



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Finance and Premises Committee

SUMMONS AND AGENDA

13th October 2022

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held at the **Council Offices** on Thursday 20th October 2022 at 7.15pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

Please do not attend if you are unwell and displaying COVID symptoms.

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership*

Councillor Kate Guest (Chairman), Councillor David Ogle (Vice-Chairman), Councillor Dr John Bowden, Councillor Victoria Bowden, Councillor John Brownrigg, Councillor Susan Davidson, Councillor John Housley and Councillor Carol Levery.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The Council may record the meeting for minute purposes.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

AGENDA

2022/37 (F&P). Apologies and Reasons for Absence

- a) To note any absences.
- b) To approve any reasons for absence.

2022/38 (F&P). Declarations of Interest

- a) To note any requests for dispensation.
- b) To note any declaration or interests not already declared under the Member's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

2022/39 (F&P). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2022/40 (F&P). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2022/41 (F&P). Grant Applications

Ward Based Grant Applications received:

- Heart of Chapeltown- Community Enterprise Ltd (deferred from 29th September meeting) – attached as item 41a
- High Green Development Trust Ltd (deferred from 29th September meeting) – attached as item 41b
- Paces Sheffield – attached as item 41c
- Capelle Floral Art Society – attached as item 41d

2022/42 (F&P). Time Capsules Project

To receive a progress report.

2022/43 (F&P). To review the Grant Application Policy and Procedures

It is good practice to review these on at least on an annual basis.

The existing policies and procedures can be found at:

[Grant Applications – Ecclesfield Parish Council \(ecclesfield-pc.gov.uk\)](http://ecclesfield-pc.gov.uk)

2022/44 (F&P) Other Correspondence

The following Grant Monitoring forms have been received:

- Sheffield Don District Scouts

NB – Copies can be provided to Councillors, where appropriate, by request. They will also be available for perusal at the meeting.

2022/45 (F&P). Date, Time and Venue of Future Meetings

To confirm the date and time and venue of the next scheduled Finance and Premises Committee meeting to take place on Thursday 17 November 2022 at 7.15 pm.