



**Draft minutes are subject to approval at the next Full Council Meeting**

**Draft minutes of the Environmental Planning Committee Meeting held at the Parish Council Offices, High Green on Thursday 7<sup>th</sup> September 2023**

**Commenced: 6.30 pm - Concluded: 7.15 pm**

**Councillors Present:** Alan Hooper (Chairman), Andy Bainbridge, Susan Davidson, Denise Fearnley and Thomas Sturgess.

**Absent Councillors.** Councillors Dr John Bowden and Victoria Bowden.

**Officers.** Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administrative and Financial Officer.

**Members of the Public.** None present.

**Chairman’s Announcement**

In the absence of Councillor Dr John Bowden, Chairman of the Committee, Councillor Alan Hooper agreed to chair the meeting. Before the commencement of the meeting, Councillor Alan Hooper outlined the procedures to ensure that it was effective, lawful and safe.

<b><u>2023/28(EP)</u></b>	<p><b><u>Item 28: Apologies and Reasons for Absence</u></b></p> <p>The Administrative and Financial Officer stated that she had received two from Councillors Dr John Bowden and Victoria Bowden.</p> <p>Proposed by Councillor Susan Davidson and seconded by Councillor Andy Bainbridge and <b>RESOLVED:</b> That the apologies and reason given for absence by Councillors Dr John Bowden and Victoria Bowden be approved.</p> <p style="text-align: right;"><i>(5 in favour)</i></p>
<b><u>2023/29 (EP)</u></b>	<p><b><u>Item 29: Declarations of Interest</u></b></p> <p>There were none.</p>
<b><u>2023/30 (EP)</u></b>	<p><b><u>Item 30: Exclusion of Press and Public</u></b></p> <p>There were none.</p>
<b><u>2023/31 (EP)</u></b>	<p><b><u>Item 31: Public Participation Session</u></b></p> <p>There were no questions raised.</p>

<p><b><u>2023/32 (EP)</u></b></p>	<p><b><u>Item 32: Environmental Planning Minutes and Notes</u></b></p> <p>Vice-Chairman Councillor Alan Hooper introduced the draft minutes of the Environmental Planning meetings held on:</p> <ul style="list-style-type: none"> <li>• 6<sup>th</sup> July 2023</li> <li>• 20<sup>th</sup> July 2023</li> <li>• 17<sup>th</sup> August 2023</li> </ul> <p>Proposed by Councillor Andy Bainbridge and seconded by Councillor Susan Davidson and <b>RESOLVED:</b> that the Environmental Planning Committee minutes from:</p> <ul style="list-style-type: none"> <li>• 6<sup>th</sup> July 2023</li> <li>• 20<sup>th</sup> July 2023</li> <li>• 17<sup>th</sup> August 2023 meetings be endorsed.</li> </ul> <p style="text-align: right;"><i>(5 in favour)</i></p>
<p><b><u>2023/33(EP)</u></b></p>	<p><b><u>Item 33: Planning Matters</u></b></p> <p><u>33.1 To note and consider the list of planning applications for comment and any delegated to the Admin Officer in accordance with Council Policy.</u></p> <p>6 were considered.</p> <p>These are shown in Appendix A.</p> <p>The Committee considered these planning applications and had no objections or comments to make apart from planning application 23/02646/FUL – Texaco/Londis, Morestyle Filling Station, Burncross Road, Sheffield, S35 1RZ.</p> <p>Proposed by Councillor Susan Davidson and seconded by Councillor Denise Fearnley and <b>RESOLVED:</b> That the Committee has no objections or comments to make on these planning applications, except for planning application.</p> <ul style="list-style-type: none"> <li>• 23/02646/FUL – Texaco/Londis, Morestyle Filling Station, Burncross Road, Sheffield, S35 1RZ – The Committee are in full support of the neighbour’s objection and the conditions below from the Committee will be submitted to Sheffield City Council’s (SCC) Planning Department.</li> <li>• Conditions for planning application 23/02646/FUL – Texaco/Londis, Filling Station. <ol style="list-style-type: none"> <li>1. The side lighting of the panel is turned off completely.</li> <li>2. The illuminated sign is turned off completely during non-trading hours.</li> <li>3. There is to be no light spill beyond the end of the boundary.</li> <li>4. Reduced luminosity is needed.</li> </ol> </li> </ul> <p style="text-align: right;"><i>(Comments to be submitted to SCC)</i> <i>(5 in favour)</i></p> <p><u>33.2 To receive notifications of any planning decision notices (listed)</u></p> <p>The Committee was informed of notifications of planning decision notices for 7 planning applications.</p> <p>These are shown in Appendix B.</p> <p>These were noted by the Committee.</p>

