



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

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**To All Members of the Parish Council**

## **SUMMONS**

30<sup>th</sup> June 2023

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council which will take place at **the Council Offices** on Thursday 6<sup>th</sup> July 2023 at 7.15 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Please note that the meeting will commence with (i) a Chairman's Award presentation and (ii) a presentation by Gary Whitaker from Active-Regen about progress with the proposed Community Sport and Physical Activity programme, which was discussed at the 6<sup>th</sup> April 2023 Full Council meeting

Yours sincerely

*Andrew Towler*

Mr Andrew Towler  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

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## **Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

## **AGENDA**

### **2023/35 (FC) Apologies and Reasons for Absence**

- a) To note any apologies.
- b) To approve any reasons for absence.

### **2023/36 (FC) Registers of Interests**

- a) To record any requests for dispensation that have been granted.
- b) To receive and record any declaration or interests not already declared under the Members Code of Conduct or Registers of Interests from members.

### **2023/37 (FC) Exclusion of the Press and Public**

To consider the exclusion of the press and public in accordance with Public bodies Admission to Meeting Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

### **2023/38 (FC) Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

### **2023/39 (FC) Council Minutes**

To approve the Minutes of the Council meeting held on 8<sup>th</sup> June 2023 (attached as item 39a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2023/40 (FC) Environmental Planning Committee Minutes**

- a) To approve the Minutes of the Environmental Planning Committee meeting held on the 8<sup>th</sup> June 2023 (attached as item 40a).
- b) To receive a verbal report from the Environmental Planning Committee meeting held on 6<sup>th</sup> July 2023.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2023/41 (FC) Finance and Premises Minutes**

To approve the Minutes of the Finance and Premises Committee meeting held on 15<sup>th</sup> June 2023 (attached as item 41a).

Councillor's attention is particularly drawn to the following items:

- a) It is recommended to Council that £1,800 underspend from the King Charles III Coronation be vired in principle in furtherance of the Active-Regen project discussed at the 9<sup>th</sup> June 2023 Full Council meeting, subject to the outcome of their grant application to the Council - 2023/17 (F&P)
- b) It is recommended to Council that the Annual Schedule of Payments to be paid via Direct Debit or Bacs for 2023/2024 as shown at Appendix 1 be approved - 2023/18 (F&P)

### **2023/42 (FC) Staffing Committee**

To receive a verbal report from the Staffing Committee meeting held on 29<sup>th</sup> June 2023.

### **2023/43 (FC) Payments for Approval**

To approve the schedule of payments between 20<sup>th</sup> June 2023 and 28<sup>th</sup> June 2023 (attached as item 43a).

### **2023/44 (FC) Grounds Maintenance and Insurance Tenders and next steps**

To receive progress report on tenders received to provide the Grounds maintenance and Insurance services for the Council and next steps.

### **2023/45 (FC) Revised Ward Based Grant Policies and Procedures and next steps**

To consider the revised policies and procedures for the Council's Ward Based Grant Programme and agree next steps. The revised policies and procedures developed

and endorsed by the Finance and Premises Committee in furtherance of minute (2023/17 (F&P)) are attached as item 45a.

**2023/46 (FC) CIL spending priorities for the Council's share of the Community Infrastructure Levy for 2023/2024.**

To receive a verbal report on the process for agreeing spending priorities and associated policies and procedures for 2023/2024.

**2023/47 (FC) Mowbri Bakery Asset of Community Value**

To inform members of the decision of Sheffield City Council following the Parish Council's bid (see minute 2022/110 (FC)) to have Mowbri Bakery declared as an Asset of Community Value.

**2023/48 (FC) Training and Development**

To confirm the arrangements for:

- a) Whole Council training, which all Councillors are asked to attend, that will take place on Saturday 5<sup>th</sup> August at 10.00 am in the Council Offices facilitated by the YLCA.
- b) New and refresher Councillor training on the Council's Code of Conduct Scheme facilitated by Sheffield City Council.

**2023/49 (FC) Chapeltown Toilets Working Party**

To receive a verbal report from the Chapeltown Toilets Working Party held on 29<sup>th</sup> June 2023.

**2023/50 (FC) Coronation of King Charles III Working Party**

To receive a verbal report from the Coronation of Kings Charles III Working Party held on 14<sup>th</sup> June 2023, including local arrangements to commemorate the 80<sup>th</sup> Anniversary of D-Day Landings as part of nation-wide activities scheduled to take place on Thursday 6<sup>th</sup> June 2024 (further information about these commemorations can be found at [D-DAY 80 BEACONS](#)).

**2023/51 (FC). To receive a verbal update (by exception) from Council representatives on outside bodies, as appropriate:**

- a) Anne Reresby Trust (Council representatives Councillors Andy Bainbridge, Susan Davidson and Denise Fearnley).
- b) Ecclesfield Charities (Council representative Councillor Kate Guest).
- c) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Adam Hurst).
- d) Sheffield City Council Standards Committee (Council representative Councillor Rob Reiss).

- e) Yorkshire Local Councils Associations (Council representative Councillor Andy Bainbridge).
- f) Sheffield City Council's North Sheffield Local Area Committee (Council representatives Councillors Victoria Bowden and Adam Hurst).

### **2023/52 (FC) Correspondence.**

- YLCA White Rose Update, Training programme and other updates.
- NALC Parliamentary Briefing and Chief Executives Bulletin.
- Details of Pace's Grand Opening - Thursday 31<sup>st</sup> August 2023, 9am – 12pm
- Details of the South Yorkshire Police and Crime Commissioners Latest Blog - PCC's latest blog - [PCC Blog 157 - South Yorkshire Police and Crime Commissioner \(southyorkshire-pcc.gov.uk\)](https://southyorkshire-pcc.gov.uk)
- Email from resident re: Litter at Westwood Country Park.
- Email from the Clerk about the Council have a stall at
  - Chapeltown Park Gala Saturday - 8<sup>th</sup> July 2023.
  - High Green Party in the Park – Saturday 2<sup>nd</sup> September 2023.
  - Ecclesfield Gala - 3<sup>rd</sup> September 2023.
  - Chapeltown Show – 9<sup>th</sup> September 2023.

NB – Copies can be provided to Councillors, where appropriate, by request.

### **2023/53 (FC). Date and Time of Future Meetings:**

The next:

- Environmental Planning Delegated Powers Meeting is scheduled for Thursday 20<sup>th</sup> July 2023 at 6.30 pm to be held remotely.
- Finance and Premises Committee Meeting is scheduled for Thursday 20<sup>th</sup> July 2023 at 7.15 pm at the Council Offices.
- Environmental Planning Delegated Powers Meeting is scheduled for Thursday 17<sup>th</sup> August 2023 at 6.30 pm to be held remotely.
- Staffing Committee Meeting scheduled for Thursday 28<sup>th</sup> September 2023 at 7.00 pm at the Council Offices.
- Environmental Planning Committee Meeting is scheduled for Thursday 7<sup>th</sup> September 2023 at 6.30 pm the Council Offices.
- Council Meeting is scheduled for Thursday 7<sup>th</sup> September 2023 at 7.15 pm at the Council Offices.