



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Ward Based Grant Application Form

Please ensure that all the details requested on the following pages are completed in full. Please note that the Parish Council will be unable to process your application if any of the required information has been omitted.

Applicants may be required to provide proof of expenditure of any previous grant by providing invoices, receipts etc. before a new application may be considered.

Please submit this form completed within one month of receiving it.

- 1 What is your group called? *Give your name as it appears on your bank account.*

GRENOSIDE SINGERS

- 2 Please give us your contact details.

Title

MS

First name

JUDITH

Surname

GILL

Position in group (if applicable)

SECRETARY

Address.

	Postcode

Your phone number, if we need to talk to you.

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Council Offices Mortomley Lane SHEFFIELD S35 3HS

☎ 0114 284 5095 ✉ admin@ecclesfield-pc.gov.uk

🌐 www.ecclesfield-pc.gov.uk

Your email address, if you have one

3. Full address of where your activities will be based.

ST. MARK'S CHURCH HALL, MAIN ST. GRENOSIDE - REHEARSALS
GRENOSIDE COMMUNITY CENTRE, MAIN ST. " - CONCERTS

4. Which Ward will the project cover? Please tick the appropriate box (you may tick more than one):

Burncross	
Chapeltown	
Ecclesfield	
High Green	
Thornccliffe	
Grenoside	✓

5. What is the purpose of your group – what difference do you make and how do you meet the needs of your community?

We sing as a mixed group and are open to all. We provide the opportunity to socialise and meet new people, and we perform locally at events including Grenoside Gala, Christmas concerts, weddings, care homes and other events. We sometimes involve children from Grenoside Primary school in our concerts as well as local bands such as Oughtibridge Brass Band. We also help to improve the mental health and well-being of our choir members in a welcoming and supportive environment.

6. What activity will you put on or project will you undertake if we give you a grant and when will this take place?

We hope to purchase a digital piano for rehearsals as the piano in the church hall is not fit for purpose and this has an impact on our performance. In addition, we need to purchase new music for all choir members so that we can add to our repertoire and perform there at forthcoming events in order to attract as wide an audience as possible, as well as helping to recruit new members.

7. Does your group receive funding from anywhere else? Please state who this is from and the amount of funding

Please see Treasurer's Report. Apart from the annual subscriptions, the other amounts fluctuate. In addition, we had no or little other funding during Covid

8. Please give us a breakdown of what you want the funding to pay for :-

Item requested	£ per item/activity	Total
DIGITAL PIANO	£1200-00	£1200-00
NEW music. 5x Full sets @ £150 per set	£150-00	£750-00
AN AMOUNT TO BE USED FOR PUBLICITY MATERIALS	£250-00	£250-00
	£	£
	£	£
	£	£
	£	£
	£	£
Total cost of activity		£2,200-00
Total cost of grant requested from us		£2,200-00

9. You must provide a copy of your latest financial accounts together with a copy bank statement.

10. Please list all the people who are authorised to make withdrawals from your account.

Name	Alex Walton (TREASURER)	Name	
Name	Alan Walton (CHAIRPERSON)	Name	

11. How many people have to sign for each withdrawal?

2

12. Please give details of your bank account including bank, account number and sort code. Please give details of who a cheque should be made out to.

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13. Would all applicants please note that it is a requirement of the Parish Council that photographic evidence is provided of the event/purchase.

Please note that the Parish Council is subject to Freedom of Information Act 2000 and other related legislation. This means that most of the information you supply to the Council will probably be public. If you do not want any information released your grant cannot be considered.

Declaration of intent

This application needs to be signed by the person whose name appears as the contact at the beginning of the form.

I can confirm that the organisation named on the front of this form has authorised me to make this application.

I can confirm that *all* the answers to the questions are true.

Name	JUDITH GILL		
Position in group	SECRETARY		
Signed		Date	11/3/23

The Parish Council has been advised to request a short questionnaire on any risks there may be in respect of applications for financial assistance. Therefore in order to be satisfied that there will be no legal implications for the council if they do give a grant in response to your request, I would be pleased if you could kindly reply to the following few points.

QUESTIONS	TICK BOX OR ANSWER
1. Does the applicant/your group have adequate <u>public liability insurance</u> to a minimum of at least £2 million cover for any activities etc. which may benefit from the council's grant. Please supply us with a copy of your certificate along with your application.	YES
2. Is the premium paid up to date (give date)	YES
3. Have police checks (CRB disclosure) been carried out for group members who deal with children and vulnerable adults	WE DO NOT HAVE CHILDREN OR VULNERABLE ADULTS IN THE CHOIR
4. What steps have been taken to minimise any accidents, loss or damage to property or people or property.	FOLLOWING THE PROCEDURES LAID DOWN BY THE VENUES USED FOR REHEARSALS + CONCERTS
5. Will the grant be repaid to the Parish Council if the event does not take place or the items that the grant is requested for are not purchased?	YES
6. Will the lack of a grant stop the event taking place or seriously curtail or reduce the activities of the group in any way	YES
7. Has the health and safety of members of the group or the public participating in an event been properly assessed and have satisfactory conclusions been drawn from this assessment	YES
8. Are you satisfied that all possible risks have been adequately covered by the systems and procedures you have placed in force for the event or for the use of the equipment purchased from the grant	YES

Signed by Chairman .

..... Date.....13/3/23.....

Signed by Secretary ..

.....Date.....13/3/23.....