering by upgrading and improving the centre the more people we can accommodate to participate in our activities.

9. Does your group receive funding from anywhere else? Please state the amount of funding you have received from other funding bodies in the last 5 years, including Ecclesfield Parish Council. Please include if you have applied or received any additional funding for the project you are requesting the grant for.

We haven't received any other funding for this project.

We have previously received funding from Ecclesfield Parish Council:

- £3608.06 12/11/2020 Jubilee Lodge
- £3180.00 06/10/2020 Vandalism Replacements
- £3240.00 23/12/2020 CCTV System
- £1500.00 17/12/2021 Storage Container
- £1500.00 16/08/2022 CCTV & Laser Beams

We also received funding for various other projects:

- £1000.00 01/07/2020 Leslie Sell Charitable Trust for Nature Area
- £6000.00 12/06/2020 JG Graves for Jubilee Lodge
- £3000.00 06/07/2020 James Neill Trust for Nature Area
- £5000.00 04/08/2020 South Yorkshire Community Foundation – Covid Recovery Fund
- £3000.00 14/08/2020 Sheffield Bluecoat Educational Fund for Jubilee Lodge
- £16943.00 Sheffield City Council Lockdown Support Grant
- £12000.00 13/04/2021 Sheffield City Council Recovery & Restart Grant
- £500.00 16/03/2021 Jacks Supermarket for Insurance
- £1000.00 10/06/2021 Outokumpu Stainless for Tools
- £2000.00 17/12/2021 Sheffield Town Trust for Paddleboards
- £1000.00 06/04/2022 Ruth Walker Charitable Trust for Paddleboards
- £2000.00 27/01/2022 Leslie Sell Charitable Trust for Paddleboards
- £4403.00 28/03/2022 Sheffield City Council Omicron Variant Grant
- £1000.00 12/04/2022 Arnold Clark for Picnic Benches
- £1000.00 26/04/2022 Waitrose for Flail Mower
- £400.00 29/11/2022 Marcegaglia Stainless for Suspended Ceiling

10. Please give us a detailed breakdown of what you want the funding to pay for and provide quotes to support your application:

Item requested	£ per item/activity	Total
Pricing Option 2 (see attached) for replacement cresta run track and installation	£9895	£9895
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£

	£	£
Total cost of activity		£9895
Total cost of grant requested from us		£9895

11. You must provide a copy of your latest financial accounts together with a copy of an up-to-date bank statement.

12. Please list all the people who are authorised to make withdrawals from your account.

Name	<input type="text"/>	Name	<input type="text"/>
Name	<input type="text"/>	Name	<input type="text"/>

13. How many people have to sign for each withdrawal?

2

14. Please give details of your bank account including bank, account number and sort code.

15. Would all applicants please note that it is a requirement of the Parish Council that photographic evidence is provided of the event/purchase.

Please note that the Parish Council is subject to Freedom of Information Act 2000 and other related legislation. This means that most of the information you supply to the Council will probably be public. If you do not want any information released your grant cannot be considered.

Declaration of intent

This application needs to be signed by the person whose name appears as the contact at the beginning of the form.

I can confirm that the organisation named on the front of this form has authorised me to make this application.

I can confirm that *all* the answers to the questions are true.

Name	Jamie Brown		
Position in group	Finance Officer		
Signed		Date	29/11/2023

The Parish Council has been advised to request a short questionnaire on any risks there may be in respect of applications for financial assistance. Therefore in order to be satisfied that there will be no legal implications for the council if they do give a grant in response to your request, please reply to the following few points.

QUESTIONS	TICK BOX OR ANSWER
1. Does the applicant/your group have adequate <i>public liability insurance in the Group's name</i> to a minimum of at least £2 million cover for any activities etc. which may benefit from the council's grant. Please supply us with a copy of your certificate along with your application.	Yes
2. Is the premium paid up to date (give date)?	Yes 31/12/2023
3. Have police checks (DBS disclosure) been carried out for group members who deal with children and vulnerable adults	Yes
4. What steps have been taken to minimise any accidents, loss or damage to property or people or property.	Upgrades to CCTV and Alarm System. Risk Assessments. Standard Operating Procedures
5. Do you agree to repay the Parish Council if the event does not take place or the items that the grant is requested for are not purchased? Any unspent Grants, full or partial must be repaid to the Council unless otherwise agreed. Failure to do so may result in legal and other action by the Council and affect future grant assistance.	Yes
6. Will the lack of a grant stop the event taking place or seriously curtail or reduce the activities of the group in any way?	Yes

7. Has the health and safety of members of the group or the public participating in an event been properly assessed and have satisfactory conclusions been drawn from this assessment?	Yes
8. Are you satisfied that all possible risks have been adequately covered by the systems and procedures you have placed in force for the event or for the use of the equipment purchased from the grant?	Yes

Signed by Chairman

Date.....29/11/2023...

Signed by Secretary.....Date.....29/11/2023.....

GRANT PAPERWORK CHECK LIST

**PLEASE TICK THE BOXES BELOW TO SAY YOU HAVE INCLUDED THE
FOLLOWING PAPERWORK WITH YOUR GRANT APPLICATION FORM:**

Up to date bank statement	✓
Up to date year end accounts	✓
Up to date Public Liability Insurance	✓
Quotations for what you require the grant for	✓