



Draft minutes are subject to approval at the next Full Council meeting

**Draft Minutes of the Staffing Committee Meeting
held at the Council Offices on Thursday 3 August 2023 at 9.00 pm**

The meeting commenced: 9.00 pm – concluded at 9.20 pm

Councillors Present. Thomas Sturgess (Chairman), Victoria Bowden, Susan Davidson, Michael Morrissey and Alan Woodcock.

Absent Councillors. None.

Officers: Andrew Towleron – Parish Clerk/RFO (minute taker).

Members of the Public. None.

Chairman's Announcement

Before the formal commencement of the meeting, the Chairman, Councillor Thomas Sturgess, outlined the procedures to ensure that it was effective, safe and lawful.

<u>2023/09</u> <u>(SC)</u>	<u>Item 09: Apologies and Reason for Absence</u> The Clerk reported that he had not received any.
<u>2023/10</u> <u>(SC)</u>	<u>Item 10: Declarations of Interests</u> The Clerk stated that he had not been informed of any.
<u>2023/11</u> <u>(SC)</u>	<u>Item 11: Exclusion of Press and Public</u> It was confirmed that there were no items that required the exclusion of the press and the public.
<u>2023/12</u> <u>(SC)</u>	<u>Item 12: Public Participation Session</u> There were no questions raised.
<u>2023/13</u> <u>(SC)</u>	<u>Item 13: Staffing Committee Minutes</u> The draft minutes and resulting actions of the Staffing Committee of 29 th June 2023 were

	<p>considered.</p> <p>Proposed by Councillor Alan Woodcock and seconded by Councillor Michael Morrissey and RESOLVED: That the draft minutes of the Staffing Committee Meeting held on 30th March 2023 be endorsed.</p> <p style="text-align: right;"><i>(5 in favour)</i></p>
<u>2023/14</u> <u>(SC)</u>	<p><u>Item 14: General Staff Update</u></p> <p>The Clerk provided an update on a range of staffing issues. This included an update on the national negotiations on the local government pay award (which included parish council staff) for the financial year 2023/24, which he explained were still on-going. An update also was provided on sickness absence levels, which was discussed and next steps agreed.</p> <p>Proposed by Councillor Susan Davidson and seconded by Councillor Alan Woodcock and RESOLVED: That the existing temporary arrangements to provide a cleaning service for the Council Offices and adjoining Community Room should be continued for at least a further month.</p> <p style="text-align: right;"><i>(5 in favour)</i></p>
<u>2023/15</u> <u>(SC)</u>	<p><u>Item 15: Date and Time of Future Meetings</u></p> <p>It was confirmed that the next meeting was scheduled for Thursday 28th September 2023 at 7.00 pm at the Council Offices.</p>