



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Ward Based Grant Application Form

Please ensure that all the details requested on the following pages are completed in full. Please note that the Parish Council will be unable to process your application if any of the required information has been omitted.

Applicants may be required to provide proof of expenditure of any previous grant by providing invoices, receipts etc. before a new application may be considered.

Please submit this form completed within one month of receiving it.

- 1 What is your group called? *Give your name as it appears on your bank account.*

The Friends of Grenoside Park - Please note the account is in the name FOGP

- 2 Please give us your contact details.

Title First name Surname

Position in group (if applicable)

Address.

<input type="text"/>	
<input type="text"/>	Postcode

Your phone number, if we need to talk to you.

Council Offices Mortomley Lane SHEFFIELD S35 3HS
☎ 0114 284 5095 ✉ admin@ecclesfield-pc.gov.uk
🌐 www.ecclesfield-pc.gov.uk

7. Does your group receive funding from anywhere else? Please state who this is from and the amount of funding

This is our group's first application for funding. As we were only constituted in May 2022 we do not yet have a set of accounts to provide. In any event as this is our first application we do not have any money in our account at present.

8. Please give us a breakdown of what you want the funding to pay for :-

Item requested	£ per item/activity	Total
Insurance premium	£	£ 200
SSL Certificate	£	£ 95.00
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
Total cost of activity		£
Total cost of grant requested from us		£ 295

9. You must provide a copy of your latest financial accounts together with a copy bank statement.

10. Please list all the people who are authorised to make withdrawals from your account.

Name	<input type="text"/>	Name	<input type="text"/>
Name	<input type="text"/>	Name	<input type="text"/>

11. How many people have to sign for each withdrawal?

12. Please give details of your bank account including bank, account number and sort code. Please give details of who a cheque should be made out to.

13. Would all applicants please note that it is a requirement of the Parish Council that photographic evidence is provided of the event/purchase.

Please note that the Parish Council is subject to Freedom of Information Act 2000 and other related legislation. This means that most of the information you supply to the Council will probably be public. If you do not want any information released your grant cannot be considered.

Declaration of intent

This application needs to be signed by the person whose name appears as the contact at the beginning of the form.

I can confirm that the organisation named on the front of this form has authorised me to make this application.

I can confirm that *all* the answers to the questions are true.

Name	<input type="text" value="LAURA WALKER"/>		
Position in group	<input type="text" value="CHAIR"/>		
Signed	<input type="text"/>	Date	<input type="text" value="7/7/22"/>
	<input type="text"/>		<input type="text"/>

The Parish Council has been advised to request a short questionnaire on any risks there may be in respect of applications for financial assistance. Therefore in order to be satisfied that there will be no legal implications for the council if they do give a grant in response to your request, I would be pleased if you could kindly reply to the following few points.

QUESTIONS	TICK BOX OR ANSWER
1. Does the applicant/your group have adequate <i>public liability insurance in the Group's name</i> to a minimum of at least £2 million cover for any activities etc. which may benefit from the council's grant. Please supply us with a copy of your certificate along with your application.	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> The cost of the premium is included in the application </div>
2. Is the premium paid up to date (give date)	See 1.
3. Have police checks (CRB disclosure) been carried out for group members who deal with children and vulnerable adults	Not applicable
4. What steps have been taken to minimise any accidents, loss or damage to property or people or property.	Not applicable
5. Will the grant be repaid to the Parish Council if the event does not take place or the items that the grant is requested for are not purchased?	Yes
6. Will the lack of a grant stop the event taking place or seriously curtail or reduce the activities of the group in any way	Yes
7. Has the health and safety of members of the group or the public participating in an event been properly assessed and have satisfactory conclusions been drawn from this assessment	Not applicable
8. Are you satisfied that all possible risks have been adequately covered by the systems and procedures you have placed in force for the event or for the use of the equipment purchased from the grant	Yes

Signed by Chairman Date 8/7/22

Signed by Secretary Date 7/7/22

Admin - Ecclesfield PC

From: Grenoside Park <admin@ecclesfield-pc.gov.uk>
Sent: 11 July 2022 20:01
To: admin@ecclesfield-pc.gov.uk
Subject: Friends of Grenoside Park - Funding Application
Attachments: Constitution for the The Friends of Grenoside Park.docx; Ansvar Quotation.pdf; BCAMV_FOGP_06_07_2022_08_34_45.pdf; ECCLESFIELD.pdf

