



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

## **Community Groups Small Grants Programme - Application Form**

Please ensure that all the details requested on the following pages are completed in full. **Please note that the Parish Council will be unable to process your application if any of the required information has been omitted.**

*Applicants may be required to provide proof of expenditure of any previous grant by providing invoices, receipts etc. before a new application may be considered.*

**Please submit this form completed within one month of receiving it.**

- 1 What is your group called? ***Give your name as it appears on your bank account.***

Paces Sheffield

- 2 Please give us your contact details.

Title  First name  Surname

Position in group (if applicable)

Address.

Your phone number, if we need to talk to you.

Your email address if you have one:

karen.bailey@pacesheffield.org.uk

3. Full address of where your activities are based.

**Paces School for Conductive Education**

**Thorncliffe Hall**

**Thorncliffe Park Estate**

**Newton Chambers Road**

**Sheffield S35 2PH**

4. Which Ward will the project cover? Please tick the appropriate box (you may tick more than one):

Burncross	
Chapelton	
Ecclesfield	
High Green	X
Thorncliffe	
Grenoside	

5. I confirm we are a not-for-profit group. Please tick to confirm what kind of group you are (tick on box only)

Unincorporated association	
----------------------------	--

A registered charity	X
If yes, please state your charity number:	1104356

**6.** What is the purpose of your group – what difference do you make and how do you meet the needs of your community?

**Paces Sheffield** is a specialist charity for children and adults with complex physical disabilities delivering Conductive Education (CE), a system of physical support and learning for individuals with neurological motor disorders, such as Cerebral Palsy, Parkinson's and Stroke. Our person-centred physical activity interventions help children/adults obtain independence by increasing flexibility and motor skills, key for walking/laying/sitting/eating/drinking. With 25 years' experience, our core aim is to develop independence in children and adults and we do so by focusing on ability not disability. We support people with complex impairments to develop their movement, speech/communication, cognitive functions, intellectual skills, self-care, emotional and social skills.

Our Special School for children aged 4–18 currently supports 56 pupils (mainly with Cerebral Palsy) to develop their movement, speech/communication, cognitive functions, intellectual skills, self-care, emotional and social skills. We are rated "Good" by Ofsted.

Our Specialist Outreach Programme funded by BBC Children in Need and Masonic Charitable Foundation supports 28 children (aged 6 months-4 years old) from the point of diagnosis through to attending school and beyond. By addressing the child's needs at an early stage we have a hugely positive impact on their quality of life, reducing the need for mainstream family support interventions and frontline NHS services and enabling greater independence.

Our School was based at Paces Campus (community centre). However, the campus was fully occupied and due to spatial restriction, growth in numbers at Paces School and Outreach Programme could not be accommodated. The building was also dilapidated and caused health and safety concerns. In 2018, our Trustees took the decision to consider options for new accommodation away from Paces Campus. In 2021, we moved our Adult Provision to Smithy Wood Business Park, trebling our capacity to support adults; and now have an ability to support 24 adults in our Day Service provision and 48 in our Sessional Programme. Last year, we developed new school premises at Thorncliffe Hall (half a mile from Smithy Wood) which completes our vision of creating a 'New Home' for all our beneficiaries. Thorncliffe Hall accommodates:

- A 60 FTE place SEN school (supporting 80 school children p.a., part and full-time)
- Paces Outreach Programme, supporting 40 children (0-4yrs)
- Paces Family Services Team
- A fully adapted sensory room
- An adapted life skills kitchen
- Classrooms with adjoining adapted bathroom / toileting facilities
- An inclusive school and community hall (as a later phase)
- A fully inclusive play area

7. What activity will you put on or project will you undertake if we give you a grant and when will it take place?

As the school is now growing, we have a funding requirement for a range of supportive disability seating options that maintain postural positions, enabling children to focus attention on other areas of physical, social and educational development. We are seeking funding support towards the purchase of one adjustable therapy chair, costing £3,260 (Supplier: Leckey). The school is seeking to offer a range of dynamic seating options that offers postural support which will enable children to focus on other areas of development (for example, fixed seating allows children to focus on developing hand skills, fine motor skills essential to eating, drinking, writing etc). The chairs will also enable children to make more targeted movements for switches (assisted technology devices on chairs) leading to better communication and social development. The chairs will enable children to better focus on tasks, leading to better educational outcomes.

We already own different chairs for differing age groups, we are seeking to expand this provision to cater for the growth of school numbers that is occurring as a result of moving to Thorncliffe Hall. The chairs will in effect give additional capacity to support up to 32 extra children (when the school is at full capacity). The chairs will support children in perpetuity for a minimum of 10 years.

Due to the complexities of the disabilities of the children we support, specialised equipment can be extremely expensive and being a non-maintained school and charity, we have to fundraise outside of statutory school funding to purchase it. This equipment will develop skills and confidence and achieve maximum levels of physical, social and emotional independence with long lasting outcomes, supporting transformational change in children with severe disability for at least 10 years.

The purchase of therapy chairs will have long-lasting outcomes/benefits supporting transformational change in our children and young people:

- Increasing physical abilities - Children increase their flexibility and fine and gross motor skills, helping to develop coordination skills required to improve walking, laying and sitting ability
- Improving everyday living skills - Our programmes develop skills using hands effectively, supporting children to: practice eating by holding adapted cutlery, drink successfully, undertake daily washing, teeth cleaning and self-care tasks
- Improved focus – with specialist equipment the ability to support children in a fixed position enhances concentration, which resultantly improves performance at school
- Improved socialisation and communication skills – Equipment enables all children to work together supports better interaction developing the social skills they'll need as they grow
- Children increase longer term independence.



