



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

SUMMONS AND AGENDA

8th September 2023

Dear Trustee,

You are respectfully asked to attend a meeting of the Trustees of Grenoside Exhibition Account Charity Meeting which will take place at the **Council Offices** on Thursday 14th September 2023 at 7.00 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/>.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that it is effective and lawful including:

- Councillors attending must observe Ecclesfield Parish Council's Code of Conduct.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Trustees present may be required to state their name prior to the commencement of the meeting.

AGENDA

2023/01. Apologies

To note any apologies.

2023/02. Declarations of Interest

To consider and note any declaration or interests.

2023/03. Public Participation Session

To receive questions from members of the public under the direction of the Chairman.

Members of the public should please note that the Trust reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2023/04. Role of the Trust

To receive a verbal report on the role and work of the Trust, the role of trustees on its and its relationship with the Council (see also attachment 4a).

2023/05. Minutes

To consider and approve the draft minutes and associated actions of the last meeting of the Trustees of Grenoside Exhibition Account held on 24 February 2022 (attached as item 5a).

NB – All Trustees are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/06. Appointment of Chairman and Vice-Chairman to the Trust

To confirm the Chairman and Vice-Chairman for 2023/24.

2023/07. To receive and consider a verbal report from the Clerk and Responsible Financial Officer of the Parish Council and to consider any implications arising therefrom, including:

- a) To confirm the year end cashbook/accounts and investments for the period April 2022 to end of March 2023 (attached as item 7a).
- b) To confirm the investments for April 2022 to end of March 2023 (attached as item 7b).

2023/08. To consider and confirm the formal submission of Annual Return to the Charity Commission, including:

- a) To confirm the submission of the Accounts and Annual Return for 2022/2023.
- b) To agree the 'named contact' now required by the Charity Commission.
- c) To confirm the Trust's response to the questions relating to Governance, specifically in relation to Governing Documents and Land and Property. (NB The Trust's current responses to these questions are 'no policies declared' and 'This charity does not own and/or lease land or property'.

2023/09. To consider progress with the Trust becoming independent from the Parish Council

To receive a verbal progress report (at its 6th February 2020 meeting of Ecclesfield Parish Council it was agreed that the Charity should become independent from the Parish Council (minute 2021/124.6)).

2023/10. To receive a report from the Advisory Committee, including recommended grants.

To receive a verbal report.

2023/11. Date and Time of Future Meetings

To consider the time and date of the next meeting.