



Draft minutes are subject to approval at the next Full Council meeting

**Draft Minutes of the Environmental Planning Committee Meeting held at the
Miners Welfare Hall, High Green on Thursday 8 September 2022**

Commenced: 6.30 pm - Concluded: 7.15 pm

Councillors Present: Tim Whitaker (Chairman), Michael Appleby, Dr John Bowden, Denise Fearnley, Mick Gethin, Alan Hooper, John Housley and Thomas Sturgess.

Absent Councillors. There were none.

Officers. Andrew Towler – Parish Clerk/RFO and Laura Tickle – Administration Officer.

Members of the Public. There were six members of the public.

Chairman's Announcement

Before the commencement of the meeting, Councillor Tim Whitaker, outlined the procedures to ensure that it was effective, lawful and safe.

2022/10 (EPC) **Item 10: Apologies and Reasons for Absence**

There were none.

2022/11 (EPC) **Item 11: Declarations of Interest**

There were none.

2022/12 (EPC) **Item 12: Exclusion of Press and Public**

There were no items that require the exclusion of the press and public.

2022/13 (EPC) **Item 13: Public Participation Session**

Please see item 16: To receive the final report following the Jeffcock Road Survey.

2022/14 (EPC) **Item 14: Environmental Planning Minutes and Notes**

Chairman Councillor Tim Whitaker introduced the draft notes of the Environmental Planning meeting from 21st July 2022 and the draft notes from the Environmental Planning Delegated Power meeting held on 11th August 2022.

Proposed by Councillor Denise Fearnley and seconded by Councillor Thomas Sturgess and **RESOLVED:** That the draft minutes of the Environmental Planning meeting held on

21st July 2022 and the draft notes of the Environmental Planning Delegated Powers meeting held on 11th August 2022 be endorsed.

(8 in favour)

2022/15 (EPC)

Item 15: Planning Matters

15.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

9 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
11/8/2022	22/02782/FUL	Cutting and Wear Resistant Ltd, 7 Cowley Way, Sheffield, S35 1QP	Erection of extension to existing industrial unit with roof mounted photovoltaic panels and formation of additional parking area.	2/9/2022
16/8/2022	22/02874/OUT	A Hemingway & Sons Ltd, 423 Whitley Lane, Sheffield, S35 8RP	Outline application (all matters reserved) for demolition of existing buildings and erection of up to 9 dwellings with provision of associated access and landscaping works.	6/9/2022
17/8/2022	22/03015/FUL	1 Harcourt Rise, Sheffield, S35 1QD	Erection of two-storey side extension and single-storey front porch to dwellinghouse.	7/9/2022
18/8/2022	22/03039/FUL	47 Blacksmith Lane, Sheffield, S35 8NB	Demolition of rear lean-to and erection of single-storey rear extension to dwellinghouse.	8/9/2022
22/8/2022	22/03086/FUL	23 Grenoside Mount, Sheffield, S35 8SL	Erection of single-storey rear extension to dwellinghouse.	12/9/2022
24/8/2022	22/02944/FUL	397 The Common, Sheffield, S35 9WL	Demolition of conservatory and erection of conservatory to side of dwellinghouse.	15/9/2022

26/8/2022	22/03131/FUL	149 Thompson Hill, Sheffield, S35 4JS	Erection of a two-storey side/rear extension to dwellinghouse.	19/9/2022
31/8/2022	22/03169/FUL	11 Elm Rise, Sheffield, S35 1ZB	Erection of single-storey rear extension to dwellinghouse.	21/9/2022
1/9/2022	22/03179/FUL	42 Mafeking Place, Sheffield, S35 2UT	Demolition of rear conservatory and erection of two/single-storey rear extension to dwellinghouse (amended submission of planning permission no. 22/0849/FUL).	21/9/2022

Proposed by Councillor Denise Fearnley and seconded by Councillor Alan Hooper and **RESOLVED:** That the Council has no objections or comments to make on these planning applications.

(8 in favour)

15.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 5 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
22/01840/FUL	88 Ecclesfield Road, Chapeltown, Sheffield, S35 1TE Demolition of rear conservatory and erection of single-storey rear extension to dwellinghouse.	Granted conditionally.
22/02239/FUL	10,18,20,26,34 and 36 Greno Crescent, Sheffield, S35 8NX Alterations for visual and thermal improvements to 6no. Prefab dwellinghouses.	Granted Conditionally.
22/01436/FUL	156 Bevan Way, Sheffield, S35 1RJ Erection of two storey side and rear extension, and covered entrance to front of Dwellinghouse.	Refused.
22/01913/FUL	19 Thorncliffe View, Sheffield, S35 3XU Erection of free-standing summer house/garden studio in rear curtilage of dwellinghouse.	Refused.
22/01385/ADV	Site of South Yorkshire Trading Standards, Thorncliffe Lane,	Granted Conditionally.

