



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS AND AGENDA

27th January 2023

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council which will take place at **the Council Offices** on Thursday 2nd February 2023 at **7.00 pm** (please note the slightly earlier start time).

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Please note that immediately prior to the formal commencement of the meeting there will be presentations followed by a discussion by (i) James Marshall from the Yorkshire Ambulance Service NHS Trust who will outline the work of their Community Resilience Team and (ii) Laura Stephens, from Sheffield City Council's Local Plan Team, to discuss the draft Sheffield Local Plan, which is presently out for consultation.

Please do not attend if you are unwell and displaying COVID symptoms.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Chairman's announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be asked to state their name prior to the commencement of the meeting.

AGENDA

2022/129 (FC) Apologies and Reasons for Absence

- a) To note any apologies.
- b) To approve any reasons for absence.

2022/130 (FC) Declarations of Interests

- a) To note any requests for dispensation.
- b) To note any declaration or interests not already declared under the Members Code of Conduct or Registers of Interests from members.

2022/131 (FC) Exclusion of the Press and Public

To consider the exclusion of the press and public in accordance with Public Bodies Admission to Meeting Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2022/132 (FC) Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2022/133 (FC). Council Minutes

To approve the Minutes of the Full Council meeting held on 12th January 2023 (attached as item 133a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2022/134 (FC). Environmental Planning Committee

- a) To approve the Minutes of the Environmental Planning Committee meeting held on 12th January 2023 (attached as item 134a).
- b) To endorse the Notes of the Environmental Planning Delegated Powers meeting held on 19th January 2023 (attached as item 134b).
- c) To receive a verbal report on the Environmental Planning Committee meeting held on 2nd February 2023.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2022/135 (FC). Finance and Premises Committee Minutes

To approve the minutes and any recommendations requiring Council approval of the Finance and Premises Committee meeting held on 19th January 2023 (attached as item 135a). Councillor's attention is particularly drawn to the following items:

- a. That it is recommended to Council that the Chapeltown Hockey Club are awarded from the Grants programme £4,171.00. It is recommended to Council that the grant is awarded either by being split across all 6 wards or awarded by being split across 3 wards from Ecclesfield ward, Chapeltown ward and Grenoside ward – 2022/68 (F&P).
- b. That it is recommended to Council that the Draft Investment Policy be approved – 2022/69 (F&P). To see the draft policy, please see the attached link:
<https://ecclesfield-pc.gov.uk/documents/draft-investment-policy/>

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2022/136 (FC). Staffing Committee

To receive a verbal report on the Staffing Committee meeting held on 26th January 2023.

2022/137 (FC). To consider monthly accounts schedule and budget update

- a) To receive a verbal and written report on the budget update and bank reconciliation to end of December 2022.
- b) To approve the schedule list of payments made between 5th January 2023 and 25th January 2023 (attached as item 137a).

2022/138 (FC). Emerging Draft Sheffield Local Plan

Sheffield City Council is working on a new draft Sheffield Local Plan that will guide the future of the city by setting out how and where development will take place up to 2039. The consultation on the draft Local Plan closes on Monday 20th February 2023. The Council needs to consider whether it wishes to comment on the document (see also [Emerging Draft Sheffield Plan | Sheffield City Council](#)), and if so agree next steps.

NB – Members received a presentation on the draft Local Plan immediately before the main meeting.

2022/139 (FC). To consider awarding a grant of Thorncliffe Community Sports

Members may recall that its 1st December 2022 meeting, it was resolved to make a conditional grant offer to Thorncliffe Community Sports towards the cost of the removal and re-siting of a 1.8m half pipe skate park equipment from Oxley Park, Stocksbridge to Angram Bank Park. The minute (2022/102 3b) (FC) stated:

“That Thorncliffe Community Sports be offered a grant of £12,000 towards the cost of the removal and re-siting of a 1.8m half pipe skate park equipment from Oxley Park, Stocksbridge to Angram Bank Park conditional on the Parish Council requiring:

- (i) In writing from Sheffield City Council that the equipment can be moved/relocated to Angram Bank.
- (ii) That the risk assessment has been completed.
- (iii) Confirmation of the costs for the on-going maintenance of the facility.
- (iv) Confirmation from Sheffield City Council that they will be the responsible body for the equipment for at least five years”.

The Parish Council has received correspondence (attached at item 139a, to follow) from Sheffield City Council via Thorncliffe Community Sports in furtherance of the requirements set out in the conditional offer.

2022/140 (FC). To receive a verbal update (by exception) from Council representatives on outside bodies, as appropriate:

- a) Anne Reresby Trust (Council representatives Councillors Susan Davidson and Denise Fearnley).
- b) Ecclesfield Charities (Council representative Councillor Kate Guest).
- c) Ecclesfield Parish Archiving Project (Council representatives Councillors Dr John Bowden, Victoria Bowden, Susan Davidson John Housley and David Ogle).
- d) Grenoside Advisory Body (Council representatives Councillors Alan Hooper and Carol Levery).
- e) Sheffield City Council Standards Committee (Council representative Councillor David Ogle).
- f) Yorkshire Local Councils Associations (Council representatives Councillor John Housley and Andrew Towlerton).
- g) Sheffield City Council’s North Sheffield Local Area Committee (Council representative Councillors David Ogle and Tim Whitaker).

h) High Green Development Trust (Council representative Councillor David Ogle).
2022/141 (FC). Correspondence (various items received by the Council), including:

- YLCA White Rose Update
- YLCA Training programme
- NALC Parliamentary Briefings
- Ministry of Defence – confirmation that the Parish Council has received the bronze award from the Defence Employer Recognition Scheme (ERS).
- Queens Pageant Master – Official Guidance on preparations for the Forthcoming Coronation of his Majesty King Charles III which will take place over the weekend of 6th May 2023.
- High Green Development Trust – Social Accounts 2022.

NB – Copies can be provided to Councillors, where appropriate, by request.

2022/142 (FC). Date and Time of Future Meetings:

- Environmental Planning Delegated Powers Meeting is scheduled for Thursday 16th February 2023 at 6.30 pm to be held remotely.
- Finance and Premises Committee Meeting is scheduled for Thursday 16th February 2023 at 7.15 pm at the Council Offices.
- Environmental Planning Committee Meeting is scheduled for Thursday 2nd March 2023 at 6.30 pm – at the Council Offices.
- Council Meeting is scheduled for Thursday 2nd March 2023 at 6.30 pm – at the Council Offices.
- Staffing Committee meeting is scheduled for Thursday 30th March 2023 at 6.30 pm at the Council Offices.

NB an indicative schedule of meetings for 2023/2024 is attached as item 142a for information. The final 'approved' schedule of Council meetings will be agreed at the Annual Council meeting in May.