



**Draft minutes of the Environmental Planning Committee Meeting held at the Parish Council Offices, High Green on Thursday 6 July 2023**

**Commenced: 6.30 pm - Concluded: 7.00 pm**

**Councillors Present:** Dr. John Bowden (Chairman), Andy Bainbridge, Victoria Bowden, Susan Davidson, Denise Fearnley, Alan Hooper and Thomas Sturgess.

**Absent Councillors.** There were none.

**Officers.** Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administrative and Financial Officer.

**Members of the Public.** None present.

**Chairman's Announcement**

Before the commencement of the meeting, Councillor Dr. John Bowden outlined the procedures to ensure that it was effective, lawful and safe.

<b><u>2023/19(EP)</u></b>	<b><u>Item 19: Apologies and Reasons for Absence</u></b>  There were none.
<b><u>2023/20 (EP)</u></b>	<b><u>Item 20: Declarations of Interest</u></b>  There were none.
<b><u>2023/21 (EP)</u></b>	<b><u>Item 21: Exclusion of Press and Public</u></b>  There were none.
<b><u>2023/22 (EP)</u></b>	<b><u>Item 22: Public Participation Session</u></b>  There were no questions raised.
<b><u>2023/23 (EP)</u></b>	<b><u>Item 23: Environmental Planning Minutes and Notes</u></b>  Chairman Cllr Dr. John Bowden introduced the draft minutes of the Environmental Planning meeting held on the 8 <sup>th</sup> June 2023.  Proposed by Councillor Andy Bainbridge and seconded by Councillor Alan Hooper and <b>RESOLVED:</b> that the Environmental Planning Committee minutes from the 8 <sup>th</sup> June 2023 be endorsed.

**2023/24(EP)****Item 24: Planning Matters**

24.1 To note and consider the list of planning applications for comment and any delegated to the Admin Officer in accordance with Council Policy.

11 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
09/06/2023	*23/01693/FUL	<b>16 Maple Place, Sheffield, S35 1QW</b>	Erection of single-storey side/front extension and enlargement of front porch.	30/06/2023
14/06/2023	*23/00091/FUL	<b>38 Woodburn Drive, Sheffield, S35 1YS</b>	Demolition of detached garage, erection of two-storey side extension with rear Juliet balcony and erection of detached single-storey annexe to rear of dwellinghouse (Reduction in height of annexe and relocation of annexe) Amended Description	05/07/2023
14/06/2023	22/03233/FUL	<b>Yorkshire Bank, 12 Lound Side, Sheffield, S35 2UR</b>	Demolition of former bank and erection of a 4-storey high building to provide 25no. apartments (use class C3) with 2 ground floor commercial units (use class E) and associated works (Amended plans and Description).	05/07/2023
14/06/2023	23/01676/RG3	<b>47 Griffiths Road, Sheffield, S35 3GY</b>	Improvements to the visual and thermal performance of dwellinghouse (1950's) Airey Type 2A House (Application under Regulation 3 – 1992).	05/07/2023
15/06/2023	23/01811/FUL	<b>11 Thornbrook Gardens, Sheffield, S35 2BA</b>	Alterations and extensions to bungalow to include single-storey side extension to create garage, single-storey side extension, single-storey rear extension and re-sited vehicular access and hardstanding area to dwellinghouse.	06/07/2023
19/06/2023	23/01783/FUL	<b>19 Eagleton Rise, Sheffield, S35 4DR</b>	Erection of single-storey rear, a first-floor rear extension and a two-storey front extension to	10/07/2023

			dwellinghouse.	
21/06/2023	23/01858/FUL	<b>Harrison Springs, Penistone Road, Grenoside, Sheffield, S35 1WN</b>	Retention of an agricultural building (retrospective application) (Resubmission of application 22/01086/FUL)	12/07/2023
22/06/2023	23/01884/FUL	<b>69 Angram Road, Sheffield, S35 4GB</b>	Provision of insulated render to dwellinghouse.	12/07/2023
26/06/2023	23/01944/FUL	<b>Harrison Springs, Penistone Road, Grenoside, Sheffield, S35 1WN</b>	Retention of storage/garage building (Retrospective application).	17/07/2023
27/06/2023	23/01949/FUL	<b>2 Vicarage Close, Sheffield, S35 8SH</b>	Retention of single-storey rear extension to dwellinghouse.	18/07/2023
29/06/2023	23/02040/ADV	<b>Starbucks, Church Street, Ecclesfield, Sheffield, S35 9WG</b>	1x internally illuminated totem pole.	20/07/2023

The Committee were updated on the planning applications below that were dealt under Delegated Powers by the Chairman.

