



Draft minutes are subject to approval at the next Full Council meeting.

**Draft minutes of the Environmental Planning Committee Meeting held at the
Parish Council Offices, High Green on Thursday 5th October 2023**

Commenced: 6.30 pm - Concluded: 6.45 pm

Councillors Present: Susan Davidson, Alan Hooper and Thomas Sturgess.

Absent Councillors. Andy Bainbridge, Dr John Bowden, Victoria Bowden and Denise Fearnley.

Officers. Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administrative and Financial Officer.

Members of the Public. None present.

Chairman's Announcement

In the absence of Councillor Dr John Bowden, the Vice-Chairman of the Committee, Councillor Alan Hooper agreed to chair the meeting. Before the commencement of the meeting, Councillor Alan Hooper outlined the procedures to ensure that it was effective, lawful and safe.

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| <u>2023/37(EP)</u> | <p><u>Item 37: Apologies and Reasons for Absence</u></p> <p>The Administrative and Financial Officer stated that she had received 4 from Councillors Andy Bainbridge, Dr John Bowden, Victoria Bowden and Denise Fearnley.</p> <p>Proposed by Councillor Thomas Sturgess and seconded by Susan Davidson and RESOLVED: That the apologies and reason given for absence by Councillors Andy Bainbridge, Dr John Bowden, Victoria Bowden and Denise Fearnley be approved. (3 in favour)</p> |
| <u>2023/38 (EP)</u> | <p><u>Item 38: Declarations of Interest</u></p> <p>There were none.</p> |
| <u>2023/39 (EP)</u> | <p><u>Item 39: Exclusion of Press and Public</u></p> <p>There were none.</p> |
| <u>2023/40 (EP)</u> | <p><u>Item 40: Public Participation Session</u></p> <p>There were no questions raised.</p> |

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| <p><u>2023/41 (EP)</u></p> | <p><u>Item 41: Environmental Planning Minutes and Notes</u></p> <p>Vice-Chairman Councillor Alan Hooper introduced the draft minutes of the Environmental Planning meetings held on:</p> <ul style="list-style-type: none"> • 7th September 2023 • 21st September 2023 <p>Proposed by Councillor Thomas Sturgess and seconded by Councillor Susan Davidson and RESOLVED: that the Environmental Planning Committee minutes from:</p> <ul style="list-style-type: none"> • 7th September 2023 • 21st September 2023 are to be endorsed. <p style="text-align: right;"><i>(3 in favour)</i></p> |
| <p><u>2023/42(EP)</u></p> | <p><u>Item 42.1: Planning Matters</u></p> <p><u>42.1 To note and consider the list of planning applications for comment and any delegated to the Admin Officer in accordance with Council Policy.</u></p> <p>1 was considered.</p> <p>This is shown in Appendix A.</p> <p>The Committee consulted on this planning application and their comments are below.</p> <ul style="list-style-type: none"> • 23/02957/HPN125 Cross Hill, Sheffield, S35 9YS - Single-storey rear extension – the extension will be 5 metres from the rear of the original dwellinghouse, ridge height no more than 3.5 metres and height to the eaves of 3 metres. The committee would like the suggested condition attached – Times of building works be operated on a normal working day i.e., Monday - Saturday <p>Proposed by Councillor Thomas Sturgess and seconded by Councillor Susan Davidson and RESOLVED: That the comment for the above planning application will be submitted to Sheffield City Council Planning Department.</p> <p style="text-align: right;"><i>(Comment to be submitted to SCC)</i> <i>(3 in favour)</i></p> <p><u>42.2 To receive notifications of any planning decision notices (listed)</u></p> <p>The Committee was informed of notifications of planning decision notices for 1 planning application.</p> <p>This is shown in Appendix B.</p> <p>This was noted by the Committee.</p> <p>Vice-Chairman Councillor Alan Hooper informed the Committee that a letter from the Sheffield City Council Planning Services has been received for planning application 23/00576/FUL – 41 Cherry Walk, Sheffield, S35 1QR – Erection of two-storey side extension (with single-storey front element) to dwellinghouse. An appeal had been made to the Secretary of State against the decision of Sheffield City Council’s refusal to the planning application. The Planning Committee made no objections on this planning application and are being asked if they wish to withdraw their comment. The Committee decided not to withdraw their comment and to leave as it at no objections.</p> |

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| <u>2023/43 (EP)</u> | <p><u>Item 43: To receive an update on various projects and activities, including.</u></p> <ul style="list-style-type: none"> • Neighbourhood Plan – The Clerk informed the Committee that the next meeting is being held remotely on Thursday 26th October 2023 at 7.00 pm. This was noted by the Committee. |
| <u>2023/45 (EP)</u> | <p><u>Item 45: Date and time of future meetings</u></p> <p>The next:</p> <p>Environmental Planning Delegated Powers Committee meeting is scheduled for Thursday 19th October 2023 at 6.30 pm to be held remotely.</p> <p>Environmental Planning Committee meeting is scheduled for Thursday 2nd November 2023 at 6.30 pm at the Council Offices, High Green.</p> <p>These were noted by the Committee.</p> |

APPENDIX A

| Date Received | Planning Reference | Site Location | Brief Description of Proposal | Date Comments Due |
|---------------|--------------------|---|--|-------------------|
| 19/09/2023 | 23/02957/HPN | 125 Cross Hill, Sheffield, S35 9YS | Single-storey rear extension – the extension will be 5 metres from the rear of the original dwellinghouse, ridge height no more than 3.5 metres and height to the eaves of 3 metres. | 10/10/2023 |

APPENDIX B

| Planning Reference | Site/Location Proposal | Outcome |
|--------------------|--|------------------------|
| 23/02423/FUL | 26 Crakehall Road, Sheffield, S35 9WQ Erection of a single-storey rear extension to dwellinghouse. | Granted conditionally. |