Example of a therapy chair

It has already been identified that new pupils who joined the school since Sept 2022 have significantly benefited educationally, physically and socially from therapy chairs. We will continue to make grant applications as we expect more therapy chairs to be needed as the school grows.

**8.** Does your group receive funding from anywhere else? Please state the amount of funding you have received from other funding bodies in the last 5 years, including Ecclesfield Parish Council. Please include if you have applied or received any additional funding for the project you are requesting the grant for.

---

The majority of our income (around 80%) is derived from contractual income for delivery of school places and adult services provision (from Dept for Education and Local Authority Adult Social Care). Around 20% of our income is achieved through fundraising, which covers essential services and the cost of specialist equipment; which is not funded by statutory income. These services (Outreach Programme, Family Services Team, Adult Sessional Programme and Paces Summer School) are in effect the essential 'glue' that gels together statutory and non-statutory provision, ensuring we deliver a comprehensive and coordinated service for disabled children, adults and their families.

#### Funding received from Ecclesfield Parish Council

2019	£350	All charity funding
2019	£2,796	ICT equipment
2021	£3,300	Ceiling hoists
2022	£500	Musical instruments

To date, we have made 20 grant applications for support with purchasing therapy chairs. So far, 11 have been successful (totalling £32,456), 4 unsuccessful and 5 pending decision.

#### Successful applications:

Sheffield Church Burgesses Trust £2000  
The Duke of Devonshire's Charitable Trust £3000  
Freshgate Trust Foundation £3000  
Harry Bottom Charitable Trust £3000  
JG Graves CT £3,260  
The Barratt Foundation £3500  
Tesco Community Grants £500  
Hays Travel Foundation £6520  
Sheffield Bluecoat & Mt Pleasant Ed Foundation £2838  
Sheffield Grammar School Exhibition Foundation £2838  
The James Neill Trust Fund £2000

#### Unsuccessful applications:

Little Lives UK Children's Charity  
Hospital Saturday Fund  
Delamere Dairy Foundation  
Toy Trust

#### Pending applications:

Edith Murphy Foundation  
Joseph Strong Frazer Trust  
May Hearnshaw CT  
The James Neill Trust Fund  
Sheffield Bluecoat & Mt Pleasant Ed Foundation

9. Please give us a detailed breakdown of what you want the funding to pay for and provide quotes to support your application:

Item requested	£ per item/activity	Total
1 x adjustable therapy chair from Leckey	£3260	£3260
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
<b>Total cost of activity</b>		<b>£3260</b>
<b>Total cost of grant requested from us</b>		<b>£2000</b>

10. You must provide a copy of your latest financial accounts together with a copy of an up-to-date bank statement.

11. Please list all the people who are authorised to make withdrawals from your account.

Name	<input type="text"/>	Name	<input type="text"/>
Name	<input type="text"/>	Name	<input type="text"/>

**Name Bradley Barber**

12. How many people have to sign for each withdrawal?

2
---



13. Please give details of your bank account including bank, account number and sort code.

--

14. Would all applicants please note that it is a requirement of the Parish Council that photographic evidence is provided of the event/purchase.

Please note that the Parish Council is subject to Freedom of Information Act 2000 and other related legislation. This means that most of the information you supply to the Council will probably be public. If you do not want any information released your grant cannot be considered.

---

## Declaration of intent

This application needs to be signed by the person whose name appears as the contact at the beginning of the form.

**I can confirm that the organisation named on the front of this form has authorised me to make this application.**

**I can confirm that *all* the answers to the questions are true.**

Name	Karen Bailey		
Position in group	Grants Officer		
Signed		Date	14.11.2023

The Parish Council has been advised to request a short questionnaire on any risks there may be in respect of applications for financial assistance. Therefore in order to be satisfied that there will be no legal implications for the council if they do give a grant in response to your request, please reply to the following few points.

QUESTIONS	TICK BOX OR ANSWER
1. Does the applicant/your group have adequate <b><u>public liability insurance in the Group's name</u></b> to a minimum of at least £2 million cover for any activities etc. which may benefit from the council's grant. <b>Please supply us with a copy of your certificate along with your application.</b>	Yes
2. Is the premium paid up to date (give date)?	Yes
3. Have police checks (DBS disclosure) been carried out for group members who deal with children and vulnerable adults	Yes
4. What steps have been taken to minimise any accidents, loss or damage to property or people or property.	Full risk assessments and Health & safety policies in place
5. Do you agree to repay the Parish Council if the event does not take place or the items that the grant is requested for are not purchased? Any unspent Grants, full or partial must be repaid to the Council unless otherwise agreed. Failure to do so may result in legal and other action by the Council and affect future grant assistance.	Yes
6. Will the lack of a grant stop the event taking place or seriously curtail or reduce the activities of the group in any way?	We would be supporting less pupils
7. Has the health and safety of members of the group or the public participating in an event been properly assessed and have satisfactory conclusions been drawn from this assessment?	Yes
8. Are you satisfied that all possible risks have been adequately covered by the systems and procedures you have placed in force for the event or for the use of the equipment purchased from the grant?	Yes

Signed by Chairman .....Date...21/11/2023.....

Signed by Secretary .....Date...21/11/2023.....

**GRANT PAPERWORK CHECK LIST**

**PLEASE TICK THE BOXES BELOW TO SAY YOU HAVE INCLUDED THE  
FOLOWING PAPERWORK WITH YOUR GRANT APPLICATION FORM:**

Up to date bank statement	<b>X</b>
Up to date year end accounts	<b>X</b>
Up to date Public Liability Insurance	<b>X</b>
Quotations for what you require the grant for	<b>X</b>