\*Planning applications 23/01693/FUL and 23/00091/FUL have been dealt with under Delegated Powers. No objections/comments were received. No objections/comments were noted by the Chairman of the Environmental Planning Committee and the comments submitted to SCC planning department.

Proposed by Councillor Thomas Sturgess and seconded by Councillor Denise Fearnley and **RESOLVED**: that the Council have no objections or comments to make on these planning applications, except for planning applications.

- 22/03233/FUL – Yorkshire Bank, 12 Lound Side, Sheffield, S35 2UR - Demolition of former bank and erection of a 4-storey high building to provide 25no. apartments (use class C3) with 2 ground floor commercial units (use class E) and associated works (Amended plans and Description). **AT**
- 23/01811/FUL - 11 Thornbrook Gardens, Sheffield, S35 2BA - Alterations and extensions to bungalow to include single-storey side extension to create garage, single-storey side extension, single-storey rear extension and re-sited vehicular access and hardstanding area to dwellinghouse. The Committee would like the neighbours' objections noted by the Sheffield City Council Planning Department.
- 23/01858/FUL - Harrison Springs, Penistone Road, Grenoside, Sheffield, S35 1WN - Retention of an agricultural building (retrospective application) (Resubmission of application 22/01086/FUL) and 23/01944/FUL - Harrison Springs, Penistone Road, Grenoside, Sheffield, S35 1WN - Retention of

storage/garage building (Retrospective application). The Committee have concerns regarding the adverse impact on the development in the Greenbelt.

*(Comments to be submitted to SCC)  
(7 in favour)*

**24.2 To receive notifications of any planning decision notices (listed)**

The Committee was informed of notifications of planning decision notices for 4 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
23/01112/TEL	<b>Street Record, Reneville Crescent, Sheffield, S5 9DA</b> Installation of 15m street pole and associated equipment cabinets (Application to determine if prior approval required for siting and appearance).	Refused.
23/00497/FUL	<b>5 South Road, High Green, Sheffield, S35 4JL</b> Erection of single-storey side/rear extension and formation of access ramp to front of dwellinghouse.	Granted conditionally.
23/01121/FUL	<b>Texaco/Londis, Morestyle Filling Station, Burncross Road, Sheffield, S35 1RZ</b> Use of land for the installation of an electric vehicle (EV) charging zone, together with EC chargers, erection of canopy, sub-station enclosure and associated forecourt works.	Granted conditionally.
22/04381/FUL	<b>46 Sherburn Gate, Sheffield, S35 2EU</b> Erection of two-storey side extension and front porch to dwellinghouse	Granted conditionally.
23/00029/FUL	<b>45 Stanley Road, Burncross, Sheffield, S35 2XD</b> Retention of first-floor pergola to rear of dwellinghouse.	Granted conditionally.
23/01103/FUL	<b>178 Ecclesfield Road, Chapeltown, Sheffield, S35 1TE</b> Erection of 2x first floor extensions and single-storey rear extension to dwellinghouse.	Granted conditionally.
23/00990/FUL	<b>Sherwin-Williams Diversified Brands Limited, Thorncliffe Road, Sheffield, S35 2YP</b> Warehouse heating upgrade including installation of new flues and plant.	Granted conditionally.
23/00053/FUL	<b>Buildings at Whitley Grange, 413 Whitley Lane, Sheffield, S35 8RP</b> Creation of 1no. Residential unit through re-use and conversion of the farmhouse partial re-development of the stone barns, retention of solid stone walls, and demolition of large volume steel frame building with associated landscaping.	Granted conditionally.

23/01368/FUL	<b>19 Farrier Gate, Sheffield, S35 3PG</b> Erection of a single-storey side/rear extension to dwellinghouse.	Granted conditionally.
23/01365/FUL	<b>53-57 Station Road, Chapeltown, Sheffield, S35 2XE</b> Works to divide shop premises into two units including new window/door to front elevation, and use of second unit as a dog grooming salon (Su Generis).	Granted conditionally.
22/03777/ADV	<b>Site of Former 2, The Common, Sheffield, S35 9WJ</b> Erection of 13x illuminated signs including free-standing signs.	Part granted part refused.
23/01046/FUL	<b>56 Main Street, Grenoside, Sheffield, S35 8PQ</b> Erection of first-floor side/rear extension with rear facing juliette balcony.	Granted conditionally.

