



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS

28th November 2023

Dear Councillor,

You are respectfully summoned to attend a meeting of Ecclesfield Parish Council which will take place at **the Council Offices** on Thursday 7th December 2023 at 7.15 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towleron

Mr Andrew Towleron
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Public Participation Session

Please note that prior to the formal commencement of the meeting (i) several Chairman's Awards will be given out and (ii) there will be a presentation by Gary Whitaker from Active-Regen about progress with the proposed Community Sport and Physical Activity winter programme.

This will then be followed by an opportunity for members of the public to ask questions under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes). The Chairman may direct that a written response be provided if a satisfactory verbal response cannot be given.

Chairman's Announcement

Prior to the formal commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

AGENDA

2023/100 (FC) Apologies and Reasons for Absence

- a) To note any apologies.
- b) To approve any reasons for absence.

2023/101 (FC) Registers of Interests

- a) To record any requests for dispensation that have been granted.
- b) To receive and record any declaration or interests not already declared under the Members Code of Conduct or Registers of Interests from members.

2023/102 (FC) Exclusion of the Press and Public

To consider the exclusion of the press and public in accordance with Public Bodies Admission to Meeting Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2023/103 (FC) Council Minutes

To approve the Minutes of the Council meeting held on 2nd November 2023 (attached as item 103a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/104 (FC) Environmental Planning Committee Minutes

- a) To approve the Minutes of the Environmental Planning Committee meeting held on the 2nd November 2023 (attached as item 104a).
- b) To receive a verbal report from the Environmental Planning Committee meeting held on the 7th December 2023.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/105 (FC) Finance and Premises Minutes

To approve the Minutes of the Finance and Premises Committee meeting held on the 9th November 2023 (attached as item 105a).

Councillors' attention is particularly drawn to the following items: That is recommended to Council that:

- (a) The £1,000 earmarked for improvements to benches in Burncross be vired for improvements to benches in Ecclesfield Park - 2023/63 (b) (F&P).
- (b) In principle, one of the noticeboards in Grenoside be dedicated to Chris Birkby (former Councillor and Chairman of the Parish Council) subject to his approval to this proposal. – 2023/68 (a) (F&P).
- (c) In principle, any present or subsequent Councillor who has been a Chairman of the Parish Council be offered one of the notice boards in the wards (s) they represented to be dedicated to them when they are no longer a Councillor (unless they have been disqualified) – 2023/68 (b) (F&P).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/106 (FC) Payments for Approval

To approve the schedule of payments for the 30th October 2023 to 28th November 2023 (attached as item 106a).

2023/107 (FC). Cleaning Service

- (a) To agree the process for recruiting a replacement cleaner for the Council Offices and adjoining Community Room.
- (b) To seek approval to extend the existing temporary cleaning arrangements for the Council Offices and adjoining Community Room until a suitable replacement is in place.

2023/108 (FC). To confirm the Armed Forces Champion for the Parish

At its November 2023 meeting, the Council agreed, in principle, to appoint a replacement Armed Forces Champion and to determine the precise person who should fulfil this role at a future meeting (minute 2023/96). The Council needs to confirm who this should be.

2023/109 (FC). Citywide Consultation on the Proposed Removal of Payphones by BT in Sheffield

To receive a verbal report on progress and consider next steps.

2023/110 (FC) Update on Project and Activities

To receive a verbal progress report and consider next steps on the following activities:

- a) Winter Warm.
- b) Parish Newsletter and next steps.
- c) Speed limit bin stickers.
- d) Outcomes from the three community consultation events held over the summer (attached at item 110a).

2023/111 (FC). To receive an update from D Day Landing 80th Anniversary Working Party

To receive a verbal report on progress.

2023/112 (FC). To receive a verbal update (by exception) from Council representatives on outside bodies, as appropriate:

- a) Anne Resesby Trust (Council representatives Councillors Andy Bainbridge, Susan Davidson and Denise Fearnley).
- b) Ecclesfield Charities (Council representative Councillor Kate Guest).
- c) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst).
- d) Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss).
- e) Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge).
- f) Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillors Victoria Bowden and Adam Hurst).
- g) Ecclesfield and District Archives project (Council representatives Councillors Victoria Bowden and Adam Hurst).

2023/113 (FC) Correspondence.

- YLCA White Rose Update, Training programme and other updates.
- NALC Parliamentary Briefing and Chief Executives Bulletin.

- Summary of 2021 Census Data for Ecclesfield Parish.
- YLCA – Training for Ecclesfield Parish Councillors follow-up now suggested for either the morning of Saturday 27th January 2024 or 3rd February 2024.
- Invitation to Chap Market of Saturday 9th December 2023 at 11.00.
- South Yorkshire Police and Crime Commissioner – ‘Have your say on the future of policing in South Yorkshire’.
- High Green Development Trust – document entitled ‘Cost of Living Support Available in High Green, Chapeltown, Burncross, Grenoside and Ecclesfield’.

NB – Copies can be provided to Councillors, where appropriate, by request.

2023/114 (FC). Date and Time of Future Meetings:

The next:

- Environmental Planning Delegated Powers Committee Meeting TBC
- Finance and Premises Committee Meeting is scheduled for Thursday 14th December 2024 at 7.15 pm at the Council Offices
- Environmental Planning Committee Meeting is scheduled for Thursday 11th January 2024 at 6.30 pm at the Council Offices
- Council Meeting is scheduled for Thursday 11th January 2024 at 7.15 pm at the Council Offices.
- Staffing Committee Meeting scheduled for Thursday 25th January 2024 at 7.00 pm at the Council Offices