ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Staffing Committee

SUMMONS AND AGENDA

7th July 2022

Dear Councillors,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council Staffing Committee to be held at **the Council Offices** on Thursday 14th July 2022 at 6.30 pm.

To agenda is shown below and can also be viewed by clicking the link below: https://ecclesfield-pc.gov.uk/document-category/agendas/ for the meeting of Ecclesfield Parish Council for this date.

Please do not attend if you are unwell and displaying Covid symptoms.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership

Councillor Carol Levery (Chairman), Councillor Thomas Sturgess (Vice Chairman), Councillor Victoria Bowden, Councillor Dr John Bowden, Councillor John Brownrigg and Councillor John Housley.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present may be required to state their name prior to the commencement of the meeting.

AGENDA

2022/10 (SC). Apologies and Reasons for Absence

To note apologies.
To recommend for approval reasons for absence.

2022/11 (SC). Declarations of Interest

To note any requests for dispensation.
To note any declarations of interests not already declared under the Members Code of Conduct or Members Register of Disclosable Pecuniary Interests.

2022/12 (SC). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2022/13 (SC). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2022/14 (SC). Staffing Committee Minutes

To consider the draft Minutes, including any arising actions, of the Staffing Committee meeting held on 26 May 2022 and as approved by Council (attached as item 14a).

2022/15 (SC). Policies for approval

- Pension Policy (attached as item 15a)

2022/16 (SC). Training Report and Next Steps

To receive a verbal report on officer and Councillor training and development, including first aid training.

2022/17 (SC). General Staffing Update

To receive a verbal report by the Clerk and Chairman on various staffing issues.

2022/18 (SC). Date and Time of Future Meetings

The next meeting is scheduled to take place on Thursday 29th September May 2022 at 7.00pm.