



**Minutes of the Staffing Committee Meeting  
held at the Council Offices on Thursday 3 August 2023 at 9.00 pm**

**The meeting commenced: 9.00 pm – concluded at 9.20 pm**

**Councillors Present.** Thomas Sturgess (Chairman), Victoria Bowden, Susan Davidson, Michael Morrissey and Alan Woodcock.

**Absent Councillors.** None.

**Officers:** Andrew Towlerton – Parish Clerk and Responsible Financial Officer.

**Members of the Public.** None.

**Chairman's Announcement**

Before the formal commencement of the meeting, the Chairman, Councillor Thomas Sturgess, outlined the procedures to ensure that it was effective, safe and lawful.

<b><u>2023/09</u></b> <b><u>(SC)</u></b>	<b><u>Item 09: Apologies and Reason for Absence</u></b>  The Clerk reported that he had not received any.
<b><u>2023/10</u></b> <b><u>(SC)</u></b>	<b><u>Item 10: Declarations of Interests</u></b>  The Clerk stated that he had not been informed of any.
<b><u>2023/11</u></b> <b><u>(SC)</u></b>	<b><u>Item 11: Exclusion of Press and Public</u></b>  It was confirmed that there were no items that required the exclusion of the press and the public.
<b><u>2023/12</u></b> <b><u>(SC)</u></b>	<b><u>Item 12: Public Participation Session</u></b>  There were no questions raised.
<b><u>2023/13</u></b> <b><u>(SC)</u></b>	<b><u>Item 13: Staffing Committee Minutes</u></b>  The draft minutes and resulting actions of the Staffing Committee of 29 <sup>th</sup> June 2023 were considered.

	<p>Proposed by Councillor Alan Woodcock and seconded by Councillor Michael Morrissey and <b>RESOLVED:</b> That the draft minutes of the Staffing Committee Meeting held on 30th March 2023 be endorsed.</p> <p style="text-align: right;"><i>(5 in favour)</i></p>
<p><b><u>2023/14</u></b> <b><u>(SC)</u></b></p>	<p><b><u>Item 14: General Staff Update</u></b></p> <p>The Clerk provided an update on a range of staffing issues. This included an update on the national negotiations on the local government pay award (which included parish council staff) for the financial year 2023/24, which he explained were still on-going. An update also was provided on sickness absence levels, which was discussed and next steps agreed.</p> <p>Proposed by Councillor Susan Davidson and seconded by Councillor Alan Woodcock and <b>RESOLVED:</b> That the existing temporary arrangements to provide a cleaning service for the Council Offices and adjoining Community Room should be continued for at least a further month.</p> <p style="text-align: right;"><i>(5 in favour)</i></p>
<p><b><u>2023/15</u></b> <b><u>(SC)</u></b></p>	<p><b><u>Item 15: Date and Time of Future Meetings</u></b></p> <p>It was confirmed that the next meeting was scheduled for Thursday 28<sup>th</sup> September 2023 at 7.00 pm at the Council Offices.</p>