



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS

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To All Members of the Finance and Premises Committee

SUMMONS AND AGENDA

12th January 2023

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held at the **Council Offices, Mortomley Lane, High Green** on Thursday 19th January 2022 at 7.15pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

Please do not attend if you are unwell and displaying COVID symptoms.

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership*

Councillor Kate Guest (Chairman), Councillor David Ogle (Vice-Chairman), Councillor Dr John Bowden, Councillor Victoria Bowden, Councillor John Brownrigg, Councillor Susan Davidson, Councillor John Housley and Councillor Carol Levery.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The Council may record the meeting for minute purposes.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

AGENDA

2022/64 (F&P). Apologies and Reasons for Absence

- a) To note any absences.
- b) To approve any reasons for absence.

2022/65 (F&P). Declarations of Interest

- a) To note any requests for dispensation.
- b) To note any declaration or interests not already declared under the Member's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

2022/66 (F&P). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2022/67 (F&P). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2022/68 (F&P). Grant Applications

Ward Based Grant Applications received:

- Chapeltown Hockey Club (attached as item 68a).

2022/69 (F&P). To consider the draft Investment Policy

It is considered good practice for parish councils to have an investment policy. The draft one, which is based on good practice, is attached as Item 69a.

2022/70 (F&P). To confirm the appointment of an internal auditor and arrangements for the mid-term audit

To receive a verbal progress report.

2022/71 (F&P) Time capsules and benches

To receive a verbal report.

2022/72 (F&P) Other Correspondence

The following Grant Monitoring forms have been received:

- Capelle Floral Art Society
- Ecclesfield Primary School
- Burncross Action Team

NB – Copies can be provided to Councillors, where appropriate, by request.

2022/73 (F&P). Date, Time and Venue of Future Meetings

The next scheduled Finance and Premises Committee meeting is scheduled to take place at **the Council Offices, Mortomley Lane, High Green** on Thursday 16th February 2023 at 7.15 pm.