



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Environmental Planning Committee

SUMMONS AND AGENDA

30th March 2023

Dear Councillor,

You are respectfully summoned to attend the Environmental Planning Committee Meeting, which will take place at the **Council Offices** on Thursday 6th April 2023 at 6.30 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Environmental Planning Committee meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Please do not attend if you are unwell and displaying COVID symptoms.

Yours sincerely

Andrew Towleron

Mr Andrew Towleron
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership

Councillor Tim Whitaker (Chairman), Councillor Michael Appleby, Councillor Dr John Bowden, Councillor Denise Fearnley, Councillor Mick Gethin, Councillor Alan Hooper, Councillor John Housley and Councillor Thomas Sturgess.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, lawful and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

2022/74 (EP). Apologies and Reasons for Absence

- a) To note apologies for absence.
- b) To approve any reasons for absence.

2022/75 (EP). Declarations of Interest

- a) To consider any requests for dispensation.
- b) To note any declaration of interests not already declared under the Council's Code of Conduct or members register of Disclosable Pecuniary Interests.

2022/76 (EP). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) as amended due to the confidential nature of the business to be transacted.

2022/77 (EP). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2022/78 (EP). Environmental Planning Minutes and Notes

To consider the draft minutes of the Environmental Planning Committee meeting held on the 2nd March 2023 (attached as item 78a).

To consider the draft notes of the Environmental Planning Delegated Powers Committee meeting held on the 16th March 2023 (attached as item 78b).

2022/79 (EP). Planning Matters

79.1 To note and consider the list of planning applications for comment since the last meeting and delegated to the Clerk and Admin Officer in accordance with Council Policy.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
15/03/2023	23/00814/FUL	8 Crakehall Road, Sheffield, S35 9WQ	Erection of two-storey side extension, single-storey rear extension and porch to front of dwellinghouse.	05/04/2023
17/03/2023	23/00704/ADV	First Floor Over 39 Station Road, Chapeltown, Sheffield, S35 2XE	Retention of non-illuminated fascia sign to the front of the building.	11/04/2023
20/03/2023	23/00841/FUL	21 Vicarage Crescent, Sheffield, S35 8RE	Formation of pitched roof over flat roofed side extension, erection of single-storey front and rear extensions to dwellinghouse.	12/04/2023
21/03/2023	23/00832/FUL	105th Sheffield (High Green) Scout Group, Scout Hall, Pack Horse Lane, Sheffield, S35 3HY	Demolition of timber scout hut and erection of two-storey scout hut building with associated parking.	12/04/2023
21/03/2023	23/00859/FUL	Stagecoach Depot, Green Lane, Ecclesfield, Sheffield, S35 9WY	Retention of a single-storey portacabin building to be used as office accommodation for a temporary period of five years.	12/04/2023
27/03/2023	22/03087/FUL	34 Mackenzie Crescent, Burncross, Sheffield, S35 1US	Demolition of carport, erection of single garage to side of dwellinghouse.	19/04/2023

79.2 To receive notifications of any planning decision notices received in to Ecclesfield Parish Council from Sheffield City Council (listed).

Planning Reference	Site/Location Proposal	Outcome
22/04437/FUL	26 Chambers Valley Road, Sheffield, S35 2YF Erection of a single-storey rear extension to dwellinghouse.	Granted conditionally.
23/00263/FUL	112 Wheel Lane, Grenoside, Sheffield, S35 8RY Retention of erection of single-storey rear extension to dwellinghouse.	Granted conditionally.
23/00199/FUL	17 Wortley Road, High Green, Sheffield, S35 4LQ Alterations to existing house in multiple occupation (Use Class C4) to form 4no. Self-contained flats (Use Class C3).	Granted conditionally.

2022/80 (EP). To receive an update on various projects and activities, including

- No Mow May
- Neighbourhood Plan update (See Appendix A below)

2022/81 (EP). Date and Time of Future Meetings

The next Environmental Planning Delegated Powers Committee meeting is scheduled to be held via zoom at 6.30 pm on Thursday 20th April 2023.

The next Environmental Planning Committee meeting is scheduled to be held on Thursday 11th May 2023 at 6.30 pm at the Council Offices, High Green.

Appendix A

Ecclesfield Parish Council – Neighbourhood Plan

The Neighbourhood Plan will comprise two main documents. The main plan and the supporting Ecclesfield Design Codes. Initial drafts of these two documents have been prepared and which are summarised below.

Ecclesfield Neighbourhood Plan

This sets out the vision for the development of Ecclesfield and a series of policies to help deliver this. These policies are:

POLICY E1: Green Belt - Supports the continued designation of much of the countryside in the parish as Green Belt.