<b><u>2023/34 (EP)</u></b>	<p><b><u>Item 34: To receive an update on various projects and activities, including</u></b></p> <ul style="list-style-type: none"> <li>• Neighbourhood Plan – The Clerk informed the Committee that the initial draft of the neighbourhood plan had been completed and sent to SCC for comments. SCC were generally supportive of the Plan and associated Design Codes but came back with a few amendments to the draft plan and the plan amending accordingly. The main outstanding issue was the housing mix policy, which was the subject of on-going discussions. Once the initial draft has been approved the neighbourhood plan will then go out for formal consultation in the parish. The Clerk also informed the Committee that the Council has received another grant from Groundwork UK of £7,500.00 towards the preparation of the neighbourhood plan.</li> </ul>
<b><u>2023/35 (EP)</u></b>	<p><b><u>Item 35: Date and time of future meetings</u></b></p> <p>The next:</p> <p>Environmental Planning Delegated Powers Committee meeting is scheduled for Thursday 21<sup>st</sup> September 2023 at 6.30 pm to be held remotely.</p> <p>Environmental Planning Committee meeting is scheduled for Thursday 5<sup>th</sup> October 2023 at 6.30 pm at the Council Offices, High Green.</p> <p>These were noted by the Committee.</p>

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APPENDIX A

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
14/08/2023	23/01495/FUL	<b>Markovitz Ltd, Station Road, Ecclesfield, S35 9YR</b>	Demolition of existing buildings, removal of portacabin and weighbridge and erection of replacement storage and trade counter building with associated parking provision.	05/09/2023
05/08/2023	23/02376/FUL	<b>50 Warren Lane, Sheffield, S35 2YA</b>	Demolition of existing detached garage, rear off-shot and conservatory, erection of single-storey side/rear extension with integral garage and widening of driveway to form off-road parking for 2no. cars.	06/09/2023
21/08/2023	23/02558/FUL	<b>Former Grenoside Methodist Church Hall, Norfolk Hill, Sheffield, S35 8QB</b>	Conversion of the Old Hall building to use as a dwellinghouse (Use Class C3) including provision of replacement window to north elevation with a door, removal of a lower ground/ground floor central window to the east elevation removal of a window on the west elevation and provision of velux roof lights (Resubmission of 22/04385/FUL)	11/09/2023
22/08/2023	23/01945/FUL	<b>Harrison Springs, Penistone Road, Grenoside, Sheffield, S35 1WN</b>	Retention of alterations to dwellinghouse including two-storey front extension, installation of roof lantern to rear extension, additional and replacement fenestration, change of facing materials raised ridge height and alterations to integral garage.	12/09/2023
22/08/2023	23/02609/FUL	<b>159 Wortley Road, High Green, Sheffield, S35 4LT</b>	Erection of two/single-storey rear extension with a Juliet balcony, first floor rear extension and single-storey front porch to dwellinghouse.	12/09/2023
25/08/2023	23/02646/ADV	<b>Texaxo/Londis, Morestyle Filling Station, Burncross Road, Sheffield, S35 1RZ</b>	Illuminated forecourt canopy fascia and illuminated 5.0m high PID (Price Identity) sign.	18/09/2023

APPENDIX B

Planning Reference	Site/Location Proposal	Outcome
23/01717/FUL	<b>57 Burns Drive, Sheffield, S35 1SP</b> Erection of a single-storey rear extension to dwellinghouse.	Withdrawn.
23/01588/FUL	<b>10 Millbank Close, Sheffield, S35 4NS</b> Demolition of detached rear garage, erection of single-storey rear extension, erection of detached garden room and formation of hardstanding to rear of dwellinghouse.	Granted conditionally.
23/02040/ADV	<b>Starbucks, Church Street, Ecclesfield, Sheffield, S35 9WG</b> 1x internally illuminated totem pole.	Refused.
23/01884/FUL	<b>69 Angram Road, Sheffield, S35 4GB</b> Provision of insulated render to dwellinghouse.	Refused.
23/02089/FUL	<b>14 Barnes Hall Road, Sheffield, S35 1RF</b> Change of use of garden room as a dog grooming salon.	Granted conditionally.
23/0095/FUL	<b>Alison's 2A Linden Road, Sheffield, S35 9XL</b> Erection of single-storey rear extension.	Granted conditionally.
23/02218/FUL	<b>474A Burncross Road, S35 1SL</b> Demolition of detached garage, and erection of detached garage/garden store with annexe over to rear of dwellinghouse.	Granted conditionally.