



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

**Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS**

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**To All Members of the Finance and Premises Committee**

## **SUMMONS AND AGENDA**

10th November 2022

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held at the **Council Offices** on Thursday 17<sup>th</sup> November 2022 at 7.15pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

**Please do not attend if you are unwell and displaying COVID symptoms.**

*Andrew Towlerton*

Mr Andrew Towlerton  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

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### **Committee Membership\***

**Councillor Kate Guest (Chairman), Councillor David Ogle (Vice-Chairman), Councillor Dr John Bowden, Councillor Victoria Bowden, Councillor John Brownrigg, Councillor Susan Davidson, Councillor John Housley and Councillor Carol Levery.**

\*Substitute members may be appointed in accordance with Standing Order 4v.

### **Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The Council may record the meeting for minute purposes.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

### **AGENDA**

#### **2022/46 (F&P). Apologies and Reasons for Absence**

- a) To note any absences.
- b) To approve any reasons for absence.

#### **2022/47 (F&P). Declarations of Interest**

- a) To note any requests for dispensation.
- b) To note any declaration or interests not already declared under the Member's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

#### **2022/48 (F&P). Exclusion of Press and Public**

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

#### **2022/49 (F&P). Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

### **2022/50 (F&P). Grant Applications**

#### **Ward Based Grant Applications received:**

- Ecclesfield Priory Players (attached as item 50a)
- Friends of Grenoside Green (attached as item 50b)
- Thorncliffe and Wentworth Cricket Club (attached as item 50c)
- Thorncliffe Community Sports (attached as item 50d)

### **2022/51 (F&P). Tender process for an External Auditor service**

To receive a verbal progress report from the Clerk.

### **2022/52 (F&P). Improvements to the Council Offices and Community Room– CCTV, fire alarm upgrade, recent Fire Risk Assessment carried out and next steps**

To receive a verbal progress report from the Clerk.

### **2022/53 (F&P) Christmas Gifts Programme 2022-23**

To discuss the Christmas Gifts Programme for the financial year 2022-23.

### **2022/54 (F&P) Other Correspondence**

The following Grant Monitoring forms have been received:

- St Marys Catholic Primary School
- Thank you letter from High Green in Bloom

NB – Copies can be provided to Councillors, where appropriate, by request.

### **2022/55 (F&P). Date, Time and Venue of Future Meetings**

To confirm the date, time and venue of the next scheduled Finance and Premises Committee meeting to take place at the Council Offices on Thursday 17 December 2022 at 7.15 pm.