POLICY E2: Housing Mix - To help meet the present and future needs of all residents of the parish, new housing development proposals:

- a) Should provide a mix of housing sizes, types and tenures that reflect the most up-to-date published evidence of housing need at an Ecclesfield Parish and Sheffield City Council level.
- b) Of ten or more dwellings should include at least 30% smaller dwellings (one or two bedrooms) suitable for older people wishing to downsize and first-time home buyers.
- c) No more than 50% of new homes in a development of more than one dwelling should have 4 or more bedrooms.

POLICY E3: AFFORDABLE HOUSING - To be supported, housing development proposals should comply with, and wherever possible exceed, Sheffield CC targets with regard to the provision of affordable housing.

POLICY E4: Design Principles - All new development must make a positive contribution to the creation of beautiful, safe and sustainable buildings and places by demonstrating high-quality

design that integrates with and makes a positive contribution to its surroundings and takes account of local need.

POLICY E5: Safeguarding Important Local Community Facilities - Development proposals that would result in the loss of a valued community facility will only be permitted in exceptional specified circumstances. The identifies over 40 as being especially important to the community. These can be found in the main document.

POLICY E6: Supporting New and Enhanced Local Community Facilities - Development proposals for new or enhanced local community facilities will be supported where they would not have an adverse impact on local amenity and are sited to encourage walking and cycling. The provision of new or enhanced medical facilities, facilities for children and young people and improved parks and open spaces will be especially supported and encouraged.

POLICY E7: Assets of Community Value - Development proposals that support the longevity, appreciation and community value of an Asset of Community Value (in the Register of Assets of Community Value held by Sheffield City Council) will be supported.

POLICY E8: Hot Food Takeaways - Development proposals for new hot food takeaways, or extensions to, or increases in the hours of existing hot food takeaways will only be supported in certain specified circumstances.

POLICY E9: Highway and Pedestrian Safety - To be supported, development proposals must be able to demonstrate that there would not be unacceptable impact on highway safety, or the residual cumulative impacts on the road network would not be severe. Improvements to highway and pedestrian safety will be supported and encouraged.

POLICY E10: Car Parking - To be supported, development proposals should incorporate sufficient, safe and convenient car parking provision in accordance with agreed Sheffield City Council standards. This provision should be at the highest level of standards wherever possible and practical.

Development proposals that result in the loss of car parking provision will only be supported where (a) It can be shown that the loss of parking will not have a severe, adverse effect on parking provision and road and pedestrian safety in the nearby area; or (b) Adequate and convenient replacement car parking provision can be provided.

POLICY E11: Support and Promoting Energy Efficiency Measures and Small-Scale Community Renewable or Low Carbon Energy Schemes - Energy efficiency measures and small scale community initiatives for renewable energy or low carbon energy development will be supported and encouraged where they are sympathetically designed and located and there is not an unacceptable impact on the amenities of nearby residents and uses, landscape, biodiversity, risk of flooding, highway safety and the built heritage.

These are supported by the three Parish Actions:

PARISH ACTION 1: Protection of Important Spaces - Ecclesfield Parish Council will work with Sheffield City Council and other interested bodies and individuals to ensure the identification and protection of all important local green spaces through the Sheffield Plan.

PARISH ACTION 2: South Yorkshire Local Heritage List - Ecclesfield Parish Council in consultation with Sheffield City Council and other interested bodies and individuals will prepare and maintain a schedule of non-designated heritage assets that are valued as contributing to the distinctiveness and history of the parish but that are not protected by statutory national designations and promote their inclusion on the South Yorkshire Local Heritage List.

PARISH ACTION 3: Highway and Pedestrian Safety - The Parish Council will actively seek to work with Sheffield City Council and other bodies to encourage opportunities to improve highway and pedestrian safety along roads within the parish, particularly where road safety issues have been identified locally as a priority.

Ecclesfield Design Codes

This sets clear expectations and rules about the design of new developments to make sure that it delivers suitable and sustainable development not only for people but also wildlife and the environment.

The Design Codes are structured around seven character areas each with their own code:

- Greno Knoll / Greno Wood.
- Green Gap / Whitley.
- Eastern fringe.
- Grenoside village.
- Ecclesfield.
- Burncross / Chapeltown.
- High Green / Thorncliffe.

As well as six topics again with their own code:

- Character & Quality.
- Responsive Design for Infill Development.
- Tree Planting & Green Infrastructure.
- Design for Dementia.
- Hedgehog Habitat & Biodiversity.
- Sustainable Design & Climate Resilience.