



Ecclesfield Priory Players

Amateur Dramatic Society Founded 1932

The EPPiC Theatre, Well Lane, High Street, Ecclesfield, Sheffield, S35 9TP

0114 240 2624 info@ecclesfieldprioryplayers.co.uk

www.ecclesfieldprioryplayers.co.uk

25 November 2022

Information in support of funding from the Covid Support and Recovery Fund 2022/2023

EPP considers that we provide an important local service to the community of the Parish of Ecclesfield, and also the other local societies who use it.

The society was founded in September 1932 by the curate of Ecclesfield Church.

Since then, over 400 members who have mostly lived in the parish, have performed, and entertained and many more have provided support to them.

Without the community valuing our contribution, we should not have reached our 90th birthday.

The name EPPiC, was chosen to represent Ecclesfield Priory Players in the Community.

By creating the EPPiC Theatre EPP took on the responsibility to help other local groups and individuals deliver their contribution to the Ecclesfield community at an affordable price.

If we fail, they will have to find other venues. **But the EPPiC is unique to Ecclesfield.**

High Green Musical Theatre, Harmony Music School, Ecclesfield School, Montenevy Art Group, folk singers and others all perform and entertain at the EPPiC

EPP feel that we fulfil the criteria to be eligible to apply for a grant.

Like all entertainment venues the Covid Pandemic has taken away our income and even now the audiences we had built up have not all returned. In addition, groups who would normally hire the EPPiC have found it difficult to get the audiences they need and have cancelled bookings.

EPP must gain new audiences and create new opportunities for income, and we will do this.

However, in the meantime our cash flow is causing us a great deal of concern.

Our May production audience fell to 54% capacity. For the October production we increased this to 76%.

We have started contact with Chapeltown Silver Prize Band with a view to one or two annual concerts at the EPPiC. They said they looked forward to playing at a new local venue if suitable dates can be arranged.

The Covid Pandemic loss of income was approximately a net £18,300.

The result of 5 missed Productions, Hiring Charges and Refreshment and Coffee Morning income.

If we are successful in our application, it would give us much more confidence that we shall not have to close the EPPiC.

It is a wonderfully vibrant heritage building in the heart of the village and village life and has been since 1817. People still share their memories of their church life, weddings, and May Queen ceremonies.



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

COVID SUPPORT AND RECOVERY FUND

Please ensure that all the details requested on the following pages are completed in full. Please note that the Parish Council will be unable to process your application if any of the required information has been omitted.

Applicants may be required to provide proof of expenditure of any previous grant by providing invoices, receipts etc. before a new application may be considered.

Please submit this form completed within one month of receiving it.

- 1 What is your group called? ***Give your name as it appears on your bank account.***

Ecclesfield Priory Players

- 2 Please give us your contact details.

Title

Mrs

First name

Sylvia

Surname

Langan

Position in group (if applicable)

Member assisting with grant funding applications

Address.

| | |
|--|--|
| | |
| | |

Your phone number, if we need to talk to you.

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Council Offices Mortomley Lane SHEFFIELD S35 3HS

☎ 0114 284 5095 ✉ admin@ecclesfield-pc.gov.uk

🌐 www.ecclesfield-pc.gov.uk

Your email address, if you have one

3. Full address of where your activities will be based.

Ecclesfield Priory Players, EPPIC Theatre, Well Lane, Ecclesfield, S35 9TP

4. What is the purpose of your group – what difference do you make and how do you meet the needs of your community?

Ecclesfield Priory Players is an Amateur Theatre Group who bought Trinity Methodist Chapel (built 1817) and converted it into a theatre in 1988. It is used by EPP for three performances a year and by High Green Musical Theatre for rehearsals and two performances. Both Ecclesfield School and Harmony Music School have annual performances. Monteney Art Group have an annual Art Show. Potential audience of approx. 3,000 per annum for an affordable price. We have had weekly Saturday coffee mornings since the 1980's and we come together from all Ecclesfield Wards. Young children to people in their 90's participate, and we cater for people with disabilities who may use wheelchairs or have hearing or sight impediments. Variety is the Spice of Life and the EPPiC provides Drama Art Poetry Music Dance Pantomime and social gatherings to all.

