ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Please ensure that all the details requested on the following pages are completed in full. Please note that the Parish Council will be unable to process your application if any of the required information has been omitted.

Applicants may be required to provide proof of expenditure of any previous grant by providing invoices, receipts etc. before a new application may be considered.

Please submit this form completed within one month of receiving it.

1 What is your group called? ***Give your name as it appears on your bank account.***

Chapeltown Hockey Club

2 Please give us your contact details.

Title: Mr | First name: Jason | Surname: Lincoln

Position in group (if applicable): Treasurer

Address.

Postcode

Your phone number, if we need to talk to you.

Your email address, if you have one

3. Full address of where your activities will be based.

Caribbean Sports Club, 399 The Common, Ecclesfield, Sheffield, S35 9WL

4. What is the purpose of your group – what difference do you make and how do you meet the needs of your community?

A field Hockey club, we have been in existence since 1951, celebrating our 70th anniversary in 2021.
We provide the opportunity for girls, boys, women and men (5yrs - 70yes+) to engage in playing the sport of hockey competitively and through training sessions. This benefits our members by developing their physical health, mental health and wellbeing and socially. We run 2 ladies teams, 3 mens teams and our junior section engage in youth hockey activities in the following age groups U10, 12, 14 and 16 years. The importance of physical activity as an aide to mental health and wellbeing has never been more important given the current restrictions. We offer junior coaching sessions and we help facilitate an In2Hockey tournament for the primary schools in the North of Sheffield in partnership with the Arches Sports Partnership.

5. What activity will you put on or project will you undertake if we give you a grant and when will this take place?

The project:

Following the initial rejuvenation of the synthetic grass surface in a Multi-Use Games Area (MUGA) at the Caribbean Sports Club in Ecclesfield in 2020, we are now looking to further improve the playing facility.
Ecclesfield PC kindly awarded us a grant payment of circa £9K.
The remainder of the rejuvenation costs – circa £4K were borne by Chapeltown HC with contributions from the Caribbean Sport Club.

The proposal primary purpose is to cover further rejuvenation costs - the least cost option. The improvements will protect the longevity of the playing surface and enhance what is already a fantastic venue.

This enhanced rejuvenation will allow improve the MUGA facility and extend it's lifespan. All our junior hockey coaching sessions are now based at the MUGA site and our junior section has now grown to almost 50 club members.
Future development of the facility will allow the club to provide small-sided hockey games and small group activities for all ages (compliant with current and future COVID restrictions in line with government & England Hockey guidance).
The target audience is primarily young people, current and future members. We aim to grow our youth membership by having this facility and presence in North Sheffield, targeting children attending the 7x primary schools in this area, and beyond.

The need for this project was brought about following the resurfacing of the artificial pitch at Ecclesfield School (March 2019), our previous base - which now has asurface that is unsuitable for hockey. This left us without a suitable playing facility in Sheffield - we had to travel to Barnsley (Darton College) to train and play

our senior competitive fixtures. Our junior base was at Ecclesfield school in excess of 20years and, we have played our senior matches at the school for the last 5 seasons, since losing the playing facility at Hinde House School, so you can appreciate the devastation this caused us when the decision to replace the surface with a 3G pitch was taken, leaving us without a pitch.

The initial Ecclesfield Parish grant contribution allowed us to fully renovate the playing surface and move all junior training to the MUGA facility at the Caribbean Sports Club which has the right type of surface for hockey (sand dressed synthetic carpet).
The facility is not only be used for Hockey, but the Caribbean Sports Club also are now able to provide additional football coaching sessions and cricket practice.
This facility has become a thriving activity centre predominantly used by young people in the North of Sheffield.
Both clubs have ambitious plans to increase the usage, engage more young people over and above our current junior membership base of approx 50 to previous levels of 100+. The Caribbean sports club has strong connections with the Afro Caribbean community and again, we have discussed how we would like to extend the offer of hockey to their existing members and associates. We are an 'inclusive' club and have made a commitment to be 'mental health friendly'; welcoming members who may experience mental health problems and see our activities as a vital contribution to their ongoing support and wellbeing.

