



**Draft minutes of the Environmental Planning Committee Meeting held at the
Parish Council Offices, High Green on Thursday 8 June 2023**

Commenced: 6.30 pm - Concluded: 7.00 pm

Councillors Present: Andy Bainbridge, Victoria Bowden, Susan Davidson, Denise Fearnley, Alan Hooper (Chairman) and Thomas Sturgess.

Absent Councillors. Dr. John Bowden.

Officers. Andrew Towlerton – Parish Clerk/RFO and Laura Tickle – Administrative and Financial Officer.

Members of the Public. Two members of the public present. Cllrs Michael Morrissey and Michael Levery.

Chairman's Announcement

In the absence of Councillor Dr. John Bowden, the Vice-Chairman of the Committee, Councillor Alan Hooper agreed to chair the meeting. Before the commencement of the meeting, Councillor Alan Hooper outlined the procedures to ensure that it was effective, lawful and safe.

2023/11(EP)

Item 11: Apologies and Reasons for Absence

Cllr Vic Bowden informed the Committee that Cllr Dr. John Bowden had sent his apology.

Proposed by Councillor Susan Davidson and seconded by Councillor Denise Fearnley and **RESOLVED:** that the apology and reason for absence by Dr. John Bowden be approved.

(6 in favour)

2023/12 (EP)

Item 12: Declarations of Interest

There were none.

2023/13 (EP)

Item 13: Exclusion of Press and Public

There were no items that require the exclusion of the press and public.

2023/14 (EP)

Item 14: Public Participation Session

There were no questions raised.

2023/15 (EP)

Item 15: Environmental Planning Minutes and Notes

Cllr Alan Hooper, the acting Chairman introduced the draft minutes of the Environmental Planning meeting from the 25th May 2023.

Proposed by Councillor Thomas Sturgess and seconded by Councillor Andy Bainbridge and **RESOLVED**: that the Environmental Planning Committee minutes from the 25th May 2023 be endorsed.

(6 in favour)

2023/16(EP)

Item 16: Planning Matters

16.1 To note and consider the list of planning applications for comment and any delegated to the Admin Officer in accordance with Council Policy.

5 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
24/052023	23/01588/FUL	10 Millbank Close, Sheffield, S35 4NS	Demolition of detached rear garage, erection of single-storey rear extension, erection of detached garden room and formation of hardstanding to rear of dwellinghouse.	14/06/2023
30/05/2023	23/01603/FUL	Site of Former 2, The Common, Sheffield, S35 9WJ	Erection of 6no. individual multi-purpose units, with uses potentially including Use Class E (Commercial, business, financial and professional services) and/or restaurant and café, offices and/or clinics, health centre and/or hot food takeaways (Sui Generis) including associated car parking, EV charging spaces, substation and bin store (resubmission of withdrawn application 22/04143/FUL).	19/06/2023
30/05/2023	23/01716/HPN	49 Potter Hill Lane, Sheffield, S35 4JE	Single-storey rear extension to dwellinghouse. The extension is 3.20m from the rear of the original dwellinghouse, ridge height no more than 3.90m and the height of the eaves is 3m.	20/06/2023
01/06/2023	23/01651/FUL	60 Woodburn Drive, Sheffield, S35 1YS	Erection of single-storey side/rear extension to dwellinghouse.	22/06/2023

05/06/2023	23/01717/FUL	57 Burns Drive, Sheffield, S35 1SP	Erection of a single-storey rear extension to dwellinghouse.	26/06/2023
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Proposed by Councillor Thomas Sturgess and seconded by Councillor Denise Fearnley and **RESOLVED**: that the Council have no objections or comments to make on these planning applications.

*(Comments to be submitted to SCC)
(6 in favour)*

16.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 4 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
23/01112/TEL	Street Record, Reneville Crescent, Sheffield, S5 9DA Installation of 15m street pole and associated equipment cabinets (Application to determine if prior approval required for siting and appearance).	Refused.
23/00497/FUL	5 South Road, High Green, Sheffield, S35 4JL Erection of single-storey side/rear extension and formation of access ramp to front of dwellinghouse.	Granted conditionally.
23/01121/FUL	Texaco/Londis, Morestyle Filling Station, Burncross Road, Sheffield, S35 1RZ Use of land for the installation of an electric vehicle (EV) charging zone, together with EC chargers, erection of canopy, sub-station enclosure and associated forecourt works.	Granted conditionally.
22/04381/FUL	46 Sherburn Gate, Sheffield, S35 2EU Erection of two-storey side extension and front porch to dwellinghouse	Granted conditionally.

These were noted by the Committee.

2023/17 (EP)

Item 17: Licensing Applications

The Committee received one Licensing application.

- The Friendly Pub People Ltd - Thorncliffe Cricket & Social Club - 89 Loundside, Chapeltown, Sheffield, S35 2US – Extend Licensable Area to include Cricket Pitch, Host Events no more than 6 events per year, Add Regulated Entertainment Performance of Dance & Any Similar to that of Recorded & Live music: Sun-Thurs 10:00-23:00, Fri & Sat 10:00-00:00, LNR: Fri-Sat 23:00-00:00, Vary Conditions.

The Committee consulted on the above Licensing application. The following comment was made.

	<ul style="list-style-type: none"> While the Committee has no concerns over the alcohol licence. They do have concerns over the hours of live music on a Friday and Saturday between the hours of 10.00-00. As the Cricket Club is located in a residential area there are concerns about music being played too loud and other disturbances and this will have a negative impact on their amenity. (Comment to be submitted to Licensing department)
<u>2023/18 (EP)</u>	<p><u>Item 18: To receive an update on various projects and activities.</u></p> <ul style="list-style-type: none"> Neighbourhood Plan – The Clerk gave an update. The Neighbourhood Plan is progressing well, and an initial draft had been sent to SCC for their comments. Comments from the SCC were expected in the next couple of weeks.
<u>2023/19 (EP)</u>	<p><u>Item 19: Date and time of future meetings</u></p> <p>The next:</p> <p>Environmental Planning Delegated Powers Committee meeting is scheduled to be held via zoom on Thursday 15th June 2023 at 6.30 pm – this meeting has been cancelled.</p> <p>Environmental Planning Committee meeting is scheduled to be held on Thursday 6th July 2023 at 6.30pm at the Council Offices, High Green.</p> <p>These were noted by the Committee.</p>

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