5. What activity will you put on or project will you undertake if we give you a grant and when will this take place?

We will perform three dramatic productions in the EPPiC Theatre Feb 2023 – our 90th Anniversary, May 2023 and Oct 2023. To replenish our lost funds, we are planning to link up with Chapeltown Silver Prize Brass Band in Dec and possibly the summer. For this to be possible we will incur extra running costs. We will try and link with other local groups. The grant would enable us to continue to provide a venue for High Green Musical Theatre and others.

6. Does your group receive funding from anywhere else? Please state who this is from and the amount of funding

No funding is received from other sources.

We self-finance as much as possible by our production ticket sales and coffee mornings and charging hirers for the use of the theatre. We have some Patrons who contribute £25 a year and Members who also contribute £25 per year. We try and keep costs low for our other local hirers by doing as many of the jobs ourselves.

7. Please give us a breakdown of what you want the funding to pay for :-

| Item requested | £ per item/activity | Total |
|---|---------------------|---------------|
| Theatre Running costs to keep it open for existing and new users 50% of loss due to covid | £9,000 | £9000 |
| Insurance Gas Electricity Water Rates Waste Telephone | £ | £ |
| Any help would be very much appreciated | £ | £ |
| | £ | £ |
| This will give us breathing space to keep the EPPiC open | £ | £ |
| and be more prepared in the future for inflation problems | £ | £ |
| | £ | £ |
| Estimate of income lost due to covid Productions and Hire Charges £18,300 | £ | £ |
| Total cost of activity | | £9,000 |
| Total cost of grant requested from us | | £9,000 |

8. You must provide a copy of your latest financial accounts together with a copy bank statement.

9. Please list all the people who are authorised to make withdrawals from your account.

| | | | |
|------|----------------------|------|----------------------|
| Name | <input type="text"/> | Name | <input type="text"/> |
| Name | <input type="text"/> | Name | <input type="text"/> |

10. How many people have to sign for each withdrawal?

Any two

11. Please give details of your bank account including bank, account number and sort code. Please give details of who a cheque should be made out to.

Cheques payable to

Bank Account Number

Bank Sort Code

12. Would all applicants please note that it is a requirement of the Parish Council that photographic evidence is provided of the event/purchase.

Please note that the Parish Council is subject to Freedom of Information Act 2000 and other related legislation. This means that most of the information you supply to the Council will probably be public. If you do not want any information released your grant cannot be considered.

Declaration of intent

This application needs to be signed by the person whose name appears as the contact at the beginning of the form.

I can confirm that the organisation named on the front of this form has authorised me to make this application.

I can confirm that *all* the answers to the questions are true.

Name

Sylvia Langan

Position in group

Member assisting with grant funding applications

Signed

SYLVIA LANGAN

Date

25 Nov 2022

The Parish Council has been advised to request a short questionnaire on any risks there may be in respect of applications for financial assistance. Therefore in order to be satisfied that there will be no legal implications for the council if they do give a grant in response to your request, I would be pleased if you could kindly reply to the following few points.

| QUESTIONS | TICK BOX OR ANSWER |
|---|---|
| 1. Does the applicant/your group have adequate <u>public liability insurance</u> to a minimum of at least £2 million cover for any activities etc. which may benefit from the council's grant. Please supply us with a copy of your certificate along with your application. | YES |
| 2. Is the premium paid up to date (give date) | YES MONTHLY DIRECT DEBIT |
| 3. Have police checks (DBS disclosure) been carried out for group members who deal with children and vulnerable adults | DBS check is in process |
| 4. What steps have been taken to minimise any accidents, loss or damage to property or people or property. | We have Health and Safety policies and a Safeguarding policy for children and vulnerable adults |
| 5. Will the grant be repaid to the Parish Council if the event does not take place or the items that the grant is requested for are not purchased? | YES |
| 6. Will the lack of a grant stop the event taking place or seriously curtail or reduce the activities of the group in any way | YES We could run out of cash to pay the theatre running costs if audience numbers stay low |
| 7. Has the health and safety of members of the group or the public participating in an event been properly assessed and have satisfactory conclusions been drawn from this assessment | YES We have improved access and ventilation and increased cleaning since Covid |
| 8. Are you satisfied that all possible risks have been adequately covered by the systems and procedures you have placed in force for the event or for the use of the equipment purchased from the grant | YES We have many years of experience, but we always stay alert |

Signed by Chairman Jean DalbyDate.....25 Nov 2022

Signed by Secretary Angela Platts.....Date.....25 Nov 2022