	Sheffield, S35 3XX Erection of illuminated and non-illuminated signage to new unit including 5no. Billboards, 1no. Freestanding sign, 2no. High levels logos, 1no. car park directional sign and 2no. site flagpoles.	
22/02575/TEL	Land Adjacent Meadow Farm, Nether Lane, Sheffield, S35 9ZX Erection of 15.0m Phase 8 Monopole C/W wraparound cabinet at base and associated ancillary works (Application for determination if approval required for siting and appearance).	Granted Conditionally.

These were noted by the Committee.

2022/16 (EPC)

Item 16: To receive the final report following the Jeffcock Road Survey

This item was brought forward to item 13 as several members of the public from Jeffcock Road were in attendance to hear the outcomes of the survey.

The Clerk summarised the findings of the report to the Committee and members of the public who were in attendance. It was a joint survey in conjunction with Sheffield City Council. The survey was distributed to all houses on Jeffcock Road and 30% responded to it. The findings of the survey were sent to Sheffield City Council as well as all residents.

The main findings from the homeowners on Jeffcock Road were:

- Lack of parking.
- Inconsiderate parking.
- Speeding of cars.

Members of the public informed the Committee of the problems that they have with the traffic and parked cars on Jeffcock Road some of which are pointed out below.

- Speeding.
- A concrete post at the end of someone's property was knocked over and the car drove away.
- It is dangerous pulling onto drives to reverse.
- Inconsiderate parking on people's drives and pavements.

Possible improvement measures to be put in place were then discussed, including:

- Traffic calming measures.
- Speed bumps.
- Making it a one-way street.
- Reducing speed by making it a 20mph zone.
- Double yellow lines.

Parish Councillor Alan Hooper explained that had met earlier in the day with a Sheffield City Highways Officer about potential improvements. He would be pleased to report on the outcome of this and other discussions at a future meeting of the Environmental Planning Committee, which residents of Jeffcock Road could attend.

<p><u>2022/17 (EPC)</u></p>	<p><u>Item 17: To receive an update on various projects and activities.</u></p> <p>a) The Administration Officer gave an update on the School Swap shop on behalf of the Community Coordinator. Since the swap shop at the end of July we have given away 535 items of school uniform and several residents have been singing their praises of the project on Facebook. Few quotes below:</p> <ul style="list-style-type: none"> • “Thanks so much – what a fantastic service from our parish council. I hope others follow your lead xx” • “Good to see a team working so well for the community, again well done.” <p>Councillor John Bowden let the Committee know that he had seen an advert in the local S35 magazine about another parish council that have the same initiative going and wondered if Ecclesfield Parish Council could have an advert put in the magazine. This will be passed onto the Community Coordinator.</p> <p>b) The Administration Officer gave an update on the Chapeltown Community Clean-up Day on behalf of the Community Coordinator. The Chapeltown Community Clean-up Day has been scheduled for Saturday 15 October 2022. We are just waiting on confirmation from Sheffield City Council that the proposed patch of land on the corner of Scott Way / Bevan Way in Chapeltown can be used.</p> <p>c) The Administration Officer gave an update on Hedgehog Heroes on behalf of the Community Coordinator. The Community Coordinator has been asked to talk on local BBC radio about the hedgehog and nature projects. The memory cards are being continued to be swapped over in the camera for evidence of hedgehogs and interesting wildlife.</p> <p>d) The Administration Officer gave an update on the Hampers and Meals on behalf of the Community Coordinator. Next week the Community Coordinator and Chairman to the Council will be helping the Chapelgreen Community Hub to put together and deliver the meals to the vulnerable and hampers to the families in need across the parish. Chairman Councillor John Housley also let the Committee know that this could not have been done without the support of the grant to Chapelgreen Community Hub from the Parish Council.</p>
<p><u>2021/18(EPC)</u></p>	<p><u>Item 18: Date and time of future meetings</u></p> <p>The next Environmental Planning Committee meeting is scheduled for Thursday 6 October 2022 to be held at High Green Miners Welfare Community Hall.</p> <p>The Committee asked if a mid-month meeting is being scheduled for September. This is to be confirmed.</p>