



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS

25th January 2024

Dear Councillor,

You are respectfully summoned to attend a meeting of Ecclesfield Parish Council which will take place at **the Council Offices** on Thursday 1st February 2024 at 7.15 pm for a 7.30 pm start.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Please note that prior to the formal meeting there will be a presentation (followed by questions) by Frances McGrother the new manager at Thorncliffe Community Leisure Centre.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Public Participation

There will be a public participation session prior to the meeting. This will commence at 7.15 p.m. Members of the public will adhere to the rule set by the Council for this session (including public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes). Also, a written response be provided if a satisfactory verbal response cannot be given.

MEETING

Chairman's Announcement

The Chairman will outline the procedure for this meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public participation and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

AGENDA

2023/128 (FC) Apologies and Reasons for Absence

- a) To note any apologies.
- b) To approve any reasons for absence.

2023/129 (FC) Register of Interests

- a) To record any requests for dispensation that have been granted.
- b) To receive and record any declaration or interests not already declared under the Members Code of Conduct or Registers of Interests from members.

2023/130 (FC) Exclusion of the Press and Public

To consider the exclusion of the press and public in accordance with Public Bodies Admission to Meeting Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2023/131 (FC) Council Minutes

- a) To approve the Minutes of the Council meeting held on the 11th January 2024 (attached as item 131a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/132 (FC) Environmental Planning Committee Minutes

- a) To approve the Minutes of the Environmental Planning Committee meeting held on the 11th January 2024 (attached as item 132a).
- b) To endorse the notes of the Environmental Planning Delegated Powers meeting held on 18th January 2024. (attached as item 132b)
- c) To receive a verbal report from the Environmental Planning Committee meeting held on the 1st February 2024.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/133 (FC) Finance and Premises Minutes

To approve the Minutes of the Finance and Premises Committee meeting held on the 18th January 2024 (attached as item 133a).

Councillor's attention is particularly drawn to the following items:

- (a) That it is recommended to Council that the Interim Internal Audit Review January 2024 be welcomed and endorsed – 2023/87 (F&P).
- (b) That it is recommended to Council that a grant not be awarded to Grenoside PTA for a canopy to cover part of the playground at Grenoside Primary School – 2023/89 (a) (F&P).
- (c) That it is recommended to Council that a grant of £1,000 be awarded to Paces (Sheffield) for an adjustable therapy chair - School – 2023/89 (b) (F&P).
- (d) That it is recommended to Council that Chapeltown Hockey Club not be permitted to spend the residual amount of their grant award (£1,061) on the purchase of new club kit in particular junior team shirts – 2023/90 (F&P).
- (e) That the minutes of the Finance and Premises Committee meeting held on 18th January 2024 be approved.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/134 (FC). Staffing Committee

To receive a verbal report from the Staffing Committee meeting held on the 25th January 2024.

2023/135 (FC) Payments for Approval

To approve the schedule of payments for the 17th January 2024 to 24th January 2024 (attached as item 135a).

2023/136 (FC) Policies for Approval

At its 11th January 2024 meeting, it was resolved to revise the Standing Orders to ensure that they reflect the recently introduced policy on the recording of Council meetings (see minute 2023/126). The proposed revised wording of the Standing Orders is attached as item 136a. To see the full policy, please click the link below:

<https://ecclesfield-pc.gov.uk/documents/standing-orders-2023/>

2023/137 (FC) Update on Project and Activities

To receive a verbal progress report and consider next steps on the following activities:

- a) Bee Squares.
- b) Community Clean-ups.

2023/138 (FC). To receive a verbal update (by exception) from Council representatives on outside bodies, as appropriate:

- a) Anne Reresby Trust (Council representatives Councillors Andy Bainbridge, Susan Davidson and Denise Fearnley).
- b) Ecclesfield Charities (Council representative Councillor Kate Guest).
- c) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst).
- d) Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss).
- e) Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge).
- f) Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillors Victoria Bowden and Adam Hurst).
- g) Ecclesfield and District Archives project (Council representatives Councillors Andy Bainbridge, Dr. John Bowden and Victoria Bowden).
- h) Grenoside Exhibition Foundation Charity (all Councillors).

2023/139 (FC) Correspondence.

- YLCA White Rose Update, Training programme and other updates.
- NALC Chief Executive's Bulletin.
- SCC - Ecclesfield Park – Hedgerow Planting Event – Wednesday 14th February 11.00 – 3.00 pm.
- South Yorkshire Police – survey to shape neighbourhood policing across Chapeltown, High Green, Ecclesfield, Grenoside, Shiregreen, Wincobank or Firth Park.

- Famous Family Exhibition in the Community Room next to the Parish Council offices on 24th February between 10-2 pm.
- South Yorkshire Police – Invitation to join Wednesday Walkabouts (see below).
 - Wednesday 14th February 2024, 1200 noon – Grenoside – Meeting in Community Centre car park.
 - Wednesday 28th February 2024, 1200 noon – Chapelton – Meeting at Library car park.

NB – Copies can be provided to Councillors, where appropriate, by request.

2023/140 (FC). Date and Time of Future Meetings:

- (a) The proposed schedule of meetings for 2024/2025 is attached as item 140a for approval.
- (b) The next:
 - Finance and Premises Committee Meeting is scheduled for Thursday 15th February 2024 at 7.15 pm at the Council Offices.
 - Environmental Planning Committee Meeting is scheduled for Thursday 7th March 2024 at 6.30 pm at the Council Offices.
 - Council Meeting is scheduled for Thursday 7th March 2024 at 7.15 pm at the Council Offices.
 - Finance and Premises Committee Meeting is scheduled for 21st March 2024 at 7.15 pm at the Council Offices.
 - Staffing Committee Meeting scheduled for Thursday 28th March 2024 at 7.00 pm at the Council Offices.