These were noted by the Committee.

**2023/25 (EP)**

**Item 25: Playzone Update**

The Clerk informed the Committee of the update for the Playzones Project. Appendix A was circulated to the Committee.

This was noted by the Committee.

**2023/26 (EP)**

**Item 26: To receive an update on various projects and activities, including**

- Gardening Competition – The Clerk informed the Committee that the flyers had been distributed and entries have been received into the Council. The Clerk, along with Councillors, and Volunteers will be judging the gardens week commencing 10<sup>th</sup> July.
- Community Clean-ups – The Clerk updated the Committee that a Community Clean-up Day is being scheduled for after the Summer. The Ward it is to be held in is Thorncliffe.

**2023/27 (EP)**

**Item 27: Date and time of future meetings**

The next:

Environmental Planning Delegated Powers Committee meeting is scheduled to be held via zoom on Thursday 20<sup>th</sup> July 2023 at 6.30 pm.

Environmental Planning Committee meeting is scheduled to be held on Thursday 7<sup>th</sup> September 2023 at 6.30 pm at the Council Offices, High Green.

These were noted by the Committee.

## APPENDIX A

Firstly, thank you for your support over the last few months regarding our work on the PlayZones project. It has been extremely beneficial to capture your thoughts, which has allowed us to progress and identify potential sites, activation opportunities and gain local insight into the Ecclesfield community and surrounding areas.

After our last update regarding the revised approach, we are pleased to let you know that we have now received committee approval for this and will look to continue in proposing two sites as a 'Test and Learn' in Phase 1; Ecclesfield Park and Jubilee Sports Club. We have identified Ecclesfield Park due to;

- Consultation carried out in 2021/22 highlighted;
- Out of 5 options available, MUGA refurbishments and addition of floodlighting presented the strongest.
- Feedback suggested that Tennis/Basketball courts would be nice to see and would encourage further usage.
- The survey highlighted the need for a 'kick about pitch' that could be playable in all weathers.,
- Current developments to Tennis courts leaves a space available that will otherwise be unused – therefore not removing any currently used space.
- Existing MUGA to remain, allowing a free to use space to be available at all times.
- Key stakeholder support within the area for activation and oversight of the PlayZone.

If our submission is successful, we would then hope to evaluate the success of the PlayZone to capture key data in terms of usage, benefits to key target groups, management and overall impact on the community to help shape our future direction of the programme and to also feedback to the Football Foundation to influence the programme on a national level.

In terms of next steps, we will now focus on community engagement over the next 6 weeks, to collect local insight into the suitability of the PlayZone, key design aspects to ensure the space is accessible and safe, and working alongside key stakeholders to develop an activation plan of exciting opportunities for each area. Your support in collecting this data will be greatly beneficial in ensuring we have wide representation.

In order to collect this information, we have developed two questionnaires; one aimed at the community (PlayZones | Have Your Say Sheffield) and another aimed at groups, organisations and individuals (PlayZones | Have Your Say Sheffield) interested in using the site in the future. These can be found on our council platform; PlayZones | Have Your Say Sheffield. We have also developed a supporting poster (attached) with QR code that links to this also, so please feel free to display this anywhere relevant (newsletters/websites etc) and share with us where these documents have been shared so we can ensure we can highlight the reach of the engagement as supporting evidence in any future submission. These documents are specific to Ecclesfield Park currently and will be open for 6 weeks, and we will be launching the Jubilee Sports Club related ones in due course. If you have any further suggestions or thoughts around how we could share increase our outreach, please do feel free to let us know.

We are also keen to speak to any relevant groups (either local to Ecclesfield or potential users of the proposed PlayZone) in person, as well as representation from any of the key target groups; ethnically diverse communities, women & girls, those who are disabled and/or have long term health conditions, and those from lower socio-economic groups. If you could support with this or are aware of any existing groups/upcoming events, any details will be welcomed.

Finally, the programme requires 25% match funding for each PlayZone. If you are aware of any funding opportunities for a proposed PlayZone located in Ecclesfield Park, please let us know.

Once this consultation period is closed, we will review all the feedback, create a community engagement report, feedback to consortium and then once agreed, we will be able to submit the Community Engagement report for the Football Foundation to review.

If you have any questions or would like to discuss any of the above in further detail, we would be more than happy to follow up.

DRAFT