The MUGA is a much needed lifeline to the continuation of our club and retain our roots and presence in the North of Sheffield. Unfortunately the MUGA isn't able to accommodate our senior level competitive requirements due to it not being a full size pitch. We continue to work with England Hockey and Sheffield City Council to find a solution to this part of our dilemma.

Chapeltown HC and the Carribbean Club have committed to a comprehensive maintenance programme to keep the playing surface in good order. This bears a joint cost to the clubs of approximately £1500 per annum.

6. Does your group receive funding from anywhere else? Please state who this is from and the amount of funding

Only Membership fees from our members

7. Please give us a breakdown of what you want the funding to pay for :-

Item requested	£ per item/activity	Total
Plastic bounce boards for lower fencing – 37 board lengths of 3.1M x £35.44 = £1311	£1311.00	£1311.00
Round fencing 20mm gravel £60 x 3 = £171	£180.00	£171.00
Fixings for boards - £200, Gravel for under dugouts - £60 x 3 = £180, Astroturf for entrance to pitch = £300	£680.00	£ 671.00
Labour – installation of boards & dugouts	£2000.00	£2000.00
Total cost of activity		***£4171.00***
Total cost of grant requested from us *1		***£4171.00***

8. **You must provide a copy of your latest financial accounts together with a copy bank statement.** – See separate documents attached with application

9. Please list all the people who are authorised to make withdrawals from your account.

Name | Name

Name | Name

0. How many people have to sign for each withdrawal? 2 (for cheques only)

0. Please give details of your bank account including bank, account number and sort code. Please give details of who a cheque should be made out to.

12. **<u>Would all applicants please note that it is a requirement of the Parish Council that photographic evidence is provided of the event/purchase.</u>**

We would be happy and delighted to provide photographic evidence, we would love the Parish Councillors to join us at any training session at the facility and help us promote the Club and what would be a good news event for our area.

Please note that the Parish Council is subject to Freedom of Information Act 2000 and other related legislation. This means that most of the information you supply to the Council will probably be public. If you do not want any information released your grant cannot be considered.

Declaration of intent

This application needs to be signed by the person whose name appears as the contact at the beginning of the form.

I can confirm that the organisation named on the front of this form has authorised me to make this application.

I can confirm that *all* the answers to the questions are true.

Name	Jason Lincoln		
Position in group	Treasurer		
Signed		Date	8-12-22

The Parish Council has been advised to request a short questionnaire on any risks there may be in respect of applications for financial assistance. Therefore in order to be satisfied that there will be no legal implications for the council if they do give a grant in response to your request, I would be pleased if you could kindly reply to the following few points.

QUESTIONS	TICK BOX OR ANSWER
1. Does the applicant/your group have adequate ***public liability insurance*** to a minimum of at least £2 million cover for any activities etc. which may benefit from the council's grant. **Please supply us with a copy of your certificate along with your application.**	Yes – up to £5m
2. Is the premium paid up to date (give date)	Yes

3.	Have police checks (CRB disclosure) been carried out for group members who deal with children and vulnerable adults	Yes - copies of certificates and a database is held by our Welfare Officer
4.	What steps have been taken to minimise any accidents, loss or damage to property or people or property.	We work to the standards expected of England Hockey and Club Mark standards, which require Health and Safety risk assessments to be undertaken for all our activities, we have a Covid Officer to ensure we comply with any additional restrictions imposed on us during current times.
5.	Will the grant be repaid to the Parish Council if the event does not take place or the items that the grant is requested for are not purchased?	Yes
6.	Will the lack of a grant stop the event taking place or seriously curtail or reduce the activities of the group in any way	Yes
7.	Has the health and safety of members of the group or the public participating in an event been properly assessed and have satisfactory conclusions been drawn from this assessment	The rejuvenation project is a direct response to us having assessed the current playing facility. In its current state, it would pose a significant risk to anybody using the facility. Please see response to Q4 above and be assured that all necessary risk assessments will be undertaken for coaching and playing activities in the future.
8.	Are you satisfied that all possible risks have been adequately covered by the systems and procedures you have placed in force for the event or for the use of the equipment purchased from the grant	Yes

Please see separate sheet for signatories

Signed by Chairman .... Date 08-12-22

Signed by Secretary..... ..... Date 08-12-22