



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Environmental Planning Committee

SUMMONS

27th November 2023

Dear Councillor,

You are respectfully summoned to attend the Environmental Planning Committee Meeting which will take place at the **Council Offices** on Thursday 7th December 2023 at 6.30 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Environmental Planning Committee meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership

Councillor Dr John Bowden (Chairman), Councillor Andy Bainbridge, Councillor Victoria Bowden (ex officio), Councillor Susan Davidson (ex officio), Councillor Denise Fearnley, Councillor Alan Hooper and Councillor Thomas Sturgess

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, lawful and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

AGENDA

2023/53 (EP) Apologies and Reasons for Absence

- a) To note any apologies for absence.
- b) To approve the reasons for absence.

2023/54 (EP) Declarations of Interest

- a) To consider any requests for dispensation.
- b) To receive and record any declaration of interests not already declared under the Council's Code of Conduct or members register of Disclosable Pecuniary Interests.

2023/55 (EP) Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) as amended due to the confidential nature of the business to be transacted.

2023/56 (EP) Environmental Planning Minutes and Notes

To consider the draft minutes of the Environmental Planning Committee meeting held on:

- 2nd November (attached as item 56a)

2023/57 (EP) Planning Matters

57.1 To note and consider the list of planning applications for comment since the last meeting and delegated to the Clerk and Admin Officer in accordance with Council Policy.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
01/11/2023	23/03410/FUL	*8 Dowland Close, Sheffield, S35 4DX	Erection of a single-storey side extension and enlargement of front bay window to dwellinghouse.	22/11/2023
02/11/2023	23/03435/FUL	*348 The Wheel, Sheffield, S35 9ZB	Demolition of barn and erection of 1no. detached dwellinghouse with associated access and landscaping.	23/11/2023
08/11/2023	23/03485/FUL	*23 Creswick Lane, Sheffield, S35 8NL	Roof alterations to side and rear extension with rendering.	29/11/2023
16/11/2023	23/03553/FUL	101 Penistone Road, Grenoside, Sheffield, S35 8QH	Installation of bifold doors and additional first floor window to front of dwellinghouse.	07/12/2023

***Planning applications 23/03410/FUL, 23/03435/FUL and 23/03485/FUL have been consulted under Delegated Powers. No objections/comments were received. No objections/comments were submitted to SCC planning department.**

57.2 To receive notifications of any planning decision notices received in to Ecclesfield Parish Council from Sheffield City Council (listed).

Planning Reference	Site/Location Proposal	Outcome
23/02957/HPN	125 Cross Hill, Sheffield, S35 9YS Single-storey rear extension - the extension will be 5 metres from the rear of the original dwellinghouse - ridge height no more than 3.5 metres and height to the eaves of 3 metres.	Refused.
23/02232/LU1	8 Nether Road, Sheffield, S35 9XT Certificate of Existing Lawful Use of dwellinghouse for childcare and residential use (Application under Section 191)	Refused.
23/02950/FUL	2 - 4 Church Street, Ecclesfield, Sheffield, S35 9WE Change of use of a dwellinghouse to form a commercial unit at ground floor (Use Class E) and a residential flat at first floor (Use Class C3), replacement windows and alterations to one window opening and blocking up of one window on the rear elevation.	Granted conditionally.

2023/58 (EP) To receive an update on various projects and activities, including.

- Neighbourhood Plan, including draft housing needs assessment (a copy of this large document can be found at www.ecclesfield-pc.gov.uk)

2023/59 (EP) Date and Time of Future Meetings

The next:

- Environmental Planning Delegated Powers Committee Meeting TBC
- Environmental Planning Committee Meeting is scheduled for Thursday 11th January 2024 at 6.30 pm at the Council Offices, High Green