



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

**Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS**

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**To All Members of the Environmental Planning Committee**

## **SUMMONS**

28<sup>th</sup> September 2023

Dear Councillor,

You are respectfully summoned to attend the Environmental Planning Committee Meeting which will take place at the **Council Offices** on Thursday 5<sup>th</sup> October 2023 at 6.30 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Environmental Planning Committee meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

*Andrew Towlerton*

Mr Andrew Towlerton  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

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### **Committee Membership**

**Councillor Dr John Bowden (Chairman), Councillor Andy Bainbridge, Councillor Victoria Bowden (ex officio), Councillor Susan Davidson (ex officio), Councillor Denise Fearnley, Councillor Alan Hooper and Councillor Thomas Sturgess**

\*Substitute members may be appointed in accordance with Standing Order 4v.

### **Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, lawful and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

### **AGENDA**

#### **2023/37 (EP) Apologies and Reasons for Absence**

- a) To note any apologies for absence.
- b) To approve the reasons for absence.

#### **2023/38 (EP) Declarations of Interest**

- a) To consider any requests for dispensation.
- b) To receive and record any declaration of interests not already declared under the Council's Code of Conduct or members register of Disclosable Pecuniary Interests.

#### **2023/39 (EP) Exclusion of Press and Public**

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) as amended due to the confidential nature of the business to be transacted.

#### **2023/40 (EP) Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

## 2023/41 (EP) Environmental Planning Minutes and Notes

To consider the draft minutes and notes of the Environmental Planning Committee meetings held on:

- 7<sup>th</sup> September 2023 (attached as item 41a)
- 21<sup>st</sup> September 2023 (attached as 42b)

## 2023/42 (EP) Planning Matters

42.1 To note and consider the list of planning applications for comment since the last meeting and delegated to the Clerk and Admin Officer in accordance with Council Policy.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
19/09/2023	23/02957/HPN	<b>125 Cross Hill, Sheffield, S35 9YS</b>	Single-storey rear extension – the extension will be 5 metres from the rear of the original dwellinghouse, ridge height no more than 3.5 metres and height to the eaves of 3 metres.	10/10/2023

42.2 To receive notifications of any planning decision notices received in to Ecclesfield Parish Council from Sheffield City Council (listed).

Planning Reference	Site/Location Proposal	Outcome
23/02423/FUL	<b>26 Crakehall Road, Sheffield, S35 9WQ</b> Erection of a single-storey rear extension to dwellinghouse.	Granted conditionally.

## 2023/43 (EP) To receive an update on various projects and activities, including.

- Neighbourhood Plan

## 2023/44 (EP) Date and Time of Future Meetings

The next:

- Environmental Planning Delegated Powers Committee Meeting is scheduled for Thursday 19<sup>th</sup> October 2023 at 6.30 pm to be held remotely.
- Environmental Planning Committee Meeting is scheduled for Thursday 2<sup>nd</sup> November 2023 at 6.30 pm at the Council Offices, High Green.