



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS

1st June 2023

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council which will take place at **the Council Offices** on Thursday 8th June 2023 at 7.15 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towleron

Mr Andrew Towleron
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Chairman's announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

AGENDA

2023/19 (FC) Apologies and Reasons for Absence

- a) To note any apologies.
- b) To approve any reasons for absence.

2023/20 (FC) Registers of Interests

- a) To record any requests for dispensation that have been granted.
- b) To receive and record any declaration or interests not already declared under the Members Code of Conduct or Registers of Interests from members.

2023/21 (FC) Exclusion of the Press and Public

To consider the exclusion of the press and public in accordance with Public bodies Admission to Meeting Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2023/22 (FC) Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2023/23 (FC) Council Minutes

To approve the Minutes of the Annual and Ordinary Full Council meeting held on 18th May 2023 (attached as item 23a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/24 (FC) Environmental Planning Committee Minutes

- a) To approve the Minutes of the Environmental Planning Committee meeting held on 25th May 2023 (attached as item 24a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2023/25 (FC) Finance and Premises Minutes

To approve the Minutes of the Finance and Premises Committee meeting held on 25th May 2023 (attached as item 25a). Councillor's attention is particularly drawn to the following item:

2023/26 (FC) Councillor Representatives to Council Working Parties

To appoint a Council Councillor representative (s) on the following new and existing Working Parties:

Working Group	Current Councillor Representative (s)
Ecclesfield Civil Parish Archiving Project	Cllr Dr J Bowden, Cllr V Bowden, Cllr S Davidson and Cllr J Housley
Neighbourhood Plan	Cllr V Bowden, Cllr A Hooper and Cllr J Housley
Chapelton Toilets	Comprises all Chapelton Ward Councillors.
Anti-Social Project	None (see also minute 2022/48 (v))
Ukrainian Situation Humanitarian	Cllr S Davidson, Cllr A Hooper, Cllr J Housley and Cllr T Sturgess
Community galas, shows and similar events across the Parish	New group no members (see also minute 2022/88 (F&P))

2023/27 (FC) Payments for Approval

- a) To approve the schedule list of payments made between 9th May 2023 and 30th May 2023 (attached as item 27a).

2023/28 (FC) To consider the Internal Auditor's Report for the financial year 2022/2023 (attached as item 28a) and agree any next steps.

2023/29 (FC). To consider and approve the relevant sections of the Annual Governance and Accountancy Return for AGAR 2021/2022, including:

- a) To note the Annual Internal Audit Report (attached as item 29a).
- b) To consider and approve the Annual Governance Statement (attached as item 29b, Section 1, page 4).
- c) To consider and approve the Statement of Accounts (attached as item 29c, Section 2, page 5).

2022/30 (FC). To note the arrangements for the public inspection of accounts for the year ending 2023 under The Accounts and Audit Regulations 2015 (as amended).

2023/31 (FC) Training and Development

To receive and update on and consider any training and development needs of Councillors.

2023/32 (FC). To receive a verbal update (by exception) from Council representatives on outside bodies, as appropriate:

- a) Anne Reresby Trust (Council representatives Councillors Andrew Bainbridge, Susan Davidson and Denise Fearnley).
- b) Ecclesfield Charities (Council representative Councillor Kate Guest).
- c) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst).
- d) Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss).
- e) Yorkshire Local Councils Associations (Council representative Councillor Andrew Bainbridge).
- f) Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillor Victoria Bowden and Councillor Adam Hurst).

2023/33 (FC) Correspondence.

- YLCA White Rose Update.
- YLCA Various Updates, including village greens.
- YLCA Training programme.
- NALC Parliamentary Briefing.
- NALC Chief Executives Bulletin.
- High Green Development Trust / The Campus – Update.
- SY Police – Details of the next round of Wednesday Walkabouts:
 - 7th June - Ecclesfield – 12 noon meeting at Ecclesfield Park car park.
 - 21st June - Grenoside – 12 noon meeting at Main Street car park.
 - 5th July – Chapeltown – 3pm meeting at Chapeltown Library.
 - 19th July - High Green – 3pm meeting at EPC Chambers.

NB – Copies can be provided to Councillors, where appropriate, by request.

2023/34 (FC). Date and Time of Future Meetings:

The next:

- Environmental Planning Delegated Powers Meeting is scheduled for Thursday 15th June 2023 at 6.30 pm to be held remotely.
- Finance and Premises Committee Meeting is scheduled for Thursday 15th June 2023 at 7.15 pm at the Council Offices.
- Staffing Committee Meeting scheduled for Thursday 29th June 2023 at 7.00 pm at the Council Offices.
- Environmental Planning Committee Meeting is scheduled for Thursday 6th July 2023 at 6.30 pm the Council Offices.
- Council Meeting is scheduled for Thursday 6th July 2023 at 7.15 pm at the Council Offices.