



Draft minutes are subject to approval at the next Full Council meeting

**Draft Minutes of Extra Ordinary Meeting of Ecclesfield Parish Council held
on Thursday 23 June 2022 at High Green Miners Community Hall**

The meeting commenced: 7.00 pm - concluded: 7.30 pm

Councillors Present. Dr John Bowden (Chairman), Michael Appleby, Victoria Bowden, Michael Gethin, Denise Fearnley, Kate Guest, Carol Levery, David Ogle, Thomas Sturgess and Timothy Whitaker.

Absent Councillors. Terence Bawden, John Brownrigg, Susan Davidson, John Housley, and Alan Hooper.

Officers. Andrew Towlerton – Parish Clerk/RFO.

Members of the Public. One member of the public (Sheffield City Councillor Ann Whitaker).

Chairman's Announcement

The Chairman of the meeting, Councillor Dr John Bowden, opened the meeting. He outlined the procedures to ensure that it was effective, lawful, and safe.

2022/35 (FC)

Item 35: Apologies and Reasons for Absence

The Clerk explained that he had received four from Councillors, namely, John Brownrigg, Alan Hooper, John Housley, and Susan Davidson. The reasons for their absence were then considered.

Proposed by Councillor Carol Levery and seconded by Councillor Thomas Sturgess and
RESOLVED: That the apologies and reasons given for absence by Councillors John Brownrigg, Alan Hooper John Housley and Susan Davidson be approved.

(10 in favour)

2022/36 (FC)

Item 36: Declarations of Interests

The Clerk stated that he had not received any.

2022/37 (FC)

Item 37: Exclusion of Press and Public

There were no items on the agenda that required the exclusion of the press and public.

2022/38 (FC)

Item 38: Public Participation Session

There were no questions raised.

<p><u>2022/39 (FC)</u></p>	<p><u>Item 39: To consider the Internal Auditor’s Report to Council for the financial year 2021/2022 and agree any next steps.</u></p> <p>The Internal Auditor’s report for the financial year 2021/2022 was considered. It was noted that on the whole it was very positive about the Council’s financial controls, management systems and processes. It had, however, made a small number of recommendations, particularly in relation to the Council’s responsibilities as a Trustee for the Grenoside Exhibition Charity.</p> <p>Proposed by Councillor David Ogle and seconded by Councillor Michael Appleby and RESOLVED: That:</p> <ol style="list-style-type: none"> 1. The Internal Auditors report for 2021/2022 be approved. 2. The recommendations of the Internal Auditor (see below) be supported and actioned. <ol style="list-style-type: none"> a) Consideration of streamlining of the bank accounts. b) Consideration of the implementation of an Investment Policy. c) A review of the Council’s responsibilities as a Trustee for the Grenoside Exhibition Charity. d) Completion of the Return to the Charity Commission of the 2021/22 accounts for the Grenoside Charity Committee. 3. A Working Party, comprising Grenoside Ward Councillors, the Clerk, and other interested councillors, be established to undertake the review of the Council’s responsibilities as a Trustee for the Grenoside Exhibition Charity, and that this body is asked to bring forward its recommendations to Council by the end of November to inform the Council’s budget setting process. <p style="text-align: right;"><i>(10 in favour)</i></p>
<p><u>2022/40 (FC)</u></p>	<p><u>Item 40: To consider and approve the relevant sections of the Annual Governance and Accountancy Return (AGAR) for 2021/2022, including:</u></p> <ul style="list-style-type: none"> • To note the Internal Auditors report. • To consider and approve the Annual Governance Statement. • To consider and approve the Statement of Accounts. <p>A verbal and written report was provided by the Clerk and Responsible Financial Officer. Tribute and thanks were paid to the Administrative Officer and the other members of the Council staff for their hard work in preparing the Annual Governance and Accountability Return (AGAR) 2021/2022.</p> <p>Proposed by Councillor Michael Appleby and seconded by Councillor Denise Fearnley and RESOLVED: That:</p> <ol style="list-style-type: none"> 1. The Annual Internal Auditor report on page 3 of the Annual Governance and Accountability Return 2021/2022 be noted. 2. The Annual Governance Statement on page 4 of the Annual Governance and Accountability Return 2021/2022 be approved. 3. The Statement of Accounts on page 5 of the Annual Governance and Accountability Return 2021/2022 be approved. <p style="text-align: right;"><i>(10 in favour)</i></p>
<p><u>2022/41 (FC)</u></p>	<p><u>Item 41: To note the arrangements for the public inspection of accounts for the year ending 2022 under The Accounts and Audit Regulations 2015 (as amended)</u></p> <p>The Clerk provided a verbal report on the arrangements. He confirmed that the Public Inspection of Accounts would commence on the 30 June 2022.</p>