



**Draft minutes are subject to approval at the next Full Council meeting.**

**Draft minutes of the Environmental Planning Committee Meeting held at the Parish Council Offices, High Green on Thursday 7<sup>th</sup> December 2023**

**Commenced: 6.30 pm - Concluded: 6.53 pm**

**Councillors Present:** Alan Hooper (Vice Chairman), Andy Bainbridge, Susan Davidson, Denise Fearnley, and Thomas Sturgess

**Absent Councillors:** Dr John Bowden and Victoria Bowden.

**Officers.** Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administrative and Financial Officer.

**Members of the Public.** None present.

**Chairman’s Announcement**

In the absence of the Chairman, Councillor Alan Hooper, Vice Chairman of the Committee, outlined the procedures to ensure that the meeting was effective, lawful and safe.

**Public Participation Session**

There were no questions asked.

<b><u>2023/53 (EP)</u></b>	<p><b><u>Item 53: Apologies and Reasons for Absence</u></b></p> <p>Vice Chairman, Councillor Alan Hooper let the Committee know that Councillors Dr. John Bowden and Victoria Bowden have given their apologies.</p> <p>Proposed by Councillor Alan Hooper and seconded by Thomas Sturgess and  <b>RESOLVED:</b> That the apologies and reasons given for absence by Councillors Dr John Bowden and Victoria Bowden be approved.</p> <p style="text-align: right;"><i>(5 in favour)</i></p>
<b><u>2023/54 (EP)</u></b>	<p><b><u>Item 54: Declarations of Interest</u></b></p> <p>There were none.</p>
<b><u>2023/55 (EP)</u></b>	<p><b><u>Item 55: Exclusion of Press and Public</u></b></p> <p>There were none.</p>

<p><b><u>2023/56 (EP)</u></b></p>	<p><b><u>Item 56: Environmental Planning Minutes and Notes</u></b></p> <p>Vice Chairman Councillor Alan Hooper introduced the draft minutes of the Environmental Planning meeting held on:</p> <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> November 2023</li> </ul> <p>Proposed by Councillor Thomas Sturgess and seconded by Councillor Denise Fearnley and <b>RESOLVED:</b> That the Environmental Planning Committee minutes from 2<sup>nd</sup> November 2023 meeting are endorsed.</p> <p style="text-align: right;"><i>(5 in favour)</i></p>
<p><b><u>2023/57(EP)</u></b></p>	<p><b><u>Item 57.1: Planning Matters</u></b></p> <p><b><u>57.1 To note and consider the list of planning applications for comment and any delegated to the Admin Officer in accordance with Council Policy.</u></b></p> <p>5 planning applications only 2 were considered.</p> <p>Planning applications, 23/03410/FUL, 23/03435/FUL and 23/03485/FUL were consulted under Delegated Powers. No objections/comments were received. No objections/comments were submitted to Sheffield City Council (SCC) planning department.</p> <p>This are shown at Appendix A.</p> <p>The Committee consulted on these planning applications and the Committee had no objections or comments to make apart from.</p> <ul style="list-style-type: none"> <li>• 23/03553/FUL – 101 Penistone Road, Grenoside, Sheffield, S35 8QH – Installation of bifold doors and additional first floor window to front of dwellinghouse. The Committee would wish that the neighbour and Conservation Officer objections on this planning application to be noted by the planning officers.</li> </ul> <p>Proposed by Councillor Susan Davidson and seconded by Councillor Thomas Sturgess and <b>RESOLVED:</b> That no objections or comments on the above planning applications apart from planning application 23/03553/FUL be submitted to Sheffield City Council Planning Department.</p> <p style="text-align: right;"><i>(Comment to be submitted to SCC)</i> <i>(5 in favour)</i></p> <p><b><u>57.2 To receive notifications of any planning decision notices (listed)</u></b></p> <p>The Committee was informed of notifications of planning decision notices for 3 planning applications.</p> <p>These are shown in Appendix B.</p> <p>Cllr Andy Bainbridge asked what the conditions were for planning application 23/02950/FUL. It was agreed that the conditions will be emailed to Cllr Andy Bainbridge for information.</p>
<p><b><u>2023/58 (EP)</u></b></p>	<p><b><u>Item 58: To receive an update on various projects and activities, including.</u></b></p> <p>Neighbourhood Plan - Andrew Towleron (Clerk) provided an update. He explained that progress was good. Following discussions and support with Sheffield City Council, the</p>

	<p>group had received a draft of the Housing Needs Assessment for Ecclesfield that had been prepared free of charge by a body called AECOM. Its findings would be used to shape and inform the housing mix policies in the Plan. This document can be found on the parish council website <a href="http://www.ecclesfield-pc.gov.uk">www.ecclesfield-pc.gov.uk</a> The Clerk gave the Committee a brief overview of the key findings from the assessment.</p>
<p><b><u>2023/59 (EP)</u></b></p>	<p><b><u>Item 59: Date and time of future meetings</u></b></p> <p>The next:</p> <ul style="list-style-type: none"> <li>• Environmental Planning Mid-Month Delegated Powers Committee Meeting – December 2023 - TBC.</li> <li>• Environmental Planning Committee Meeting is scheduled for Thursday 11<sup>th</sup> January 2024 at 6.30 pm at the Council Offices, High Green.</li> </ul> <p>These were noted by the Committee.</p>

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APPENDIX A

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
01/11/2023	23/03410/FUL	<b>*8 Dowland Close, Sheffield, S35 4DX</b>	Erection of a single-storey side extension and enlargement of front bay window to dwellinghouse.	22/11/2023
02/11/2023	23/03435/FUL	<b>*348 The Wheel, Sheffield, S35 9ZB</b>	Demolition of barn and erection of 1no. detached dwellinghouse with associated access and landscaping.	23/11/2023
08/11/2023	23/03485/FUL	<b>*23 Creswick Lane, Sheffield, S35 8NL</b>	Roof alterations to side and rear extension with rendering.	29/11/2023
16/11/2023	23/03553/FUL	<b>101 Penistone Road, Grenoside, Sheffield, S35 8QH</b>	Installation of bifold doors and additional first floor window to front of dwellinghouse.	07/12/2023
27/11/2023	23/03564/FUL	<b>22 Smithey Close, Sheffield, S35 4FQ</b>	Erection of a single-storey front extension, a first-floor rear and a single-storey rear extension to dwellinghouse.	18/12/2023

APPENDIX B

Planning Reference	Site/Location Proposal	Outcome
23/02957/HPN	<b>125 Cross Hill, Sheffield, S35 9YS</b> Single-storey rear extension - the extension will be 5 metres from the rear of the original dwellinghouse - ridge height no more than 3.5 metres and height to the eaves of 3 metres.	Refused.
23/02232/LU1	<b>8 Nether Road, Sheffield, S35 9XT</b> Certificate of Existing Lawful Use of dwellinghouse for childcare and residential use (Application under Section 191)	Refused.
23/02950/FUL	<b>2 - 4 Church Street, Ecclesfield, Sheffield, S35 9WE</b> <b>Change of use of a dwellinghouse to form a commercial unit at ground floor</b> (Use Class E) and a residential flat at first floor (Use Class C3), replacement windows and alterations to one window opening and blocking up of one window on the rear elevation.	Granted conditionally.