



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS

4th January 2024

Dear Councillor,

You are respectfully summoned to attend a meeting of Ecclesfield Parish Council which will take place at **the Council Offices** on Thursday 11th January 2024 at 7.15 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Public Participation

Please note that prior to the commencement of the meeting there will be an informal opportunity for members of the public to ask questions under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes). The Chairman may direct that a written response be provided if a satisfactory verbal response cannot be given.

MEETING

Chairman's Announcement

The Chairman will outline the procedure for this meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public participation and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

AGENDA

2023/115 (FC) Apologies and Reasons for Absence

- a) To note any apologies.
- b) To approve any reasons for absence.

2023/116 (FC) Register of Interests

- a) To record any requests for dispensation that have been granted.
- b) To receive and record any declaration or interests not already declared under the Members Code of Conduct or Registers of Interests from members.

2023/117 (FC) Exclusion of the Press and Public

To consider the exclusion of the press and public in accordance with Public Bodies Admission to Meeting Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2023/118 (FC) Council Minutes

- a) To approve the Minutes of the Council meeting held on the 7th December 2023 (attached as item 118a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/119 (FC) Environmental Planning Committee Minutes

- a) To approve the Minutes of the Environmental Planning Committee meeting held on the 7th December 2023 (attached as item 119a).
- b) To receive a verbal report from the Environmental Planning Committee meeting held on the 11th January 2024.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/120 (FC) Finance and Premises Minutes

To approve the Minutes of the Finance and Premises Committee meeting held on the 14th December 2023 (attached as item 120a).

Councillor's attention is particularly drawn to the following item:

- (a) That it is recommended to Council that a grant of £1,646.19 be awarded to Chapelgreen Community Hub and Fridge for meals and hampers as well as a basic laptop and printer - 2023/79 (F&P).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/121 (FC). To consider and agree the:

- (i) Budget for the financial year 2024/2025.**
- (ii) Precept for the financial year 2024/2025.**

The Budget and Precept proposals for 2024/2025 were considered at the most recent meeting of the Finance and Premises Committee. Their budget and precept charge for the financial year 2024/2025 which they recommended to Council for approval (see draft minutes 2023/76a and 76b(F&P)) are shown as **confidential item 121a** and **confidential item 121b**.

2023/122 (FC) Payments for Approval

To note the schedule of payments between the 28th November 2023 to 3rd January 2024.

2023/123 (FC) Update on Project and Activities

To receive a verbal progress report and consider next steps on the following activities:

- a) Winter Warm Packs.

- b) Parish Newsletter and next steps.
- c) Speed limit bin stickers.

2023/124 (FC). Disposal of Redundant Photocopier

At its 2nd November 2023 meeting, the Council agreed to gift its redundant photocopier to a community group or organisation (see minute 2023/89a). The Council needs to agree next steps.

2023/125 (FC). To receive a verbal update (by exception) from Council representatives on outside bodies, as appropriate:

- a) Anne Reresby Trust (Council representatives Councillors Andy Bainbridge, Susan Davidson and Denise Fearnley).
- b) Ecclesfield Charities (Council representative Councillor Kate Guest).
- c) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst).
- d) Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss).
- e) Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge).
- f) Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillors Victoria Bowden and Adam Hurst).
- g) Ecclesfield and District Archives project (Council representatives Councillors Victoria Bowden and Andy Bainbridge).
- h) Grenoside Exhibition Foundation Charity (all Councillors)

2023/126 (FC) Correspondence.

- YLCA White Rose Update, Training programme and other updates.
- NALC Parliamentary Briefing and Chief Executives Bulletin.
- YLCA – Training for Ecclesfield Parish Councillors follow-up scheduled for the morning of Saturday 27th January 2024.
- Sheffield LAC – Chapelton Cost of Living Event to be held on Monday 15th January 2024 (10.30 – 13.30) at Chapelton Library.
- South Yorkshire Police – Invitation to join next round of Wednesday Walkabouts (see below), community speed watch, school parking patrols.
 - Wednesday 17th January 2024, 1200 noon – High Green meeting at the Parish Council offices.
 - Wednesday 31st January 2024, 1430 hrs – Ecclesfield – Meeting in the Park car park (Morrisons side).
 - Wednesday 14th February 2024, 1200 noon – Grenoside – Meeting in Community Centre car park.
 - Wednesday 28th February 2024, 1200 noon – Chapelton – Meeting at Library car park.

NB – Copies can be provided to Councillors, where appropriate, by request.

2023/127 (FC). Date and Time of Future Meetings:

The next:

- Finance and Premises Committee Meeting is scheduled for Thursday 18th January 2024 at 7.15 pm at the Council Offices.
- Staffing Committee Meeting scheduled for Thursday 25th January 2024 at 7.00 pm at the Council Offices.
- Environmental Planning Committee Meeting is scheduled for Thursday 1st February 2024 at 6.30 pm at the Council Offices.
- Council Meeting is scheduled for Thursday 1st February 2024 at 7.15 pm at the Council Offices.