



**Minutes of the Environmental Planning Committee Meeting held at the Parish Council Offices, High Green on Thursday 6<sup>th</sup> April 2023**

**Commenced: 6.30 pm - Concluded: 7.00 pm**

**Councillors Present:** Tim Whitaker (Chairman), Mick Appleby, Dr. John Bowden, Denise Fearnley, John Housley, Alan Hooper and Thomas Sturgess.

**Absent Councillors.** There were none.

**Officers.** Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administration Officer.

**Members of the Public.** There were none.

**Chairman’s Announcement**

Before the commencement of the meeting, Councillor Tim Whitaker, outlined the procedures to ensure that it was effective, lawful and safe.

<b><u>2022/74 (EPC)</u></b>	<p><b><u>Item 74: Apologies and Reasons for Absence</u></b></p> <p>The Administration Officer reported that she had received one from Councillor Mick Gethin.</p> <p>Proposed by Councillor Mick Appleby and seconded by Councillor Denise Fearnley and <b>RESOLVED:</b> That the apology and reason given for absence by Councillor Mick Gethin be approved.</p> <p style="text-align: right;"><i>(7 in favour)</i></p>
<b><u>2022/75 (EPC)</u></b>	<p><b><u>Item 75: Declarations of Interest</u></b></p> <p>There were none.</p>
<b><u>2022/76 (EPC)</u></b>	<p><b><u>Item 76: Exclusion of Press and Public</u></b></p> <p>There were no items that require the exclusion of the press and public.</p>
<b><u>2022/77 (EPC)</u></b>	<p><b><u>Item 77: Public Participation Session</u></b></p> <p>There were no questions raised.</p>
<b><u>2022/78 (EPC)</u></b>	<p><b><u>Item 78: Environmental Planning Minutes and Notes</u></b></p> <p>Chairman Councillor Tim Whitaker introduced the draft minutes of the Environmental Planning meeting from 2<sup>nd</sup> March 2023 and the draft notes of the Environmental Planning Delegated Powers meeting from 16<sup>th</sup> March 2023.</p>

Councillor Dr. John Bowden raised a query in that he has been noted down as being absent along with Councillor Alan Hooper, but apologies were received from both Councillors for the meeting held on the 2<sup>nd</sup> March 2023, which the Clerk agreed to look into.

Proposed by Councillor Denise Fearnley and seconded by Councillor Thomas Sturgess and **RESOLVED:** That the draft minutes of the Environmental Planning meeting from 2<sup>nd</sup> March 2023 and the draft notes of the Environmental Planning Delegated Powers meeting from 16<sup>th</sup> March 2023 be endorsed subject to the agreed amendments.  
(7 in favour)

**2022/79 (EPC)**

**Item 79: Planning Matters**

79.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

6 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
15/03/2023	23/00814/FUL	<b>8 Crakehall Road, Sheffield, S35 9WQ</b>	Erection of two-storey side extension, single-storey rear extension and porch to front of dwellinghouse.	05/04/2023
17/03/2023	23/00704/ADV	<b>First Floor Over 39 Station Road, Chapeltown, Sheffield, S35 2XE</b>	Retention of non-illuminated fascia sign to the front of the building.	11/04/2023
20/03/2023	23/00841/FUL	<b>21 Vicarage Crescent, Sheffield, S35 8RE</b>	Formation of pitched roof over flat roofed side extension, erection of single-storey front and rear extensions to dwellinghouse.	12/04/2023
21/03/2023	23/00832/FUL	<b>105<sup>th</sup> Sheffield (High Green) Scout Group, Scout Hall, Pack Horse Lane, Sheffield, S35 3HY</b>	Demolition of timber scout hut and erection of two-storey scout hut building with associated parking.	12/04/2023
21/03/2023	23/00859/FUL	<b>Stagecoach Depot, Green Lane, Ecclesfield, Sheffield, S35 9WY</b>	Retention of a single-storey portacabin building to be used as office accommodation for a temporary period of five years.	12/04/2023
27/03/2023	22/03087/FUL	<b>34 Mackenzie Crescent, Burncross, Sheffield, S35 1US</b>	Demolition of carport, erection of single garage to side of dwellinghouse.	19/04/2023

Proposed by Councillor Denise Fearnley and seconded by Councillor Thomas Sturgess and **RESOLVED:** That the Council has no objections or comments to make on these planning applications except for.

- 23/00859/FUL – Stagecoach Dept, Green Lane, Ecclesfield, Sheffield, S35 9WY. The Committee has asked for clarification on the SCC Consultee comment. In that is the site suitable for the retention of single-storey portacabin or not.  
(Comments to be submitted to SCC)  
(7 in favour)

79.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 3 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
22/04437/FUL	<b>26 Chambers Valley Road, Sheffield, S35 2YF</b> Erection of a single-storey rear extension to dwellinghouse.	Granted conditionally.
23/00263/FUL	<b>112 Wheel Lane, Grenoside, Sheffield, S35 8RY</b> Retention of erection of single-storey rear extension to dwellinghouse.	Granted conditionally.
23/00199/FUL	<b>17 Wortley Road, High Green, Sheffield, S35 4LQ</b> Alterations to existing house in multiple occupation (Use Class C4) to form 4no. Self-contained flats (Use Class C3).	Granted conditionally.

These were noted by the Committee.

**2022/80 (EPC)**

**Item 80: To receive an update on various projects and activities.**

- No Mow May – The Clerk informed the committee that in May the Parish Council will be involved in No Mow May again this year, the aim of which is to let the grass and wildflowers grow for nature. This is a public wide event and anyone can take part.
- Neighbourhood Plan Update – The Clerk gave an update to the committee. The Neighbourhood Plan is progressing well, and the associated Ecclesfield Design Codes are complete. He explained that a display had been prepared on the neighbourhood plan and it will be placed in reception for the public to see. The display materials will also be circulated to councillors and put on the council website and facebook page.

Chairman, Councillor Tim Whitaker gave an update to the committee on the public footpath level crossing in Ecclesfield West. Councillor Tim Whitaker explained that he attended a site visit with network rail and a local walking group. Some ideas were suggested to either move the footpath away from the bend so that a clearer view of oncoming trains could be seen, or a new bridge built. The path is currently boarded up. It is still being investigated by network rail.

Councillor Alan Hooper thanked Councillor Tim Whitaker on behalf of the committee for his chairing of the Environmental Planning Committee meetings during his term as Councillor. Councillor Alan Hooper also thanked and paid tribute to the other councillors for being part of the committee.

**2022/81 (EPC)**

**Item 81: Date and time of future meetings**

The next Environmental Planning Delegated Powers Committee meeting is scheduled to be held via zoom on Thursday 20<sup>th</sup> April 2023 at 6.30 pm.

The next Environmental Planning Committee meeting is scheduled to be held on Thursday 4 May 2023 at 6.30 pm at the Parish Council Offices, High Green.

These were noted by the committee.