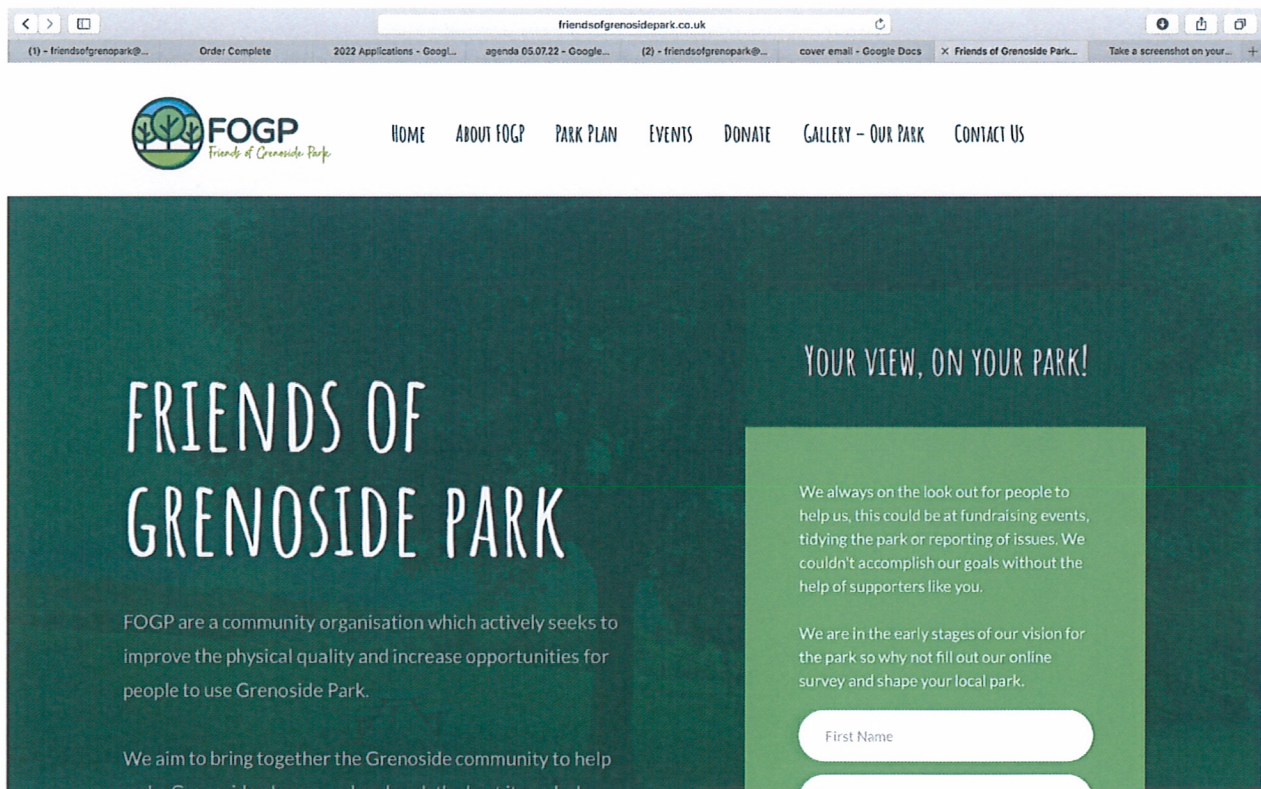
Dear Sirs

Please find attached Ward Based Grant Application and documents in support.

I thought I would just outline in this email a bit about the Friends of Grenoside Park as this is our first funding application.

The group is very new (we only set up and signed our constitution in May 2022) and is made up of local parents with the aim of securing funds for new playground equipment in the park. We are of the view that Grenoside Park is in need of updating as some of the equipment in it is over 30 years old.

Our first goal is to consult with other parents in Grenoside to ask them what they would like to see in the playground. Our plan is do this by asking them to complete an online survey which we will have on our website (www.friendsofgrenosidepark.co.uk) the website is still in the design phase but you can see how it will look below -



The URL we have chosen is free for the first year but we would like to purchase a SSL Certificate as we are asking people to provide their email address when they complete the survey and the certificate will help to keep their data secure. The cost of the certificate is included in the application.

As stated in the application as we are brand new we do not have any insurance yet and have included the cost of the insurance premium in the application. This is our first application for funding and so we have not

attached any bank statements as our account is currently empty however if you would like us to forward copies of our statements to show this please do let me know.

Finally we also attach a copy of our constitution and document showing that two people are required to authorise payments from our account (please see 3.1 of attached mandate)

We look forward to hearing from you

Yours sincerely

Laura
(on behalf of the friends of Grenoside Park)