

SUMMONS AND AGENDA

21st July 2022

Dear Trustee,

You are respectfully asked to attend a meeting of the Trustees of Grenoside Exhibition Account Charity Meeting which will take place at **High Green Miners Welfare Community Hall** on Thursday 28 July 2022 at 7.00 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/>.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Please do not attend if you are unwell and displaying Covid symptoms.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that it is effective and lawful including:

- Councillors attending must observe Ecclesfield Parish Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Trustees present may be required to state their name prior to the commencement of the meeting.

AGENDA

2022/01. Apologies

To note any apologies.

2022/02. Declarations of Interest

To consider and note any declaration or interest.

2022/03. Public Participation Session

To receive questions from members of the public under the direction of the Chairman.

Members of the public should please note that the Trust reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2022/04. Minutes

To consider and approve the draft minutes and associated actions of the last meeting of the Trustees of Grenoside Exhibition Account held on 24 February 2022 (attached as item 4a).

NB – All Trustees are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2022/05. Appointment of various position to the Trust

To confirm the Chairman for 2022/23.

2022/06. Internal Auditor's comments on the Council's management of the Trust for the financial year 2021/2022.

To receive and consider the Parish Council's Internal Auditor's comments on the Council's management of the Trust for the financial year 2021/2022 (attached as item 6a) and consider any next steps.

2022/07. To consider progress with the appointment of Trustees to Grenoside Exhibition Foundation Charity and consider next steps.

At its 6th February 2020 Council meeting (minute 2021/124.6), it was agreed that the Charity should become independent from the Parish Council.

2022/08. To receive and consider a verbal report from the Clerk and Responsible Financial Officer of the Parish Council and to consider any implications arising therefrom, including

- a) To confirm the year end cashbook/accounts and investments for the period April 2021 to March 2022 (attached as item 8a).
- b) To confirm the investments for April 2021 to March 2022 (attached as item 8b).
- c) Formal Submission of Annual Return for year 2021/2022 to the Charity Commission.

2022/09. To receive a report from the Advisory Committee, including recommended grants.

2022/10. Date and Time of Future Meetings

To consider the time, date and venue of the next meeting.

Also attached to the agenda are various background documents:

- a) Governing document of the Grenoside Exhibition Charity. (attached as item a)
- b) Local Government Association and Charity Commission Guidance on the role of a councillor as a charity Trustee. (attached as item b)